



REQUEST FOR PERSONNEL SERVICES

NEW BERLIN CUSD #16

Action Requested:	Replacement	Employee Category:		Employment Status:	Full-time (FT)
Certified Position:		Subject/Grade/Activity/Sport:		If PT, No. of Hrs/Day:	
				ESP Position:	School Nurse
Name:	Beth Behm	Certified Degree:	BS in Nursing	Hourly/Daily Rate of Pay:	\$35.00 per hour
Location:	New Berlin Elementary	Step:		Additional Hours:	190 day contract
Salary Schedule Placement		Placement:		Annual Rate of Pay:	\$46,550
Extra-curricular assignment:		Placement:		Salary:	
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Extra-curricular assignment:		Placement:		Salary:	
Incumbent Name:	Parlee Reeve	Desired Beginning Date:	08/31/26		
Position Supervisor:					
Action Requested by:	Suzanne Keller	Date:	08/17/26		

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

APPOINTMENT AUTHORIZATION SIGNATURES			
Chief Financial Officer:		Superintendent:	
President:		Secretary	

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates