

MCS D #331 Board of Trustees

Regular Board Meeting Minutes

August 17, 2026 DRAFT

Executive Session

1. *THE EXECUTIVE SESSION WILL BEGIN AT 6:00 P.M.*

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Trustee Kent, seconded by Trustee Lowder. Motion carried. Chair Claridge – yes; Vice Chair Kent – yes; Trustees Lowder and Suchan – yes.

Board Members Present

The following trustees were present: Chair Claridge, Vice Chair Kent, Trustee Suchan, and Trustee Lowder.

Call to Order & Roll Call

Visitor Welcome and Pledge of Allegiance

Agenda Approval A motion was made by Trustee Kent to amend the agenda in order to declare an emergency hire for a ½ time ELA teacher at Minico High School to the business section. Seconded by Trustee Lowder. Unanimous approval.

Motion to approve amended agenda made by Trustee Kent. Trustee Suchan Seconded. Unanimous approval.

Consent Agenda Trustee Kent made a motion to move approval of emergency hire to business section. Trustee Lowder seconded. Unanimous approval.

Motion to approve consent agenda made by Trustee Suchan. Seconded by Trustee Kent. Approved by unanimous consent.

Patron Comments – No comments

Discussion

Administrator/Department/ MCEA Committee Reports:

Trustee Kent appreciates the detailed reports on the progress of the various departments in the district. Mike Harris gave an update on their summer program and the amazing response from families in the district. CEP is good for the next four years, which should help increase the numbers of students participating in the school lunch program.

Superintendent Report:

Mr. Larsen reported that the all staff meeting that morning was a success. Guest speaker, Chad Hymas talked about leadership by example. He also updated staff on some policy changes regarding the new moment of silence requirement and the new policy regarding approved communication devices and platforms to communicate with students. Reported that his meeting with Kevin and Turf Tank, which is used to paint the football and baseball fields, will be a time saver for the maintenance department.

Minico Football Light Update: Jacob Catmull

Jacob Catmull came and gave an update on the fundraising efforts for the football lights at the high school. Total cost for the project will be \$43,000. He has \$33,000 committed to be donated to date. Mr. Larsen stated that the district has funds that were appropriated in the levy for such a purpose, and the district can cover the remaining \$10,000 to get the project under way. Jacob

thanked the School Board and the community for their support and said that the lights will be up by mid-season this year.

MHS Concession Stand Manager Restructuring Proposal:

One of the two staff that would be managing the concessions at Minico High School has backed out, so there will be just one person managing the concessions. This would change the stipend to \$4200 falling under Tier 1, Row A of the approved salary schedule. Stipend will be paid out of concession stand income.

Business

A. MHS Concession Stand Restructuring Proposal

A motion to approve the MHS concession stand restructuring proposal of \$4200, which follows the salary schedule was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

B. School Handbook

East Minico - Principal Carter stated that there were minimal changes to the handbook, but that it aligns more now with West Minico Middle School's handbook.

Motion to approve the East Minico school handbook was made by Trustee Kent, seconded by Trustee Suchan. Motion carried.

C. Approval of Bus/Emergency Routes and Safety Areas

Motion to approve Bus/ Emergency Routes and Safety Areas was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

D. New/Amended/Deleted Policies

1. Policy 5296 Limits on Local Education Associating Activities

A motion was made by Trustee Kent to approve Policy 5296, seconded by Trustee Suchan.

2. Policy 5335 Employee Use of Electronic Communications Devices

This will be held for a second reading.

E. Emergency Hire

A motion was made to approve an emergency hire for the ½ time ELA teacher at Minico High School due to lack of qualified applicants was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

A motion was made to approve Sylvia Hendricks as the ½ time ELA teacher at Minico High School was made by Trustee Lowder, seconded by Trustee Kent. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried. Meeting adjourned at 7:32 pm.

Jake Claridge, Chair of School Board

Attest: September 21, 2026

Megan Anderson, Board Clerk