

**OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting
Monday, July 27, 2026, 7:00 AM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501**

Present: John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Michael Walther, Julie Smith-Yliniemi

Absent: None

The meeting was called to order at 7:00 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Nelson, seconded by Walther, to amend the agenda and add an Action Item to remove all non-school sponsored items from the schools. Walther, Nelson, Steffl, and Okeson voted YES; Rotter, Smith-Yliniemi voted NO.

No RECOGNITIONS given this month.

No PROGRAM PRESENTATION this month.

A motion was made by Nelson, seconded by Rotter, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the June 22, 2026 Regular School Board Meeting.
- B. Approve Treasurer's Report
- C. Approve Personnel Agenda Items
- D. Approve Second Reading of Policies:
 - a. 428 - SUBSTITUTE TEACHER PAY
 - b. 506 - K-12 DISCIPLINE AND VIOLENCE PREVENTION POLICY
 - c. 601 - SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS
 - d. 902 - RENTAL POLICY - BUILDINGS AND FACILITIES
- E. Approve Student Transportation Services Agreement with Olander Bus Company for the 2026-27 and 2027-28 School Years.
- F. Approve Paige Tollefson as Officer of Election for the November 3, 2026 School Board Election held in conjunction with the Beck County Auditor's Office Regular Election.

Discussion was had on the following items:

- A. First Reading of Handbooks
 - a. Rossman
 - b. Roosevelt
 - c. Middle School
 - d. High School/ALC
 - e. School Readiness
 - f. Activities
- B. Building Goals
 - a. Rossman
 - b. Roosevelt
 - c. Middle School
 - d. High School

A motion was made by Nelson, seconded by Walther, to remove all non-school sponsored items from the schools. Motion carried 4 votes to 2 votes (Rotter, Smith-Yliniemi voted NO).

A motion was made by Okeson, seconded by Walther, to approve the Resolution for the District's FY28 Long Term Facility Maintenance Plan (LTFM) and the General Obligation of Facilities Maintenance Bonds, Series 2027A. Motion carried unanimously.

Superintendent Jenson reported on happenings in the School District.

Board Treasurer Okeson gave an update on the Finance Committee.

Board Chair Steffl gave an update on the Facilities Committee.

Board Chair Steffl announced upcoming meetings and events.

A motion was made by Okeson, seconded by Smith-Yliniemi, to adjourn the meeting at 8:06 am. Motion carried unanimously.

Respectfully submitted,

Julie Smith-Yliniemi, Clerk

PERSONNEL AGENDA

July 27, 2026

1) Resignations:

Tyler Burnside– Boys Soccer Coach, effective July 13, 2026.

Patti Dahlin– Rossman Kitchen Staff, effective July 1, 2026.

Cody Einerson– Boys Hockey Coach, effective June 16, 2026.

Jodi Hatch– Middle School Para, effective May 26, 2026.

Reed Hefta– Track and Field Coach, effective June 9, 2026.

Josh Hesebeck– High School Groundskeeper, effective June 29, 2026.

Katrena Lende– Administrative Assistant, effective August 6, 2026.

Katja Mohn– ECFE/SR Educational Assistant, effective July 14, 2026.

Kayla Rasmussen– Middle School Special Education Teacher, effective June 30, 2026.

Heidi Swenson– Roosevelt Elementary Teacher, effective June 30, 2026.

Greg Unruh– Assistant Golf Coach, effective July 15, 2026.

2) Retirements:

4) Appointments:

Nicollette Anderson– Roosevelt Admin Assistant, at the rate of \$20.41 per hour, working 1641 hours per year, effective August 2026.

Brenda Eckman– Middle School Special Education Teacher, at the rate of BA Step 2 or a contract amount of \$47,324 per year, effective August 25, 2026.

Lisa Foster– Roosevelt 0.8 Interventionist, at the rate of BA Step 5 or a contract amount of \$40,203.20 per year, effective August 17, 2026.

Ryan Hawkinson– Middle School Custodian, at the rate of \$21.42 per hour, working 40 hours per week, effective July 27, 2026.

Charles Honke– High School Agriculture Teacher, at the rate of 0.8 BA Step 4 or a contract amount of \$39,419.20, effective August 25, 2026. **Pending License

Kadance Ritchie– 0.8 Academic Interventionist, at the rate of BA Step 1 or a contract amount of \$37,198.40, effective August 17, 2026.

Ted Skaro– High School Custodian, at the rate of \$21.42 per hour plus \$1.00 per hour differential pay, working 40 hours per week, effective August 3, 2026.

Brianna Smart– Middle School Volleyball Coach, at the rate of \$2,092.41 per season, effective August 17, 2026.

Paige Tollefson– District Administrative Assistant, at the rate of \$26.00 per hour, working 40 hours per week, effective August 6, 2026.

5) Sixth Period Pay:

6) Leave of Absence:

Brianna Byer– Middle School Teacher is requesting a leave of absence from August 25, 2026 through November 13, 2026.

7) Terminations:

8.) Amended Assignments:

Lowell Engen– is amending his assignment from the Middle School Custodian to High School Groundkeeper, effective July 20, 2026.

Karlie Lehmann– is amending her assignment from Middle School Behavior Interventionist to Secondary Student Success Coordinator, effective for the 2026-2027 school year.

Will Pederson– is amending his assignment from High School Custodian to Rossman day shift Custodian, effective August 3, 2026.