Killeen Independent School District

Board of Trustees Meeting Minutes, Workshop Meeting
August 11, 2026, at 5 p.m. in the Killeen ISD Boardroom

Board Members Present

- Brett E. Williams, President
- Oliver Mintz, Vice President
- Brenda Adams, Secretary
- Susan M. Jones, Member (left during closed session at 5:25 p.m. for a meeting with the Tax Appraisal District)
- Marvin Rainwater, Member
- Tina Capito, Member
- Rodney Gilchrist, Member
- **Board Member Absent:** None

Quorum: Established

Call to Order

The meeting of the Killeen Independent School District Board of Trustees was called to order by President Brett E. Williams at 5 p.m.

The meeting was recorded and streamed publicly.

Agenda Item 1: Public Forum

Speaker: Shyann Lair

Shyann Lair, a parent of a Harker Heights High School swimmer, asked the Board to reconsider the current plan for KISD swim teams following the sale of the Boys and Girls Club facility, noting concerns about whether the proposed arrangement will be sustainable for students. She explained that moving all five high school swim teams to the smaller YMCA pool could create scheduling conflicts, longer commutes, missed practices, and fewer opportunities to host home meets, while the lack of spectator seating would prevent families from attending. Ms. Lair encouraged the District to explore alternative options, including continued use of the Boys and Girls Club pool, Abrams Pool on Fort Hood, Central Texas College, or the development of a future athletic complex that could include a swimming facility. She emphasized that the request is not for special treatment, but for a long-term solution that supports KISD swimmers, recognizes their commitment and accomplishments, and allows them to continue representing the District with pride.

Speaker: Cailey Melvin

Cailey Melvin, a recent KISD graduate and four-year Harker Heights High School swimmer who served as team captain, asked the Board to consider providing KISD swim programs with access to better facilities as the District loses one of its primary pools. She emphasized the importance of home meets for student-athletes and their families, explaining that relying solely on the YMCA would limit opportunities for families to attend meets and would create transportation and practice-time challenges for several KISD high schools. Ms. Melvin also noted that the loss of the facility could affect neighboring swim programs, including Copperas Cove, that have relied on the Boys and Girls Club pool for competition opportunities.

Speaker: Marcos Bedolla

Marcos Bedolla, former captain of the Killeen High School swim team, addressed the challenges facing KISD swimmers due to the loss of the Boys and Girls Club pool and the lack of on-campus aquatic facilities. He emphasized that swimmers deserve equitable access to a permanent home facility where they can practice, compete, host home meets, celebrate senior nights and recognition events, and build traditions comparable to other district athletic programs. Mr. Bedolla encouraged the District to explore a centralized aquatic facility as a long-term solution that would strengthen community and identity while providing swimmers across the District with an appropriate place to practice, compete, and call home.

Agenda Item 2: Closed Session

The Board entered closed session at **5:10 p.m.** for:

2A. Discussion Regarding Board Operating Procedures (Texas Government Code 551.071, 551.074).

2B. Consultation with the District's Legal Counsel regarding Pending Litigation, a Settlement Offer, or other Issues Confidential under the Attorney-Client Privilege (Texas Government Code 551.071).

2C. Deliberate the Purchase, Exchange, Lease, or Value of Real Property (Texas Government Code 551.072).

2D. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
(Texas Government Code 551.074).

2E. Deliberate a Matter Regarding a Public School Student in which Personally Identifiable Information About the Student will Necessarily be Revealed
(Texas Government Code 551.0821).

Item 2F was taken up during this meeting and will be moved to another meeting at a later date.
2F. Level III Parent Grievance
(Texas Government Code 551.071, 551.0821).

No action was taken in closed session.

The Board reconvened in Open Session at **6:00 p.m.**

Agenda Item 3: Public Forum (Continuation of 5:00 pm Public Forum)

Speaker: Xavier Froome

Xavier Froome, an incoming senior at Harker Heights High School, addressed the importance of maintaining an appropriate swimming facility where families and spectators can attend meets and support student-athletes. He emphasized that the presence and encouragement of parents plays an important role in recognizing swimmers' growth, progress, and accomplishments, particularly for middle school students who are developing their skills and motivation to continue in the sport. Mr. Froome urged the Board to consider the value of the facility as a place where students can grow, demonstrate their abilities, and share meaningful moments with the family members and supporters who encourage them

Speaker: Lillian Halladay

Lillian Halladay, an incoming senior at Harker Heights High School and former swim team co-captain, addressed the impact that losing one of the District's pool facilities would have on KISD swimming programs, including limitations on spectators, practice space, and available lanes. She emphasized that adequate pool space is especially important for middle school and beginning swimmers because it allows coaches to provide proper instruction while giving experienced swimmers the opportunity to continue developing their skills. Ms. Halladay encouraged the District to consider investing in a district-owned aquatic facility that could support student-athletes, recreational and club swimming, athletic conditioning, and the broader community while providing students with opportunities to build confidence, friendships, and competitive success.

Speaker: Dalila Lair

Dalila Lair, a student of the Harker Heights High School swim team, addressed the importance of having an adequate facility where swimmers can practice, compete, and have their families present to support them. She explained that family involvement is an important part of the swimming experience and expressed concern that the Armed Services YMCA does not provide appropriate spectator space for families to attend and watch competitions. Ms. Lair asked the Board to consider alternatives such as the Boys and Girls Club, Abrams Pool, or a new district facility that would allow the swim program to grow, encourage family involvement, and bring the school community together.

Speaker: Vienna Wolfe

Vienna Wolfe, an incoming junior and member of the swim team, encouraged the District to consider acquiring the Boys and Girls Club facility, noting that its pool, spectator space, locker rooms, and other amenities could support swimming and strengthen connections among KISD schools and the community. She explained that the facility could provide opportunities for swim lessons, middle school and home swim meets, lifeguard training, recreational swimming, and other activities, and asked the Board to reconsider the facility as an important resource for the District's swimming community.

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4. Superintendent Report

Presenter: Dr. Stewart and Scott Hequembourg

Dr. Stewart and Mr. Hequembourg provided the Board with a back-to-school readiness update outlining preparations for the first day of school and expectations for students and families. They reported that the District continues to use a layered approach to safety and security, with increased adult visibility, district leadership support, community partners, crossing guards, and safety specialists positioned to assist campuses. The presentation highlighted upcoming readiness activities and emphasized that campuses are prepared to welcome students, establish routines, communicate expectations, and set a positive tone for the new school year. Learning Services has strengthened campus support by adding executive directors and points of contact for special education and human resources while working to streamline communication between campuses and central office departments. The District also expanded job-specific professional development, new-teacher induction, staff onboarding, and training connected to new academic initiatives, including the middle school double-block schedule and updated accountability measures. Staff have worked to ensure that adopted instructional resources are available in classrooms on the first day and that contingency plans and training are in place to address vacancies, including support for special education courses. District leaders emphasized the importance of maintaining a strong presence on campuses throughout the year so they can work directly with campus leaders and staff, identify needs, monitor implementation, and help resolve challenges. On the operations side, families were asked to remain patient as transportation routes and pickup locations are adjusted during the opening days, and parents of bus riders were encouraged to use the SMART Tag Parent App for transportation notifications and student tracking. The District reported staffing levels of approximately 91 percent overall and 94 percent for teachers, with substitutes available as recruitment efforts continue. The presentation concluded by emphasizing standardized parent-teacher communication through Rooms, back-to-school resources and support numbers available to families, and the District's optimism regarding the preparations and improvements in place for a successful school year.

Agenda Item 5: Information Items for Discussion

5A. School Health Advisory Council (SHAC) Annual Review for the 2025-2026 School Year and Membership Roster for the 2026-2027 School Year

Presenter: Dr. Wilkerson

Dr. Wilkerson presented the 2025-2026 annual review of the District's School Health Advisory Council (SHAC) and the recommended membership roster for the 2026-2027 school year. She explained that SHAC provides policy recommendations to the Board regarding student health, district programming, and curriculum, including human sexuality, opioid addiction, substance abuse awareness, family violence, and human sex trafficking. The Council continues to support the Living Well Aware My Choices My Life curriculum, which includes a parent component, and the District met state requirements for notifying parents regarding when the curriculum would be presented to students. Dr. Wilkerson also highlighted KISD's use of the TEA-approved CATCH coordinated school health program, parent and community forums, and the annual Family Fitness and Wellness Fair as key components of the District's health initiatives. For the 2026-2027 school year, KISD plans to hold five SHAC meetings, along with its parent and community forum and annual wellness fair, with Les Williams serving as parent co-chair and Board Member Rodney Gilchrist joining the membership roster. Item will be placed on the consent agenda at the next meeting.

5B. Discussion of Memorandum of Understanding with Temple College for the Texas Bioscience Institute Program for School Year 2026-2027

Presenter: Dr. Buckley

Dr. Susan Buckley presented the Memorandum of Understanding with Temple College for the Texas Bioscience Institute Program for the 2026-2027 school year, explaining that the partnership is in its second year of being phased out and that nine remaining students will complete their senior year in the program. She stated that this is anticipated to be the final year of the Temple College MOU due to the District’s expanded partnership with Central Texas College, and confirmed that participating students meet College, Career, and Military Readiness requirements through the required TSIA English and mathematics qualifications for STEM and dual-credit coursework. Item will be placed on the consent agenda at the next meeting.

5C. Discussion of Memorandum of Understanding for Central Texas College Dual Credit Programs for School Year 2026-2027

Presenter: Dr. Buckley

Dr. Susan Buckley presented the Memorandum of Understanding and related agreements with Central Texas College (CTC) for Dual Credit Programs for the 2026-2027 school year, supporting Early College, STEM, College Prep, Hospitality and Culinary Arts programs and providing students access to college coursework and facilities. She explained that the District identified missing language regarding alignment with statewide dual credit goals and worked with CTC to revise the MOU so that all legislative requirements are now addressed. Dr. Buckley also reported that the partnership with CTC continues to strengthen through a collaborative professional learning community that meets monthly and through efforts to receive future agreements earlier so the District has adequate time for review. In response to Trustee questions regarding student readiness and course repetition, staff stated that counselors will continue helping students understand the rigor and expectations of dual credit coursework and that the revised MOU includes expectations for CTC to provide student guidance. Staff reported that 96.7 percent of students successfully complete their courses on the first attempt, while 3.3 percent retake a course, with 74.4 percent of those students succeeding on their second attempt. The discussion also addressed support for students needing accommodations, with staff explaining that collaboration with CTC has increased through campus outreach, assistance with required paperwork, parent nights, virtual resources, and efforts to help students understand the self-advocacy process required to access college disability services. Item will be placed on the consent agenda at the next meeting.

5D. Discussion of Fiscal Year 2027 District Budget Planning

Presenter: Kallen Vaden

Ms. Vaden presented a detailed update on Fiscal Year 2027 District budget planning, including certified property values and the General Fund, School Nutrition Fund, and Debt Service Fund that require Board adoption. She reported that the District's maximum compressed tax rate has been approved at $0.6182, which will leave the total M&O rate unchanged from the current rate, and noted that the $140,000 homestead exemption remains in effect. Certified property values reflected a 1.04 percent decrease in freeze-adjusted taxable values, continuing the recent trend of flatter or declining property values following several years of significant increases. The proposed General Fund includes approximately $501 million in revenue, with decreases in local, state, and federal revenues attributed primarily to property values, changes in average daily attendance, Impact Aid, and SHARS revenue. Payroll and benefits are projected to decrease by approximately $24.8 million due to several factors, including campus closures, the vacancy factor, and shifts of certain special education staffing costs to contracted professional services. The proposed budget also includes increased expenditures for professional services, student transportation, seat belt retrofits for buses, and security and monitoring, including on-post school resource officers. At this stage, the General Fund is projected to have a $1.4 million deficit, an improvement of approximately $2.8 million compared with the current adopted deficit budget, with payroll representing approximately 82 percent of General Fund expenditures. During Board discussion, staff clarified that transportation savings have occurred through optimization efforts, while approximately $2.8 million is included for the first phase of a three-year bus seat belt retrofit plan, with possible state funding still uncertain. Staff also confirmed that employees affected by campus closures who wished to remain employed were placed in other positions and that the payroll savings were achieved through factors such as vacancies, attrition, and retirements rather than involuntary reductions. For the School Nutrition Fund, the District will continue free breakfast, reduced-price meal support, the Community Eligibility Provision at 34 campuses, and an expanded supper program, with the proposed budget reflecting a $1.6 million surplus and increased federal revenue associated with program expansion. The Debt Service Fund is projected to have a $2.3 million surplus, with the interest and sinking tax rate still preliminary while the District works with the appraisal district to finalize the rate needed to meet principal and interest obligations on voter-approved bonds. Across all three Board-adopted funds, the proposed budget currently reflects an overall $2.6 million increase in fund balance, and staff stated that required public notice would be published on August 14, 2026, before the Board considers final budget adoption at its August 25, 2026, meeting.

5E. Report on the Board Audit Committee Meeting on July 14, 2026

Presenter: Committee Chair and Board Vice President Mintz

Vice President Mintz reported on the July 14, 2026 Board Audit Committee meeting, which focused primarily on follow-up work related to Asset and Risk Management. He stated that the Committee reviewed numerous recommendations, most of which had been either fully or partially implemented. Vice President Mintz also noted that Ms. Vaden discovered discrepancies in the report that Gibson Consulting is working to correct. The Committee also discussed the District's various inspections, audits, and reviews and the need for a comprehensive assessment to eliminate duplication, identify potential gaps, and better synchronize those efforts. Vice President Mintz explained that the goal is to align the District's audit and review processes with Board priorities and the District's direction, with a more focused connection to student achievement, and he expressed appreciation for Gibson Consulting's continued partnership.

5F. Discussion of Annual Review of KISD Board Audit Committee Charter

Presenter: Committee Chair and Board Vice President Mintz

Chairman Mintz reported that no changes were recommended to the Killeen Independent School District Board Audit Committee Charter during the annual review, but noted that the Committee may revisit the charter in the next review cycle to better address potential gaps and strengthen its focus on

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student achievement. He stated that the charter has not received a substantive update since 2021, recognized Ms. Jones for her active involvement in the Committee's work, and indicated that minimal revisions may be considered moving forward.

Agenda Item 6: Consent Agenda

6A. Receive and Approve Minutes for July 14, 2026, Workshop Meeting
6B. Receive and Approve Minutes for July 28, 2026, Workshop Meeting
6C. Consideration of Texas Teacher Evaluation and Support System (T-TESS) Certified Appraiser List for the 2026-2027 School Year

- **Motion:** Brenda Adams
- **Second:** Tina Capito
- **Vote:** 6-0-0-1
  - **For:** Brett E. Williams, Oliver Mintz, Brenda Adams, Marvin Rainwater, Tina Capito, Rodney Gilchrist
  - **Against:** None
  - **Abstained:** None
  - **Absent:** Susan M. Jones

Board Returned to Agenda Item 2: Closed Session

The Board entered closed session at **7:06 p.m.** for:

2C. Deliberate the Purchase, Exchange, Lease, or Value of Real Property (Texas Government Code 551.072).

No action was taken in closed session.

The Board reconvened in open session at **7:13 p.m.**

President Brett E. Williams called to move back to Agenda item 7:

Agenda Item 7: Action Items for Consideration

7A. Consideration of Existing Administration Building Renovation Contract Rank Order

Presenter: Adam Rich

Mr. Rich presented an update and recommendation regarding the existing Administration Building renovation project, noting that the Board previously selected Huckabee Architects for architectural and engineering services and approved the related contract in 2025. He explained that the renovation will provide space for the Killeen ISD Police Department, State and Federal Programs, Specialized Learning, Early Childhood Assessment and Testing (known as KECAT), and Specialized Learning Parent Educators. The project will support the decommissioning of the 64-year-old Gateway facility and the 72-year-old Jackson Professional Learning Center by relocating programs and services from those facilities into the renovated Administration Building. The District received competitive sealed proposals from nine general contractors, and after staff evaluated and ranked the submissions, Bounds Commercial was identified as the highest-ranked contractor with a bid of $1,370,522.47, including a $167,500 project contingency allowance. Construction is anticipated to begin in November 2026 following the District's move into the new Administration Building, with substantial completion planned for May 31, 2027, and funding provided through the Strategic Facilities Plan budget. During Board discussion, Vice President Mintz asked about preserving the history of the Jackson Professional Learning Center, and Mr. Rich explained that the new Administration Building will include a district history section featuring digital information about older and decommissioned District facilities but that administration is open for other suggestions on ways to honor the history of our buildings. The Board approved the proposed rank order of contractors and delegated authority to the Superintendent or designee to execute the contract.

- **Motion:** Brenda Adams
- **Second:** Rodney Gilchrist
- **Vote:** 6-0-0-1
  - **For:** Brett E. Williams, Oliver Mintz, Brenda Adams, Marvin Rainwater, Tina Capito, Rodney Gilchrist
  - **Against:** None
  - **Abstained:** None
  - **Absent:** Susan M. Jones

7B. Consideration of RFP # 26-27-07-061 Involving the Former Clifton Park Elementary School Property, Located at 2200 Trimmier Road, Killeen, Texas 76541, and Related Action

Presenter: Adam Rich

Mr. Adam Rich presented RFP regarding the former Clifton Park Elementary School property, explaining that the campus was decommissioned in summer 2021 following the opening of the new

Clifton Park Elementary School. The District issued an invitation for bids on April 6, 2026, and received one bid from Oak Creek Academy in the amount of $815,000 for the property. Staff presented the Board with options to either accept the bid and authorize execution of the necessary contracts or reject the bid and direct staff to work with the District's real estate brokers to seek additional bids at a future date. During discussion, Trustee Marvin Rainwater asked about the appraised value of the property, and Mr. Rich stated that the value listed in the invitation for bids was $1,595,000. Vice President Mintz moved to reject the proposed bid and authorized the administration to take appropriate related actions and seek further bids.

- **Motion:** Oliver Mintz
- **Second:** Marvin Rainwater
- **Vote:** 5-0-1-1
  - **For:** Brett E. Williams, Oliver Mintz, Brenda Adams, Marvin Rainwater, Rodney Gilchrist
  - **Against:** None
  - **Abstained:** Tina Capito
  - **Absent:** Susan M. Jones

Board Returned to Agenda Item 2: Closed Session as allowed by Texas Government Code 551.071

The Board entered closed session at **7:26 p.m.** for:

No action was taken in closed session.

The Board reconvened in open session at **8:01 p.m.**

President Brett E. Williams called to move back to Agenda item 7C:

7C. Consideration of Revision to Board Policy GKD (LOCAL) – Community Relations: Nonschool Use of School Facilities

Presenter: Adam Rich

Mr. Rich presented proposed revisions to Board Policy GKD (Local) regarding the nonschool use of district facilities, explaining that the current policy does not permit for-profit organizations to use district facilities for financial gain while nonprofit organizations may do so. The proposed revision would allow for-profit organizations to use district-owned facilities through the facility-use request process, with the District receiving an applicable portion of the proceeds as established in the use agreement. Mr. Rich explained that rental procedures and rates could vary based on whether an event is conducted for profit rather than on the organization's tax classification, particularly because larger revenue-generating events often require significant district support and may result in additional facility wear and tear. Trustees discussed safeguards for determining which organizations may use district facilities, and administration explained that facility-use requests must meet established objective criteria, including requirements intended to ensure events directly or indirectly support children and align with district procedures. Board members also raised legal concerns regarding the district's ability to deny facility access to certain organizations, and legal counsel advised that a more detailed legal analysis should be provided in closed session. The Board convened in closed session pursuant to Texas Government Code Section 551.071 for consultation with legal counsel regarding the proposed policy revision, with no voting or action occurring during closed session. The Board reconvened in open session and resumed consideration of item 7C.

- **Motion:** Rodney Gilchrist
- **Second:** Oliver Mintz
- **Vote:** 5-0-1-1
    - **For:** Brett E. Williams, Oliver Mintz, Marvin Rainwater, Tina Capito, Rodney Gilchrist
    - **Against:** None
    - **Abstained:** Brenda Adams
    - **Absent:** Susan M. Jones

7D. Consideration of Killeen ISD Board Operating Procedures

Presenter: Board President Williams

The Board considered the Killeen Independent School District Board Operating Procedures, including proposed amendments that Trustees had previously been provided an opportunity to review. Secretary Brenda Adams moved to approve the Board Operating Procedures as presented with the changes.

- **Motion:** Brenda Adams
- **Second:** Tina Capito
- **Vote:** 6-0-0-1
    - **For:** Brett E. Williams, Oliver Mintz, Brenda Adams, Marvin Rainwater, Tina Capito, Rodney Gilchrist
    - **Against:** None
    - **Abstained:** None
    - **Absent:** Susan M. Jones

Agenda Item 8: Discussion of Future Board Meeting Agendas and Trustee Remarks

Trustees shared remarks regarding the upcoming school year, expressed appreciation for district employees, and discussed topics for consideration at future Board meetings. Trustee Marvin Rainwater recognized the hard work associated with the district's budget presentation and expressed appreciation for the expertise involved in navigating the state's complex school funding process. Secretary Brenda Adams extended well wishes to students and staff as they prepared for the beginning of the school year, expressing excitement and optimism for the year ahead. Trustee Rodney Gilchrist echoed those sentiments and stated that he looked forward to both the new school year and the release of the previous year's accountability results, while also requesting that facilities, vacancies, property matters, and related needs be placed on a future agenda within approximately 60 days. Vice President Mintz emphasized that every district employee plays an important role in creating safe, clean, functional, and welcoming learning environments and thanked employees throughout the district for their work behind the scenes. Trustees also recognized the positive academic growth occurring across the district, including the leadership and accomplishments of Dr. Muhammad at Rancier Middle School and Mr. Sias at Manor Middle School, and encouraged continued excellence on behalf of students. Appreciation was also extended to district swimmers who addressed the Board and advocated respectfully and confidently for matters important to them, with Trustees affirming their commitment to listening to and supporting students. Superintendent Dr. Davis concluded by thanking the Board, parents, students, staff, and community for their continued support and requested patience and grace as the District begins the new school year, noting that staff are working diligently to minimize potential delays and challenges while preparing students for a successful year.

Agenda Item# 9 will not be taken up during this meeting. It will be moved to another meeting at a later date.

Agenda Item 9: Consideration and Possible Action Regarding Level III Parent Complaint

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Agenda Item 10: Adjournment

The meeting was adjourned.

- **Motion:** Brenda Adams
- **Second:** Tina Capito
- **Vote:** 6-0-0-1
  - **For:** Brett E. Williams, Oliver Mintz, Brenda Adams, Marvin Rainwater, Tina Capito, Rodney Gilchrist
  - **Against:** None
  - **Abstained:** None
  - **Absent:** Susan M. Jones

There being no further business, the meeting adjourned at **8:09 p.m.**

Signatures

Brett E. Williams	**Brenda Adams**
Board President	Board Secretary