

Fleming Middle School

Site Council

AGENDA / **MINUTES**

Fleming Middle School Staff Room - 3:35-4:05 P.M.

September 22, 2016

1. Introduction -
 - a. Present - Yvonne Hughes, Tim Kee, **Dianne Phelan, Sid Hobgood, Mr. Hawkins, Mr. Davis**
 - b. Absent -
2. OLD BUSINESS
 - a. Budget has been approved and at this point we are planning on updating the 8th grade computer lab. We have roughly \$42,778.00. Lab is in, and it's awesome! We have 35 Chrome Bases in the 7th grade lab. One of the ordered Chrome Bases was broken. We were sent a refurbished one but it is assigned to a school in Bend and we can't access it. We are working on getting this replaced with a brand new one. The screens are big and act like two screens. Students can have two documents side by side. We have 2 wifi access points to keep these up and running smoothly too. Wifi is on 24/7. Computers shut down at 2:00 AM for updates. We will get another Wifi for the 8th grade lab. Last year when teachers would log on to the Wifi, it would boot students off.
3. NEW BUSINESS
 - a. Student count is 392, the district has budgeted us for 360 students. Most of our classes are between 28 to 32 students, but we do have two PE classes that are over 35 students. One class has 36 and one class has 39.
 - b. School Improvement Plan
 - i. Report on School Improvement Plan for **District and School Structure and Culture**
 1. DSC1.2
The school's mission and goals reflect high expectations and a vision for equity for meeting the needs of all stakeholders. (3162)
 - a. To be posted in halls, cafeteria, library and main office.
 2. DSC1.3
The school's leadership plans for and implements professional development preparing teachers to support parents in the education of their children by providing in-classroom opportunities and at-home opportunities for parents. (3163)
 - a. Current practice - 21st Century parent class on portal vue. P.T. conferences 21st Century meetings and

trainings. Doing this during open houses and parent conferences.

- ii. District, School Structure and Culture improvement plan indicators
 - 1. Review- Nuts & Bolts of a Site Council - The state has 34 indicators for us. We are starting with 2. School Mission & Goals will be posted throughout the school. Staff had a discussion on what these meant to them. They wanted to redo them, said they are too wordy. However, this would be a huge process so we will use them for now. Brian Hawkins asked if we would do any activities to break this down for students. Sid said not at this time, but we do have PBIS slides that talk about the handbook and expectations. It is in PBIS friendly language. We are dealing with 11 & 12 year old kids so we are trying to bring it to their level. We have a modified version that teachers go through with students again after Christmas break. Behavior rules will be in every classroom. We are not anticipation redoing the Mission Statement and Vision this school year. Seeing rules in action makes it easier for students to remember. Brian Hawkins did a video presentation at NVHS 5 years ago and it is still being used today. We are focusing on the word "Modeling" in the Mission Statement & Vision. We had a parent class last year on ParentVue. We plan on doing that again this year. Synergy has the data that Sid can check to see how many parents are using this.

c. 21st Century

- i. We have started homework help house as of September 12th.
 - 1. 8-845am, Mon-Thurs every week. We have one staff member running this.
- ii. We will be starting our regular school program on Oct. 3rd.
 - 1. 345pm - 530pm - Mon-Thurs every week. Classes are online as well as the permission slip that went home yesterday. Our budget was cut this year. Funds go for staff and supplies for after school classes.

d. Mascot and Logo

- i. We will be re-working the process
 - 1. Have a drawing contest
 - 2. Staff vote from entries of top 10
 - 3. Students vote from the top 10 to get a top 3.
 - 4. These become the logos we will use to represent the Fleming Cavaliers.
 - 5. Former Fleming student who works for Disney wants to submit a logo for us. We will be voting again to include his logo. Staff

and students voted last year. We will do this again next month. We don't have an official logo until voting. We are still the Cavaliers, and the logo will be related to that.

4. OTHER

- a. Asking for more parents on PTO. We had 12 parents show up for PTO. It was almost non-existent the first two years we have been here. Nadyah is our president, but she doesn't have a student here anymore. We are looking for someone to take her place. We are looking into getting new 6th grade parents involved. There aren't any Bylaws with PTO's, but we do have rules. Might look into doing exit interviews to see why parents are not coming back as leaders of PTO. Mr. Hawkins suggested a poster asking why do I want to be a member of PTO? Make it sound like you don't want to miss this. You want to be involved! PTO gives each teacher \$100.00 as well as helping to fund the computer lab. We are looking into getting new uniforms for next year. At \$49.00 per uniform, it comes to a lot of money. We will be needing help with:
 - i. Cookie Dough fundraiser - Will begin next Tuesday and run for ~10 days. We have a new person running this program.
 - ii. Jog-a-lot fundraiser
- b. Open house is September 27 from 530-700
- c. Parent/Teacher Conferences - Will be meeting in groups again. We will still have arena conferences as well. We will be marketing ParentVue during conferences. PTO has suggested to have the Open House a free roaming evening. Some parents have more than 1 student and they want to attend both classes. We can meet as a group in the gym, make introductions, then send them to classes. To keep parents moving, Mr. Hawkins suggested to have a Bingo type game. This will also give us a chance to get more information out. Mr. Davis said teachers wouldn't have a chance to give an overview of their class. Mrs. Hughes said it might make for a quicker night. Sid will discuss this with the teachers and come up with a plan that all of them will do. Mr. Hawkins talked about his experience at Outdoor School and meeting Mr. Shindelman. They talked and found out their hobbies and he got to know him on a personal level. It was nice for him to see that he is dealing with human beings and that parents and teachers are working as a team.
- d. Next meeting we will discuss pros and cons about how this Open House was. We will talk about the indicators and pick out one more to work on this year. We will see where we think we are with them.

5. SCHEDULE NEXT MEETING –

- a. Date and Time
 - i. October 19, 2016 @ 3:30 in the staff room

6. ADJOURNED