

August 25, 2026

SUBJECT:

Consideration of Approval of an Interlocal Agreement with the City of Allen, Texas, Doing Business As Credit Union of Texas Event Center, for the December 2026 and May 2027 Commencement Venue

RECOMMENDATION:

The District President recommends approval of an interlocal agreement with the City of Allen, Texas, doing business as Credit Union of Texas Event Center, for the December 2026 and May 2027 commencement venue.

RATIONALE:

Collin College hosts a commencement ceremony at the conclusion of each Fall and Spring semester to recognize our recent graduates and candidates for graduation. We have utilized the Credit Union of Texas Event Center in Allen (formerly known as Allen Event Center) since May 2011. In prior years, we utilized the Plano Convention Center, but we outgrew the venue as the College expanded its number of graduates. Additionally, we have outgrown the capacity to use any College facilities. The Credit Union of Texas Event Center has the necessary capacity and is available on the planned dates in December 2026 and May 2027.

BUDGETARY CONSIDERATION:

This request is for approval of the interlocal agreement language only, and no additional funding is being requested outside of what the Board has already previously approved.

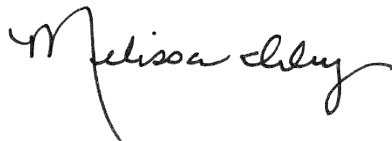
RESOURCE PERSONNEL:

Melissa Irby, Chief Financial Officer

ATTACHMENT:

A) Credit Union of Texas Event Center - Event License Agreement

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read "Melissa Irby", written in a cursive style.

Melissa Irby, Chief Financial Officer