

## FACULTY COUNCIL MINUTES

<b>Date</b>	<b>Tuesday, Sept. 7, 2021</b>
<b>Location</b>	Blackboard Collaborate (COVID-19)
<b>Time</b>	3:00 pm

### Attendees

<b>Role</b>	<b>Name</b>
<b>Chair</b>	Peter Anderson
<b>Minute Taker</b>	TK Krpec and Liz Rexford
<b>Attendees</b>	Peter Anderson, Liz Rexford, TK Krpec, Hector Weir, Susan Denman-Briones, Tracy Simmons-Willis, Erma Hart, Pat Korenek, Arthur Vallejo, Debbie Lutringer, Ava Humme, Larry Jenkins, Willie Myles, Amy Accord and Ross Counvillon
<b>Absent</b>	Gary Bonewald, Brady Hutchinson, Russel Braeuer (in class), Obiageli Nwosu,

### Call to Order

Meeting called to order at 9:51 AM
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### Information Items

	<b>Description</b>
<b>1.</b>	<p><b>New Business</b></p> <p>A. Faculty Council (FC) members introduced themselves, starting with the newly elected members.</p> <p>B. FC appointed the following individuals to the following committee vacancies.</p> <p style="padding-left: 40px;">Faculty Awards Committee – Ava Humme Contracted Student Services – Willie Myles Faculty Evaluation Committee – Amy Acord and Tracy Simons-Willis Summary Appeals Committee – Pam Armentrout and Obi Nwosu as alternate Technology Advisory Committee – Debbie Lutringer, Ross Couvillon, Arthur Vallejo, Susan Denman-Briones</p> <p>The following members are rotating off the following Committees</p> <p>Faculty Awards – Susan Denman Briones Contracted Student Services – Bracha Silverston Faculty Evaluation Committee: Frank Becak and Jeff Tix Summary Appeals Committee- Demetrius Moore Technology Advisory Committee- William Feagin and Haydee Ruiz (returning members are Ross Couvillon and Debbie Lutringer)</p>

	<p>C. The following individuals were elected to be FC officers. All ran unopposed and were voted in by acclamation.</p> <p>Chair- Peter Anderson Vice-Chair- Hector Weir Secretary- Liz Rexford</p>
2.	<p><b>Old Business</b></p> <p>A. Peter reminded FC members that there was one Extended Cabinet item. That was to make a request that the Board of Trustees meeting by broadcast live so that Faculty and citizens could continue to watch the meetings. The meeting time would remain in the evening and FC members are still encouraged to attend the live meetings.</p>
3.	<p><b>Other:</b></p> <p>A. Hector reminded FC members that it was suggested that a schedule for attending the Board meetings be circulated so that FC members could sign up for certain meetings. This could encourage more participation. Hector will setup an app to coordinate these efforts.</p> <p>B. A concern was raised about having a distinct, separate faculty evaluation form for those instructors teaching dual credit students. This concern will be raised at the Faculty Evaluation Committee.</p> <p>C. TK raised a concern about the status of the revisions/overhaul of the college's web page. Erma states that this has been delayed and that the item has not yet been approved by the Board of Trustees.</p> <p>D. Several FC members raised concerns about the status of the Strategic Plan (SP). The SP has been approved by the Board, but there is not recent information about it available at this time. Rexford reminded faculty that VP Allen usually sends updates on the plan in her newsletters. FC voted to have Amy survey the faculty about any specific issues or concerns about the SP and that after this information was reviewed the FC would ask for Quarterly Reports to be made revealing the timeline for the plan and status of the objectives in the plan.</p> <p>E. Several faculty members also raised concerns about the cleaning and sanitizing of the buildings. At the Richmond campus it does not appear that all rooms are being cleaned. FC members were urged to alert building supervisors about specific concerns.</p> <p>F. FC members are also going to resurrect the idea of Department Head (DH) and Program Director (PD) pay for duties during the summer months. The first step will be to repoll the current DHs and PDs to see if they are interested in pursuing the idea. The documents from the previous discussion of this topic will be included in the email about increasing pay.</p>

	G. Several FC members also addressed the issue of technology breakdowns and updates at the various campuses. A request was made to have IT provide some guidelines on how to use some of the new equipment and to try to improve the performance of a number of class room computes. Members of the Technology Advisory Committee (TAC) will discuss this at the next meeting. This issue will also be readdressed at the next FC meeting. FC members can email the FC members of the TAC specific concerns and issues.
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#### Action Items

	Description	Responsible Party	Due Date/Status
1.	FC Officers and committee appointees be reported to Trish Chandler to update the committee list.	L. Rexford	ASAP complete 9/8/21.
2	FC appointees being rotated off committees be thanked for their service.	H. Weir	ASAP
3.	Faculty Awards Committee Members be finalized	L. Rexford	ASAP complete 9/8/21.
4.	Facutly Awards Committee Members hold first meeting.	A. Humme	ASAP
5.	Faculty Council members be sent survey to sign up for Board meetings.	H. Weir	ASAP
6.	Faculty Evaluation instrument for Dual Credit Instructors	A. Acord and Tracy Simons Willis	Next Faculty Eval. Comm. Meeting
7.	Strategic Plan Survey	A. Acord	Before next meeting.
8.	Computer/Technology Issues	All FC Members	Next Meeting
9.	Extended Cabinet Issue	FC Officers	Next Extended Cabinet Meeting

#### Adjournment

Meeting adjourned 4:03

Approved via email by FC members on Oct. 1 2021