



Faculty Council Minutes

Date	April 4, 2018
Location	Wharton-CDC; Richmond-138; Sugar Land-201A; Bay City-112

1. Attendees

Role	Name
Chair	Elizabeth Rexford
Minutes Taker	Marissa Saenz
Attendees	Allyson Matheaus, Amanda Celaya, Amy Acord, Debbie Lutringer, Debbie Yancey, JB Groves, Jennifer Jeffery, Liz Rexford, Marissa Saenz, Sean Derrickson, Susan Denman-Briones, Willie Myles
Absent	Ava Humme, David Woods, Frank Becak, Jackie Cooper-Edwards, Sean Valdez, Tammy Hann, Wiley Parkman

2. Agenda

	Description
1.	Determination of a Quorum & Call to Order
2.	Old Business A. Report on Board of Trustees Meeting B. Report from Longevity Task Force C. Report from Faculty Advising Task Force
3.	New Business A. Extended Cabinet Items
4.	Other
5.	Adjournment

3. Information Items

	Description
1.	Determination of a Quorum & Call to Order
2.	Old Business A. Report on Board of Trustees Meeting (3/27/18) <ul style="list-style-type: none"> • President McCrohan and Scott Glass were not at the meeting. They were attending a conference. • Dr. Amanda Allen the new VP of Planning and Institutional Effectiveness was introduced. • Mike Feyen presented an overview of the status of the Johnson Building construction and renovation. The construction of the project is going well, and the renovation of the existing building is on schedule to start in May and be complete by August for the start of the fall semester. • Mr. Larry Wadler presented a request from the WCJC Foundation to seek approval to start the process of building a drive way to the theater. Mr. Wadler wanted to know if the foundation needed to seek bids for the construction. It is estimated that the driveway will cost \$198 thousand dollars without a covering and \$402 thousand with a covering or canopy. Mr. Wadler requested to see the documentation President McCrohan has from the lawyer about whether or not the project must seek bids. The Board has suggested the project go out for bids but

will talk to the President about the legal status of the project.

- Ms. Marybelle Perez has been hired as a full-time Director of Grant Writing and Compliance.
- The retirement of Kirby Pressley, Instructor of Math was recognized.
- There was a discussion of the \$1,500,000.00 donated to the college to design and construct a baseball stadium. The Board approved the “method of construction and the solicitation of requests for qualifications from Design/Build companies” this means the costs of designing the building will be built into the construction costs for the building. This should save the college money and expedite the process.
- There was a loss of revenues for the month of February in the unrestricted fund.

B. Report from Longevity Task Force

- The task force met on March 8.
- Rachel Bahnsen has been added as a task force member.
- Mary Kay Price was also in attendance.
- Discussion regarding the logistics of implementing changes in Banner. There are limitations due to manual processes. Need to be cognizant of additional workload on Payroll.
- Rachel is looking into the capabilities of Banner 9.
- Recommendations will be reserved until after evaluating the possibilities available.
- The next meeting is scheduled for Friday, April 13, where Rachel will share what she has discovered about the updated Banner.

C. Report from Faculty Advising Task Force

- A four-question survey went out to some academic divisions inquiring about interest in providing advising; interest in compensation for providing advising; concerns regarding this activity; and open comments.
- There was concern raised by some faculty QEP team members regarding the survey as conflicting with their initiative.
- VP Collins became involved and the survey ceased.
- Rexford apologized to anyone that may have been negatively caught up in the confusion. FC was operating under the request at the beginning of the semester to provide faculty input as part of the Strategic Plan.
- Susan Denman-Briones was recently added to the QEP Implementation committee and provided insight into some of the changes.
 - Faculty will serve as Pathway Coaches, not advisors for those students who have completed 30 semester hours
 - The focus is on student success
 - Students that are not college ready will see academic advisors who will work with departments to transition students onto a path
 - The process will not be a mandatory requirement
- JB inquired about vocational areas being trained
- Susan indicated that the training was scheduled from April 24 and 25 as decided by the division chairs
- Susan reiterated that pathway coaches will serve a different role than academic advisors and will serve students with an identified pathway

	<ul style="list-style-type: none"> • A faculty member suggested that Tracy Emmons be invited to the next Faculty Council meeting to provide an update on the QEP. • Sean inquired about the date for a definitive plan. • Additional questions regarded expected time commitment, training, and expected blackout dates due to QEP site visit (Oct 16-18).
3.	New Business Faculty in Richmond have inquired about the lighting.
4.	Other Faculty Council would like to thank the administration for the installation of vending machines at the Richmond campus.

4. Action Items

	Description	Responsible Party	Due Date/Status
1.	Contact T. Emmons about a QEP presentation to the Faculty Council.	Rexford	4/25/18
2.	Contact Faculty Council members about a possible meeting on May 2.	Saenz and Rexford	4/25/18

5. Adjournment

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Chair _____

Date _____