

Education Service Center, Region 20 Head Start 06CH012834

Tangible Personal Property Report

Disposition Request/Report SF-428-C, #4 Comments

Asset: Three Chevrolet Buses (Lytle ISD)

Original Purchase Date: Acquired in May 2026

Executive Summary

The ESC-20 Head Start program would like to request disposition through the sale of three Chevrolet buses to Lytle ISD. The buses were acquired by the ESC-20 Head Start Program through a donation from Avance- San Antonio Inc.

Core Justification

The ESC-20 Head Start program acquired three buses via donation from Avance-San Antonio Inc. in May 2026 to be used by Lytle ISD to transport Head Start children to and from school. The three buses were initially purchased by Avance-San Antonio Inc., using 100% of Head Start federal funds. Lytle ISD insures and is responsible for maintenance of the buses at 100% of its own cost. The ESC-20 Head Start has not contributed financially to support the three buses.

The buses are no longer needed for Head Start operations, and the program is requesting Administration for Children and Families' (ACF) approval to sell the buses to the school district. The buses were purchased 100% with Head Start federal funds, and each has an estimated current fair market value (FMV) exceeding \$10,000. Lytle ISD would like to purchase the buses listed in the table below at the current FMV of each. Upon transfer of ownership, Lytle ISD will use the three buses to support the district's general transportation needs. The buses will be used for typical school transportation and will not be dedicated solely to Head Start services.

Year & Make
2017 Chevrolet Bus, VIN 1HA6GUBG3HN000284
2015 Chevrolet Bus, VIN 1GB6G5BG6F1105159
2018 Chevrolet Bus, VIN 1HA3GSBGXJN009755

Disposition Plan

The ESC-20 Head Start is seeking approval of disposition through sale for three Chevrolet buses to Lytle ISD at the current FMV for each. The estimated total for all three buses is approximately \$96,900. Since they were initially purchased with 100% Head Start funds, ACF is entitled to the total amount minus \$1,000 for selling/handling expenses. After the transfer of ownership, the three buses will support the district's general transportation needs.