

NEAH-KAH-NIE SCHOOL DISTRICT 56  
BUDGET COMMITTEE MEETING

Monday, May 04, 2015

**OFFICIAL MINUTES**

**Present**

**Board Members**

Niki Sheldon, Co-Chair  
Pat Ryan, Co-Chair (absent)  
Terry Kelly, Vice Chair  
Lisa Hooley (absent)  
Judy Wustenberg  
Eugene Tish  
JoDee Ridderbusch (absent)

**Budget Committee**

Janet Least  
Kristen Grasseth  
Denise Herrington  
Jim Doyle  
Julie Sherren (absent)  
Tami Schild  
Jennifer Purcell

**District Office Staff**

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Asst.

Present

**CALL TO ORDER**

Ms. Sheldon called to order the Neah-Kah-Nie School District annual budget committee meeting at 6:01 p.m.

Call to Order

**REVIEW OF ROLES AND RESPONSIBILITIES OF BUDGET COMMITTEE**

Mr. Sybouts stated that the primary role of the budget committee is to review the budget document, approve the budget and establish the maximum tax levy.

Roles and  
Responsibilities

**ELECTION OF PRESIDING OFFICER**

Ms. Sheldon opened the floor for nominations for presiding officer. Ms. Grasseth nominated Jennifer Purcell as presiding officer, Ms. Lease offered the second. Ms. Sheldon called for a vote. All voted affirmative, the nomination carried unanimously.

Election of  
Presiding Officer

**DESIGNATION OF SECRETARY**

Ms. Purcell designated Ms. Sellars as the secretary.

Designation of  
Secretary

**BUDGET MESSAGE, Paul Erlebach**

Mr. Erlebach reviewed revenue and expenditure and increases and decreases to the budget. Mr. Erlebach stated that the expenditures do not include cost of living increases because we are in negotiations with our licensed staff. Also not include is any potential insurance cap increase. He read the superintendent budget summary statement.

Budget Message

Mr. Doyle asked about the Oregon Supreme Court PERS ruling, will it go into effect in 2017. Mr. Sybouts stated that there may be a 5.5 percent rate increase in the 2017-2019 biennium. The rates have been set for 2015. We have limited information right now.

Ms. Herrington asked where the funds for the Chromebooks came from, Mr. Sybouts stated that it came out of a state and local grant fund.

Ms. Schild asked about the difference between technology transfers and the technology fund. Mr. Sybouts explained that the transfer is a set aside for future purchases.

Mr. Doyle asked about swimming expense for Nehalem students, does Garibaldi have the same opportunity. Mr. Erlebach explained that in the past Garibaldi was bussing students to the YMCA through a grant, but the grant ran out. Garibaldi students have PE three days per week, Nehalem only has PE two days a week and one day of swimming.

Ms. Purcell asked about the decrease in FTE. Mr. Erlebach stated that it was due to a decrease in students. We have reassigned staff to cover the decrease.

Ms. Grasseth asked about the increase in PERS costs at Garibaldi. Mr. Erlebach explained that since Ms. Kearns was a PERS retiree the district has not been paying PERS on her. When the new principal is hired the district will once again be paying into PERS.

## **BUDGET DOCUMENT OVERVIEW, Mark Sybouts**

Mr. Sybouts presented a PowerPoint providing an overview of the budget. The presentation is attached to these messages.

Budget Overview

## **BUDGET COMMITTEE REVIEW AND DISCUSSION, Budget Committee**

Ms. Schild asked about state timber, it was different than what was in the superintendent's budget message. Mr. Sybouts explained the two ways that the district receives state timber, through direct method, (state timber sales) and county school fund are combined to equal the amount that was in the superintendent's message.

Budget Committee  
Discussion

Ms. Purcell asked how everyone wanted to go through the budget, line by line or by asking questions. All agreed by asking specific questions.

Mr. Doyle asked about how the library is being staff. Mr. Lawyer explained that the library is open for a period of time each day and so is the high school library.

Ms. Purcell asked about alternative education in the high school budget. Ms. Purcell mentioned that she remembered that there was not going to be money in that fund, but noticed there is once again money in that fund. Mr. Sybouts explained that in the past the money was to pay for slots at the TOPs program. This year those funds are to pay for college classes. Mr. Erlebach shared that those funds are to cover the \$13,500 the district expects to pay for college credits for students.

Ms. Herrington asked about the library resources available. She was not sure where to look. Mr. Sybouts stated that if you are looking at the middle or high schools you would look under 2222 in the general fund. If you are looking at the elementary schools then you would look under 230 due the Ann Parks endowment.

Mr. Doyle asked about Golf. Mr. Erlebach stated that golf is not a sport this year and it is not in the budget for next year.

Ms. Lease asked about the decrease in middle school athletic officials. Mr. Lawyer addressed this issue; he stated they are reducing the amount of officials they will be using in basketball at the middle school from a two man crew to a one man crew. Volleyball officials will be officiated by coaches. She asked if there was a particular reason, Mr. Lawyer stated that it is a cost cutting measure. Mr. Lawyer also mentioned that he cannot have a non-certified officials in Football and Wrestling. Ms. Lease also asked about the swimming contract, would the district be looking at a year to year contract for swimming. Mr. Erlebach explained that in the land sale contract with NCRD swimming was part of that contract which has now been paid out, so the district is now paying for swimming, but at a much lower rate.

Ms. Harrington asked about the reduction in maintenance cost at Garibaldi Grade School a reduction of \$40,000. Mr. Sybouts stated it is due to dropping half a custodian.

Mr. Doyle asked about the length of the licensed and classified contracts. Mr. Erlebach explained that the classified contract is a four year contract, the licensed contract expires on June 30th. The district would like to not have to negotiate both contracts in the same year.

Public Hearing

## **PUBLIC HEARING FOR PUBLIC COMMENT**

Ms. Purcell called to order the public hearing at 6:46 p.m. No comments. The public hearing closed at 6:47 p.m.

Additional  
Discussion

## **ADDITIONAL BUDGET COMMITTEE DISCUSSION, Budget Committee**

No other comments

Approve Budget

## **APPROVE CHANGES TO THE BUDGET DOCUMENT, IF ANY**

M-Herrington/2<sup>nd</sup> Lease to approve the proposed budget and establish the maximum tax levy rate/amount at \$4.5002/\$1,000 of assessed valuation for the General Fund, and to establish the maximum Debt Service tax levy amount of \$1,022,522. The motion carried unanimously.

Adjourn

## **ADJOURN**

Hearing nothing more to come before the budget committee, the meeting adjourned at 6:48 p.m.