

ALTERNATIVE METHODS FOR EARNING CREDIT
DISTANCE LEARNING

EHDE
(LOCAL)

**Texas Virtual School
Network**

The Superintendent or designee shall establish procedures for students to enroll in courses provided by the Texas Virtual School Network (TxVSN).

**Other Distance
Learning**

The Superintendent or designee shall establish procedures governing the use of other distance learning courses, including correspondence courses, as a means of earning credit in a subject or course. In order to receive credit, a student shall obtain approval from the principal or designee prior to enrollment in the course. [See EHDE(EXHIBIT)–A]

**Clear Tech Virtual
Program**

Through a partnership with Texas Tech K-12 and CCISD, Clear Tech Virtual Program offers a comprehensive full time virtual program. The Superintendent or designee shall establish procedures for students to enroll in the Clear Tech Virtual Program.

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GRADING/PROGRESS REPORTS TO PARENTS

EIA
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Relation to Essential Knowledge and Skills

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

Recording Grades

Only the teacher of record or the principal's designee shall record student grades.

Procedures for Grading

The Superintendent or designee shall ensure that a District committee develops procedures for teachers to follow in determining grades for students. These procedures shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Grades shall not be reduced for disciplinary reasons except in cases of late assignments or academic dishonesty. Grades shall not be increased or reduced for participation or lack of participation in any extracurricular activities. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade. [See EIA(REGULATION)]

Grade Reporting

The District shall issue grade reports/report cards every nine weeks on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

Progress Reports

Interim progress reports shall be issued for all secondary students after the third week of each grading period and, for elementary students, at the midpoint of the grading period. Supplemental progress reports may be issued at the teacher's discretion.

Conferences

Each year, the District shall provide at least two opportunities for in-person conferences between each parent and the student's teacher. Additional conferences may be requested by a teacher or parent as needed. [Students enrolled in the Clear Tech Virtual Program will conference with the Clear Creek ISD Clear Tech counselor and Texas Tech K-12 teachers as needed.](#)

Academic Dishonesty

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary

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penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, the use of artificial intelligence to complete an assignment in part or in whole unless approved by the classroom teacher [see CQD], and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on clear and compelling evidence gathered by the classroom teacher or another supervising professional employee. Evidence may include, but is not limited to, written materials, observations, other credible information from students or others, or the use of an artificial intelligence detection tool selected by the District.

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CLASS RANKING

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**Grade Point Average
and Class Rank
Calculation**

A grade point average (GPA) shall be determined by dividing the total number of grade points earned by the total number of semester units attempted as described in EIC(REGULATION).

Rank in class shall be based on a cumulative semester GPA.

Rank in class for college applications shall be calculated based on the student's cumulative GPA at the end of the year prior to the student's final year in high school.

After graduation, the student's final class rank and cumulative GPA shall be determined and recorded on the academic achievement record.

Beginning in the 2024-25 school year, the class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned. However, retaken courses and semester grades shall be recorded on the transcript.

**Inclusions in GPA
— Coursework
During Regular
School Day**

All coursework completed during the regular school day schedule shall receive grade points per EIC(REGULATION) and shall be calculated in determining a student's GPA and class rank, unless specified as an exclusion per this policy. The District's online coursework completed during the regular school day schedule shall receive grade points and shall be used in determining a student's GPA and class rank.

Coursework completed during the regular school day schedule with denial of credit per FEC(REGULATION) shall be calculated in the student's GPA with zero grade points.

**Exclusions from
GPA — Coursework
During Regular
School Day**

All non-District dual credit and online credit recovery coursework completed during the regular school day schedule shall not receive grade points and shall not be used in determining a student's GPA or class rank, including students who may attend the College of the Mainland Collegiate High School.

**Exclusions from
GPA — Coursework
Outside Regular
School Day**

All coursework completed outside of the regular school day schedule shall be recorded on the academic achievement record but shall not receive grade points nor be used in determining GPA or class rank. Outside coursework shall include summer school, night school, credit recovery, correspondence courses, credit by examination, credit by acceleration, open entry/open exit, dual credit, online courses, high school credit earned prior to grade 9, flex courses, and alternative physical education activities.

**Early College High
School Class Rank**

Dual credit coursework shall only be included in GPA calculation for the District's early college high school students, while attending Clear Horizon's Early College High School.

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**Grade Point Average
Class Rank
Reporting**

Cumulative GPA and rank in class shall be calculated for and communicated to students at these specified times:

- End of grade 9: following the second semester grading period (June) of the academic year.
- End of grade 10: following the second semester grading period (June) of the academic year.
- Midyear and end of year grade 11: following the first semester grading period (January) and following the second semester grading period (June) of the academic year.
- Midyear and end of year grade 12: following the first semester grading period (January) and following the second semester grading period (June) of the academic year.

Early Graduates

A student's class rank shall be determined within the graduating class of the school year in which the student completes all requirements for a diploma, regardless of the number of years the student is enrolled in high school. For rank purposes, a school year begins on the first day of school and ends on the last day of summer school.

To be eligible to graduate early, a student shall complete all coursework and state testing required of the grade 9 class in which he or she begins high school.

**Transfer Students
from Accredited
Schools**

A student who transfers into the District from an accredited school [see FD(LOCAL)] shall receive the grades that were earned in courses at other schools. Level 1 GPA course credits earned shall receive grade points according to the list of Level 1 GPA courses offered in the District and the grade point scale used for credit earned in the District. Students shall not receive weighted grade points for courses not available in the District, with the exception of Advanced Placement (AP) and International Baccalaureate (IB) courses. Letter grades shall be converted as outlined in EIC(REGULATION).

**Transfer Students
Enrolling from
Foreign, Nonpublic,
or Nonaccredited
Schools**

Students entering the District from foreign, nonpublic, or nonaccredited schools shall have their transcripts translated at their own expense by a District-approved organization. Students entering the District from foreign, nonpublic, or nonaccredited schools shall be required to have their credits validated through a District-approved examination or sequential coursework. [See EI(REGULATION)]

Credit(s) validated through examination(s) and grades earned on the examination(s) shall appear on the transcript but shall not be included in GPA calculations.

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Credit(s) validated through sequential coursework shall appear on the transcript and shall be included in GPA calculations. The yearly average earned in the District sequential course shall be duplicated at the same GPA level and posted on the transcript for the foreign, nonpublic, or nonaccredited course.

Honor Graduates

District honor graduates shall be calculated based on the student's GPA through and including the end of the fall semester of the student's final year in high school. GPA is truncated at the thousandths place:

1. Summa cum laude: 6.00-5.00
2. Magna cum laude: 4.99-4.75
3. Cum laude: 4.74-4.50

Highest-Ranking Graduate

After graduation, the student's final class rank and cumulative GPA shall be determined and recorded on the academic achievement record. Rank in class to determine the highest-ranking graduate shall be calculated based on the student's cumulative GPA through and including the end of the spring semester of the final year in high school. The highest-ranking graduate shall receive a certificate and a declaration document authorizing the president of any state-supported college or university to provide a waiver for tuition as specified in the law. [See Texas Education Code, 54.301]

Valedictorian and Salutatorian

The District views the valedictorian and salutatorian to be positions of academic and character leadership in each graduating class. To be eligible for valedictorian or salutatorian honors, a student shall graduate from high school in no more than four years and in no less than three years, be enrolled in the District for the entire last three years of high school and be enrolled in the same high school his or her entire final two school years. There shall be one valedictorian and one salutatorian for each graduating class. The valedictorian shall be the student with the highest GPA, and the salutatorian shall be the student with the second-highest GPA, with the following exceptions:

1. A student who earns the designation of valedictorian or salutatorian shall not be eligible to deliver a speech during graduation ceremonies if he or she has been disciplined for academic dishonesty under the Secondary Honor Code or other serious violation of the Student Code of Conduct during the four semesters preceding graduation.
2. A student who attends the College of the Mainland Collegiate High School shall be ineligible for valedictorian or salutatorian honors. [See Educational Planning Guide]

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3. If a student with the second-highest GPA who meets the eligibility requirements will be named valedictorian, the student with the next highest GPA who meets the eligibility requirements shall be the salutatorian.

Note: The following provisions shall apply to students beginning with the graduating class of 2027.

**Cumulative Grade
Point Average**

A cumulative grade point average (GPA) shall be determined by dividing the total number of grade points earned by the total number of semester units attempted as described in EIC(REGULATION).

**Class Ranking Grade
Point Average and
Class Rank
Calculation**

A class ranking grade point average shall be determined by dividing the total number of grade points earned by the total number of semesters units attempted in the categories of:

- English/Language Arts (non-elective)
- Mathematics
- Science
- Social Studies (non-elective)
- World Languages and Culture

Specific courses included in the class ranking grade point average (GPA) will be clearly defined in the District's Educational Planning Guide.

Rank in class shall be based on a class ranking grade point average (GPA).

Rank in class for college applications shall be calculated based on the student's class ranking GPA at the end of the year prior to the student's final year in high school.

After graduation, the student's final class rank and the student's cumulative GPA shall be determined and recorded on the academic achievement record.

**Class Rank
Calculation for Clear
Tech Virtual School
Program Students**

The Clear Tech Virtual Program is established as a component of Clear Brook High School. Accordingly, all high school students enrolled in the Clear Tech program will be considered enrolled at Clear Brook High School for academic purposes and will be included in the school's official class ranking in accordance with district grading and ranking policies.

To recognize difference in curriculum structure and instructional delivery between virtual and on campus learning, students who participate in the Clear Tech program at Clear Brook High School will

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be assigned the same class rank as an on-campus Clear Brook High School student -and placed one position below the student with the next highest class ranking grade point average.

Inclusions in
Cumulative GPA —
Coursework During
Regular School Day

All coursework completed during the regular school day schedule shall receive grade points per EIC(REGULATION) and shall be calculated in determining a student's cumulative GPA, unless specified as an exclusion per this policy. The District's online coursework completed during the regular school day schedule shall receive grade points and shall be used in determining a student's cumulative GPA.

Coursework completed during the regular school day schedule with denial of credit per FEC(REGULATION) shall be calculated in the student's cumulative GPA with zero grade points.

Inclusions in Class
Ranking GPA —
Coursework During
Regular School Day

All coursework completed during the regular school day schedule in the categories below shall receive grade points per EIC(REGULATION) and shall be calculated in determining the student's class ranking GPA, unless specified as an exclusion per this policy.

- English/Language Arts (non-elective)
- Mathematics
- Science
- Social Studies (non-elective)
- World Languages and Culture

The District's online coursework, [including online coursework from the Clear Tech Virtual program](#), in the categories mentioned above shall receive grade points and shall be used in determining a student's class ranking GPA.

Exclusions from
Cumulative and
Class Ranking GPA
— Coursework
During Regular
School Day

All non-District dual credit and online credit recovery coursework completed during the regular school day schedule shall not receive grade points and shall not be used in determining a student's cumulative or class ranking GPA, including students who may attend the College of the Mainland Collegiate High School.

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned and shall not be included in the cumulative GPA or the class ranking GPA. However, retaken courses and semester grades shall be recorded on the transcript.

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Exclusions from
Cumulative and
Class Ranking GPA
— Coursework
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School Day

All coursework completed outside of the regular school day schedule shall be recorded on the academic achievement record but shall not receive grade points nor be used in determining cumulative or class ranking GPA. Outside coursework shall include summer school, night school, credit recovery, correspondence courses, credit by examination, credit by acceleration, open entry/open exit, dual credit, online courses, high school credit earned prior to grade 9, flex courses, and alternative physical education activities.

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**Grade Point Average
Class Rank
Reporting**

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- Midyear and end of year grade 12: following the first semester grading period (January) and following the second semester grading period (June) of the academic year.

Early Graduates

A student's class rank shall be determined within the graduating class of the school year in which the student completes all requirements for a diploma, regardless of the number of years the student is enrolled in high school. For rank purposes, a school year begins on the first day of school and ends on the last day of summer school.

To be eligible to graduate early, a student shall complete all coursework and state testing required of the grade 9 class in which he or she begins high school.

**Transfer Students
from Accredited
Schools**

A student who transfers into the District from an accredited school [see FD(LOCAL)] shall receive the grades that were earned in courses at other schools. Level 1 GPA course credits earned shall receive grade points according to the list of Level 1 GPA courses offered in the District and the grade point scale used for credit earned in the District. Students shall not receive weighted grade points for courses not available in the District, with the exception of

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Advanced Placement (AP) and International Baccalaureate (IB) courses. Letter grades shall be converted as outlined in EIC(REGULATION).

**Transfer Students
Enrolling from
Foreign, Nonpublic,
or Nonaccredited
Schools**

Students entering the District from foreign, nonpublic, or nonaccredited schools shall have their transcripts translated at their own expense by a District-approved organization. Students entering the District from foreign, nonpublic, or nonaccredited schools shall be required to have their credits validated through a District-approved examination or sequential coursework. [See EI(REGULATION)]

Credit(s) validated through examination(s) and grades earned on the examination(s) shall appear on the transcript but shall not be included in GPA calculations.

Credit(s) validated through sequential coursework shall appear on the transcript and shall be included in GPA calculations. The yearly average earned in the District sequential course shall be duplicated at the same GPA level and posted on the transcript for the foreign, nonpublic, or nonaccredited course.

Honor Graduates

District honor graduates shall be calculated based on the student's cumulative GPA through and including the end of the fall semester of the student's final year in high school. GPA is truncated at the thousandths place:

1. Summa cum laude: 6.00-5.00
2. Magna cum laude: 4.99-4.75
3. Cum laude: 4.74-4.50

**Highest-Ranking
Graduate**

After graduation, the student's final class rank and the student's cumulative GPA shall be determined and recorded on the academic achievement record. Rank in class to determine the highest-ranking graduate shall be calculated based on the student's class ranking GPA through and including the end of the spring semester of the final year in high school. The highest-ranking graduate shall receive a certificate and a declaration document authorizing the president of any state-supported college or university to provide a waiver for tuition as specified in the law. In the case of a tie the students' cumulative GPA will be used to break the tie. According to law, no more than two students may be awarded the certificate and a waiver for tuition. [See Education Code 54.301]

**Valedictorian and
Salutatorian**

The District views the valedictorian and salutatorian to be positions of academic and character leadership in each graduating class. To be eligible for valedictorian or salutatorian honors, a student shall:

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1. Graduate from high school in no more than four years and in no less than three years;
2. Be enrolled in the District for the entire last three years of high school; and
3. Be enrolled in the same high school the entire final two school years.

There shall be one valedictorian and one salutatorian for each graduating class. The valedictorian shall be the student with the highest class ranking GPA based on the student's class ranking GPA through and including the end of the fall semester of the student's final year in high school, and the salutatorian shall be the student with the second-highest class ranking GPA based on the student's class ranking GPA through and including the end of the fall semester of the student's final year in high school, with the following exceptions:

1. In the case of a tie for valedictorian or salutatorian the student's cumulative GPA will be used to break the tie and the honor of valedictorian or salutatorian shall be awarded accordingly.
2. A student who earns the designation of valedictorian or salutatorian shall not be eligible to deliver a speech during graduation ceremonies if he or she has been disciplined for academic dishonesty under the Secondary Honor Code or other serious violation of the Student Code of Conduct during the four semesters preceding graduation.
3. A student who attends the College of the Mainland Collegiate High School shall be ineligible for valedictorian or salutatorian honors. [See Educational Planning Guide]
4. If a student with the second-highest class ranking GPA who meets the eligibility requirements will be named valedictorian, the student with the next highest class ranking GPA who meets the eligibility requirements shall be the salutatorian.
- ~~4.~~ To recognize difference in curriculum structure and instructional delivery between virtual and on-campus learning, students participating in the Clear Tech Virtual Program at Clear Brook High School will not be eligible for valedictorian nor salutatorian honors.

**Valedictorian and
Salutatorian for
Clear Tech Virtual
School Program
Students**

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Curriculum Mastery

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory, intensive, and/or accelerated services. [See EHBC] The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.

Students Receiving
Special Education
Services

Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]

**Standards for
Mastery**

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. Mastery of at least 70 percent of the objectives shall be required for those courses with a numerical grading system. Mastery of the majority of the objectives is required for those grade levels utilizing standards-based grading.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.

Kindergarten–
Grade 5

In kindergarten–grade 5, promotion to the next grade level shall be based on demonstrated mastery of a majority of the grade-level objectives. [Clear Tech Virtual Program Students shall be required to demonstrate mastery of at least 70 percent of the grade-level objectives for English language arts\(ELA\), mathematics, science, and social studies.](#)

Grades 6–7

In grades 6–7, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for English/ language arts (ELA), mathematics, science, and social studies and a grade of 70 or above in mathematics and ELA. [Clear Tech Virtual Program Students shall be required to demonstrate mastery of at least 70 percent of the grade-level objectives for English language arts \(ELA\), mathematics, science, and social studies.](#)

Grade 8

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In grade 8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for ELA, mathematics, science, and social studies and a grade of 70 or above in mathematics and ELA. [Clear Tech Virtual Program Students shall be required to demonstrate mastery of at least 70 percent of the grade-level objectives for English language arts \(ELA\), mathematics, science, and social studies.](#)

Grades 9–12

Grade-level advancement for students in grades 9–12 shall be earned by course credits. [See EI]

Changes in grade-level classification shall be made at the beginning of the fall semester with appropriate reclassification at mid-year for students who were retained or, as needed, in the spring semester for students who are eligible for graduation, including early graduates.

Classification	Grade Level	Credits Earned
Sophomore	10	6
Junior	11	12
Senior	12	18

**Assignment of
Retained Students**

In the event a student is not promoted to the next grade level, the District shall nevertheless assign the student to an age-appropriate campus, unless:

1. The student's parent requests that the student be assigned to the same or a similar campus setting; or
2. The student's accelerated learning committee determines that it would be in the student's best interest to be assigned to the same or a similar campus setting. Criteria to be considered for this decision may include:
 - a. Recommendations from the student's teachers.
 - b. Observed social and emotional development of the student.
- ~~b.~~ 3. [Clear Tech students who are not promoted to the next grade level or whose parents request that the student be retained will follow processes and procedures outlined in the Clear Tech Virtual Program Handbook.](#)

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

In accordance with the District's innovation plan and as described in appropriate District publications, students shall meet a minimum attendance percentage and/or demonstrate mastery of the applicable content in order to be awarded credit or a final grade.

This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.

**Absences
Considered**

Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has attended the required percentage of days under this policy.

**Attendance
Committees**

The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.

Campus Committee

Campus principals shall appoint members to their campus attendance committees. As required by law, classroom teachers shall comprise a majority of the campus attendance committees. Parents may make a recommendation for a staff member on the campus to be on the committee.

District Committee

The District committee shall be composed of an assistant superintendent of secondary or elementary education, as applicable, the director of counseling and guidance, and the executive director of secondary education (for secondary appeals).

**Parental Notice of
Excessive Absences**

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

**Methods for
Regaining Credit or
Awarding a Final
Grade**

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee. [See FEC(EXHIBIT)-A]

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Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee. [Clear Tech Virtual Program Students must follow the established guidelines for earning credit as outlined in the Clear Tech Virtual Program Handbook. Due to the Clear Tech Program Structure, students are not eligible to regain credit due to excessive absences.](#)

The principal or designee may review any absence and determine whether the absence is classified as excused or unexcused prior to submission to the attendance committee.

Personal Illness

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

**Best Interest
Standard**

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

**Guidelines on
Extenuating
Circumstances**

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject. [Clear Tech Virtual Program students must collaborate with the Clear Creek ISD Clear Tech Counselor and Texas Tech K-12 staff regarding extenuating circumstances.](#)

1. When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as days of attendance for award of credit or a final grade. [See FEA]
2. The attendance committee shall consider whether the reasons for the absences were out of the parent's or student's

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control and whether documentation for the absence is acceptable.

3. The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

Other Unusual Causes

Unusual causes for absence may be approved by the principal under the following conditions:

1. Except when the student is absent to observe religious holy days, the reasons for the student's absence must be stated in writing, signed by the parent or guardian, and submitted to the principal with a minimum of two weeks' advance notice.
2. The student must be passing all subjects or courses at the time of the request.
3. Assignments covering the period of absence must be completed and turned in before the absence occurs. Students must make up all work that will be missed during the absence and must make up time based on the number of days of excused absence.
4. No more than five days per school year may be granted for unusual cause. Any portion of a day missed shall be considered a full day of absence.
5. These absences may not be taken during semester exams or during state-mandated assessments.
6. The absence must be approved by the principal.
7. If these conditions are not met, the student shall be given an unexcused absence.
- ~~7.8.~~ Clear Tech Virtual Program students must collaborate with the Clear Creek ISD Clear Tech Counselor and Texas Tech K-12 staff regarding other unusual causes for absences.

Other Factors Considered by the Committee

Additionally, the committee shall consider the following factors in determining whether or not to award credit or a final grade:

1. Whether the student is passing the subject or course;
2. The total number of absences;
3. The percentage of absences that qualify as extenuating circumstances;

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4. Whether the student satisfactorily made up all work missed during the period of absence or otherwise demonstrated mastery of the essential knowledge and skills for the subject or course; and
5. Whether the student participated in and completed any alternative learning activities developed by the student and his or her teacher to compensate for each unexcused absence.
- ~~5-6.~~ Clear Tech Virtual Program students must collaborate with the Clear Creek ISD Clear Tech Counselor and Texas Tech K-12 staff regarding other factors for awarding credit or a final grades.

**Imposing Conditions
for Awarding Credit
or a Final Grade**

A list of conditions the committee may impose for students with excessive absences to regain credit or be awarded a final grade can be found at FEC(REGULATION) and FEC(EXHIBIT A).

Appeal Process

A parent or student may appeal the decision of the campus attendance committee to the District committee by submitting a request in writing. [See FEC(REGULATION)] Clear Tech Virtual Program students must follow the established appeal process utilized by Texas Tech K-12.

¹ Innovation Plan:
https://www.ccisd.net/our-promise#district_innovation