Minutes of Regular Meeting
October 20, 2025

I. MEMBERS PRESENT/ABSENT
John Couch II: Present, Eric Davenport: Present, James Grassmuck: Present, Clay Hertenberger: Present, Patrick Kelly: Present, Angie Lambert: Present, Rusty Norman: Absent.

II. OPENING OF MEETING
Mr. Davenport called the meeting to order at 5:00 pm.

III. EXECUTIVE SESSION, CHAPTER 551
The Board recessed to closed session at 5:02 pm, in the executive conference room. Personnel was the topic of discussion. The Board adjourned closed session and reconvened in open session at 5:58 pm.

IV. RECONVENE: INVOCATION AND PLEDGES
Pastor Brad Drake gave the invocation and all recited pledges.

V. SCHOOL OFFICIALS PRESENT
Casey Adoor, Cherie Bowers, Corey Click, Ruben Espinoza, Jemile Gray, Rachel Harris, Jennifer Hulse, Destini Martin, Luis Montes-Suares, Julie Pittman, Michelle Pourchot, Sara Ryan, Blake Ryder, Alex Sanchez, Gina Welsh, Chris Wheeler

Others Present-
Greg Paulsen, Jason Bailey

VI. ACTION FROM CLOSED SESSION, CHAPTER 551
I move that we employ Melissa Higgins for 134 days for the remainder of the 2025-2026 school year.

This motion, made by James Grassmuck and seconded by Clay Hertenberger, Carried.

John Couch II: Yea, Eric Davenport: Yea, James Grassmuck: Yea, Clay Hertenberger: Yea, Patrick Kelly: Yea, Angie Lambert: Yea, Rusty Norman: Absent Yea: 6, Nay: 0, Absent: 1

VII. RECOGNITIONS
A. Students and Staff

The High School recognized the Cross Country Team. Coach Tucker introduced the team and was excited about their progress this year. The team grew from 9 to 24 this year. The runners are excited about next year.

The proclamations being celebrated in the month of November are National School Psychology Week, Texas Character Education Week, Education Support Professionals' Day, Parental Involvement Day and STEM Day.

Employees of the Month are Dee Dee Johnson, Barnett Elem.; Madison Brown, Kubacak Elem.; Taylor Danesi, RJW Elem.; Lauren Couch, Junior High; Bob Kurrass, High School; Hannah Nallie, ALC; Devin McElveen, Transportation; Alvin Martin, M&O; Chad Molan, Custodial; Sheri Fisher, Nutrition Services; Tara Mata, Admin.; Greg Paulsen, Police

VIII. PUBLIC COMMENT ON AGENDA ITEMS
No one signed up to speak at the meeting.

IX. INFORMATION ITEMS
A. Monthly Reports

B. Board Member Training Hours Announcement
Mr. Davenport read the results of the training hours required each year. Board members who have completed the required continuing education are: Rusty Norman, Patrick Kelly, James Grassmuck and Eric Davenport. Those who have exceeded the required continuing education are: John Couch II and Angie Lambert. Deficient in the required training is Clay Hertenberger.

C. Delinquent Tax Collection Report
Mr. Jason Bailey Tax Attorney with Purdue Brandon, gave an update on the delinquent tax collection report for 2024.

D. Santa Fe ISD Library Book Approval Process
Rachel Harris and Chrissy Healy updated the board on the library book approval process.

X. CONSENT AGENDA

A. Consider and Approve Consent Agenda Items

I move to approve all items of the consent agenda. Items X. B - X. H.

This motion, made by Patrick Kelly and seconded by Angie Lambert, Carried.

John Couch II: Yea, Eric Davenport: Yea, James Grassmuck: Yea, Clay Hertenberger: Yea, Patrick Kelly: Yea, Angie Lambert: Yea, Rusty Norman: Absent Yea: 6, Nay: 0, Absent: 1

B. Minutes of September 15, 2025

C. Accounts Payable $939,485.46

D. Budget Amendment #4

E. BBF (LOCAL) Policy Update

F. National Education Support Professionals Day Proclamation

G. National Parental Involvement Day Proclamation

H. School Psychology Week Proclamation

XI. REGULAR AGENDA

A. **2025-2026 Campus and District Improvement Plans**

I move to approve the 2025-2026 Campus and District Improvement Plans as presented.

This motion, made by James Grassmuck and seconded by Patrick Kelly, Carried.

John Couch II: Yea, Eric Davenport: Yea, James Grassmuck: Yea, Clay Hertenberger: Yea, Patrick Kelly: Yea, Angie Lambert: Yea, Rusty Norman: Absent Yea: 6, Nay: 0, Absent: 1

B. **Midyear Incentive**

I move to approve the midyear incentive resolution for staff as presented.

This motion, made by James Grassmuck and seconded by Angie Lambert, Carried.

John Couch II: Nay, Eric Davenport: Yea, James Grassmuck: Yea, Clay Hertenberger: Yea, Patrick Kelly: Yea, Angie Lambert: Yea, Rusty Norman: Absent Yea: 5, Nay: 1, Absent: 1

XII. BOARD COMMUNICATION

XIII. ADJOURNMENT

I move to adjourn the meeting at 7:19 PM.

This motion, made by Patrick Kelly and seconded by Angie Lambert, Carried.

John Couch II: Yea, Eric Davenport: Yea, James Grassmuck: Yea, Clay Hertenberger: Yea, Patrick Kelly: Yea, Angie Lambert: Yea, Rusty Norman: Absent Yea: 6, Nay: 0, Absent: 1

We affirm that these minutes are official, complete and correct.

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Eric E. Davenport, Vice President James Grassmuck, Secretary

Date Minutes Approved: November 17, 2025