



UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

TOPIC: Budget 2015-2016 Update

SUBMITTED BY: Laida P. Benavides, CPA **OF:** Division of Finance

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: November 19, 2014

Informational Item:

UNITED INDEPENDENT SCHOOL DISTRICT

Budget 2016 Calendar

TIMELINE	ACTIVITY/PROCESS
September 2014	Approved 2014-2015 operating budget for General Operating, Food Service, and Debt Service funds implemented.
Oct. 2014-Jan. 2015	Start administrative budget committees. Develop Budget Calendar. Review topics to address for budget building process. Review 2014-15 information-enrollment, class sizes, budget issues, etc. Enrollment projection study reviewed. Boundary changes proposals reviewed. Staffing guidelines revised, if necessary. 84th Legislative Session starts.
November 10, 2014	Present Budget 2016 Calendar to Board.
December 9, 2014	Board budget workshop-Board Initiatives and other budget issues.
January 13, 2015	Board budget workshop-Board Initiatives, projected enrollments, and budget issues.
January 31, 2015	Controlled Budget Management process in effect for campuses.
February 10, 2015	Board budget workshop-Review Board Initiatives, projected enrollments, and proposed boundary changes, if necessary.
March 17, 2015	Board Budget Workshop: Discuss board initiatives and proposed boundary changes.
March 25, 2015	Board approves new boundaries, if necessary. (Regular Board meeting)
April 14, 2015	Board Budget Workshop (tentative)
May 12, 2015	Board Budget Workshop (tentative)
End-May 2015	84th Legislative Session ends.
June 2015	Final "draft" budget document delivered to Board of Trustees for review.
June 12, 2015	Controlled Budget Management process in effect for departments.
June - July 2015	U.I.S.D. Board of Trustees budget workshops; campus and department budgets will be reviewed along with prioritized programs and projects as determined by the Board, Superintendent, Associate and Assistant Superintendents.
July 2015	72 hour notice of July Board meeting; the certification of anticipated collection rate by tax assessor/collector at regular July Board meeting; appointment of individual to calculate and publish United I.S.D.'s effective tax rate. Announce date, time, and place of public meeting to discuss proposed budget and proposed tax rate.
July 25, 2015	Deadline for Chief Appraiser to certify appraisal rolls to the taxing units.
Early Aug. 2015	Publish ten day notice of public hearing stating the purpose of the meeting is to discuss the proposed budget and proposed tax rate for the 2015-2016 fiscal year.
August 2015	Public hearings on proposed 2015-2016 tax rate and proposed budget. A quorum must be present for public hearing on proposed tax rate. Final 2015-2016 budget approved at the regularly scheduled Board of Trustees meeting. Certified property values approved at regularly scheduled Board of Trustees meeting. Final 2015-2016 tax rate approved at the regularly scheduled Board of Trustees meeting.
September 1, 2015	Approved 2015-2016 operating budget for General Operating, Food Service, and Debt Service funds implemented.