


Memorandum

To: Ms. Rosalie Loeffler-Kemp / School Board Chair
Ms. Cathy Erickson / CFO Executive Director of Business Services

From: Dave Spooner 
Manager of Facilities

Date: December 9, 2019

Re: Change Order #1 - City of Duluth Bid #19-6601 – ISD 709 Access Control Improvements District Wide – Federal Cops Grant

The above bid was advertised in accordance with City of Duluth Policy, Duluth Public Schools Policy, and MN State Statute. The City of Duluth Purchasing Department received one bid for this work, and after review with DOJ guidelines it was deemed to be compliant and sufficient. The City of Duluth is the recipient of this grant, and Duluth Public Schools is the sub recipient. The grant has a value of \$625,000.00, of which the District is responsible for the first \$156,250.00. The scope of work defined in this bid is to furnish and install security improvements at 12 school sites, which consists of access control enhancements, AiPhone upgrades, and CCTV improvements.

Change Order #1 consists of changes to the number of AiPhones at sites: East, LPMS, and OEMS. The AiPhone category base bid amount was **\$95,319.00**. CO #1 is **\$5,974.00**, for a new AiPhone category bid amount of **\$101,293.00**.

The original contract sum for all work defined in bid #19-6601 is **\$248,143.00**. The new contract sum to include CO #1 results in a new contract amount of **\$254,117.00**.

Recommendation:

I am recommending that Ms. Rosalie Loeffler-Kemp, School Board Chair, approve Change Order #1, on behalf of the School Board, with HUNT ELECTRIC CORPORATION, as authorized by the regular School Board Meeting on September 17, 2019.

The new contract sum for the work defined in this agreement is **\$254,117.00**.

Attachments