

Denton Independent School District
RFP #2203-01 Local Retail Stores
April 26, 2022

SUMMARY:

This item requests approval of RFP #2203-01 Local Retail Stores.

BOARD GOAL:

Growth & Management - Demonstrate effective and efficient management of district resources

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

This proposal was issued on November 13, 2021. Two thousand, two hundred and twenty (2,220) vendors were notified of this proposal. Responses were received from fifty-seven (57) vendors on March 10, 2022. This proposal is EDGAR compliant for purchases using a federal funding source.

SIGNIFICANT ISSUES:

The District has a wide range of needs for various commodities from local retail vendors. All purchases will be made on an "as needed" basis.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the District to build its base of vendors who can provide various commodities from local retail shops for current and future needs.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that RFP #2203-01 Local Retail Stores be awarded to all responding vendors that submitted a complete RFP response and met the scope of the RFP for a period from date of award through April 25, 2023, with an option to auto-renew for four (4) one-year extensions.

STAFF PERSONS RESPONSIBLE:

Dr. Scott Niven, Chief Financial Officer
Vicki Garcia, Executive Director of Financial Operations
Cassandra Kay, Senior Buyer

ATTACHMENT:

RFP #2203-01 Local Retail Stores Vendor Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____