



## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- November 6, 2014 – Business Meeting
- November 17, 2014 – Business Meeting
- December 9, 2014 – Business Meeting

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(14-492)** BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



**School Board Business Meeting  
Beaverton School District 48  
Administration Center  
November 6, 2014**



**Business Meeting**

**November 6, 2014**

**Board Members Present:**

Mary VanderWeele, Chair  
Anne Bryan, Vice Chair  
LeeAnn Larsen  
Donna Tyner  
Susan Greenberg  
Linda Degman

**Staff Present:**

Jeff Rose	Superintendent
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Ronda Haun	Administrator for Classified Personnel

**Visitor:** 2

**Media:** 0

**CALL MEETING TO ORDER – Mary VanderWeele**

School Board Chair Mary VanderWeele called the meeting to order at 6:42 p.m. Mary explained the guidelines and asked that the questions be clear and succinct. All Board members have read and reviewed the written material.

**ACTION ITEM**

**A. Grievance (14-473)**

Classified employee, Gary Haycox stated his grievance against the District regarding the summer bidding process for routes and how those routes are awarded and that contractual timelines were not followed.

Sue Robertson responded on behalf of the District. She stated that the summer bidding process is not a violation of the contract and that this issue should have been resolved in regular Labor Management meetings with Transportation. She stated that Mr. Haycox had multiple opportunities to submit his name for a route and that contractual timelines were followed by the District.

Questions/comments asked by the Board

- No difference in the bidding process in the summer, it is similar to the fall bidding.
- Any change in past practice to awarding routes? *No, the exact process was followed as has been in the past.*
- If the door was unlocked and you had a badge would there still be a violation in your mind? *The issue is about notice and access. Would have bid on route if notified.*
- Proxy bidding for fall routes and the summer bidding was covered by the OSEA Rep.
- Were you aware of any additional routes during that regular school year and did you follow the routes? *I just started in May.*

The Board deliberated on whether there actually was a violation made. They reviewed the language in the OSEA contract and individually shared their thoughts.

- Is concerned about the lack of notification in the summertime
- Does not believe that there was a breach of a contract.
- Believes that the contract is detailed about bidding.
- Does not believe that there was a breach of contact
- Referred to past practice in the summer and regular school year and that the same process has always been followed
- Believes that it should be before the board. Believes that the contract is not very detailed but does not believe that the contract was not violated.

Leeann Larson made a motion to accept the Superintendent's recommendation on the grievance. Anne Bryan seconded and it was unanimously approved 6 – 0.

**ADJOURNMENT** – Mary VanderWeele

Mary VanderWeele adjourned the meeting at 6:29 p.m.

Submitted by Mary Hawkins

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Mary VanderWeele, School Board Chair



School Board Business Meeting  
Beaverton School District 48  
Central Administration Center

## Business Meeting

November 17, 2014

### Board Members Present

Anne Bryan, Vice Chair  
Linda Degman  
Susan Greenberg  
Jeff Hicks  
LeeAnn Larsen  
Donna Tyner

### Staff Present

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent
Ron Porterfield	Deputy Superintendent
Sue Robertson	Chief Human Resource Officer
Claire Hertz	Chief Financial Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Mike Chamberlain	Executive Administrator
Barbara Evans	Executive Administrator
Carolyn Miller	Executive Administrator
Matt Casteel	Executive Administrator
Brenda Lewis	Executive Administrator
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Ginny Hansmann	Administrator for Curriculum, Instruction & Assessment
Jon Bridges	Administrator for Instructional Accountability
Sho Shigeoka	Administrator for Equity and Inclusion

Visitors: 75

Media: 1

### CALL MEETING TO ORDER – Anne Bryan

School Board Vice Chair Anne Bryan called the Business Meeting to order at 6:32 p.m. Lora Wells led the group in the Pledge to the Flag.

### RECOGNITION OF STUDENTS, STAFF AND COMMUNITY

The Board recognized the following individuals for their outstanding achievements and contributions to the Beaverton School District and the community:

**Lora Wells** was recognized for exemplifying the WE Expect Excellence pillar by being named Teacher of the Year by the Oregon Association of Family and Consumer Sciences.

**Aditya Jain** was recognized for exemplifying the WE Innovate pillar for winning 1<sup>st</sup> Place Technology category of STEM Awards at Broadcom MASTERS Science Fair.

**Deer Park Academy** was recognized for exemplifying the WE Innovate pillar for transitioning to a full-day

program for students in grades 6 – 12.

**The District's Native American Student Program** was recognized for exemplifying the WE Embrace Equity pillar by celebrating National Native American Heritage Month.

#### **BOARD PROCEDURES – Anne Bryan**

Anne Bryan asked if there were any changes to the agenda. Linda Degman asked that the Discussion Item A. 2015 Legislative Priorities be removed and addressed in the Action Item D. Adopt 2015 Legislative Agenda (14-447). There were no objections to the change.

#### **PUBLIC PARTICIPATION**

- Aimee Keeney asked the Board to keep the Stoller Middle School programs intact. She does not want the Summa Program moved or the 6<sup>th</sup> grade class eliminated for one year.
- David Strayer thanked the Board for campaigning for the passage of the Bond Measure and for making the replacement of Vose Elementary School a top priority.
- Heather Hensley asked that Stoller Middle School remain intact.
- Lisa Shultz asked the Board to consider making the Student Data Privacy issue a legislative priority.
- Ron Vrooman stated he is concerned that the Islamic ideology is interfering with the education within the Beaverton School District. He is requesting to review all curriculum.
- Vinoo Srinivasan stated that Stoller Middle School is a good school because of the community. He asked the Board not to move the Summa Program out of Stoller.
- Dawn Prochovnic provided the Board with an update on the Library Advocacy Group.
- Stacey Wainwright asked that the District advocate for thoughtful community development in the north end of the District.
- Kaye O'Kearny asked to see the criteria for the choice of moving the Summa Program to another location.
- Dena Gentry asked that Springville K-8 school be a 2<sup>nd</sup> choice option for the options application.
- Kam Moradi expressed his concern about the Common Core and the curriculum in the schools.
- Zhaorong Hou presented to the Board a petition of signatures for retaining the Summa Program at Stoller Middle School.
- Zheng Lin expressed concern for the lack of extracurricular activities for the Summa Program students if they are moved.
- Megan Rutherford asked the Board several questions about the Overcrowding Solutions. She wanted to know if they can move the construction for the new school to an earlier date. She also wanted to know where a new portable building would be placed at Springville. She also asked why the decision was made to not cap enrollment.

#### **BOARD COMMUNICATION**

##### **A. Individual School Board Member Comments**

- Donna Tyner reported that she, along with Jeff Rose, Matt Castell, and Principal Claudia Ruf met with 4 representatives from Chile. The Chile contingent was comprised of 2 teachers, 1 administrator and 1 government official. She learned a lot, including that we have a lot in common. We want academic excellence for our children in a safe, welcoming environment.
- LeeAnn Larsen reported on the OSBA Conference. They heard some great speakers and launched the Promise of Oregon Campaign. She asked everybody to watch the video.
- LeeAnn also reported that she and Jeff Rose visited McKinley Elementary School and was able to sit in a teacher collaboration session where she saw great things happening as teachers were able to discuss each child and get input as to the best way to help the students. She also, along with Anne Bryan, attended a meeting of the Student Advisory Team.
- Susan Greenberg reported that the Music Task Force has reconvened and are doing a great job.
- Linda Degman, along with Jeff Rose, visited Fir Grove Elementary School. She was able to be Zero the Hero for the day and visited the new computer lab.



- Jeff Hicks reported that he spoke to the students attending the Community School about growing up in Beaverton. He highlighted that the biggest difference is mobility. When he was young he could go just about anywhere by himself or with friends.
  - Anne Bryan thanked the community for their input to the overcrowding committee. She stated that it was a highlight to see all the great reports from the Community Partnership Teams. There is impressive collaboration happening in our schools. Anne read an article written in the Westview Prowl on achieving greatness.
- B. Superintendent's Comments
- Supt. Rose spoke on two topics:
    - Jeff thanked the Student Advisory Team; they are doing great work.
    - Thank you for your advocacy. The community values K-12 education but doesn't know what it takes. Oregon students attend school one full year less than the average American student, is ranked 49<sup>th</sup> in class size and 46<sup>th</sup> in spending. Please continue to advocate for K-12 education.

## REPORTS

### A. Student Advisory Committee – Student Advisory Board

Apoorva Somayazulu, Student Advisory Committee Chair, Ariel Segura, Secretary and Asitoti Meekisho updated the Board on their progress. They are working on an equity video and setting up a Student Forum on December 10 with Superintendent Rose.

### B. School Board Committee Updates

#### Board Public Engagement Considerations – LeeAnn Larsen

The Public Engagement Committee has been discussing communication about how the Board receives and disseminates information. On January 20, 2015 the Board will have a Budget Listening Session. The committee is also working on changes to the website, soon there will be a Frequently Asked Questions (FAQ) section.

#### Board Advocacy/Funding Committee – Linda Degman

Linda Degman reported that the Legislative Breakfast is on December 5, 2014 and the Washington County Legislative Forum is on January 21, 2015 at Tigard Tualatin School District. The committee has also been working on goals.

### C. Financial Update – Claire Hertz

Claire Hertz reported that Oregon's Economic Forecast is showing continued slow growth. There is a 50/50 chance that the kicker will kick. The Ending Fund Balance is 8.1%. The Local Option Tax continues to grow and collections predicted to be up several million.

### D. Overcrowding Solutions Update

Supt. Rose thanked the 6 community members that served on the Overcrowding Committee.

He reported that our overcrowding challenge is emotional and complicated. Our goal has been to navigate recommendations and concepts that will mitigate transitions and disruptions for current students. Thanks to our 2014 Bond Program, we will add schools and capacity over time, but clearly this will not meet our immediate dilemma of our rapidly growing north end of the District.

Jeff Rose reviewed the timeline and actions for both effected schools, Stoller Middle School and Springville K-8. Stoller is already far beyond capacity and the new middle school will not be available until the 2020-2021 school year.

Questions and comments from the Board:

- Where will you put the BLC classes? *We don't know yet.*
- Summa is an option program and does not require a boundary change for a move.

- What about the question of staffing and extracurricular programs, i.e. gym, music, sports? *We want equity and we will be working on developing these.*
- Are you working with Washington County on the new development? *We have some influence but we cannot make the determinations.*
- It would be good to have an organization chart regarding who talks with who at Washington County.
- Washington County Commissioners like development. Our Board needs to communicate with commissioners exactly how developments are impacting our schools.
- Appreciates the community's passion and help.

#### **E. Instructional Time**

Jon Bridges stated that the information in the Board packet is wrong. Donna Tyner asked him to please send the correct information to the Board.

- We need to take a look at the high school class offerings in order to retain seniors for full days through their senior year.
- Homeroom and intern opportunities count for senior's instructional time.
- Non-educational assemblies do not count for instructional time.
- Portland Community College continues to be a partner for seniors.

#### **F. Full Day Kindergarten Report**

Brenda Lewis reported that the projected need for kindergarten classroom staffing for 2015-16 is \$12.24M total. Additional specialists may be necessary and funded by classroom ratios and will be determined during allocation of staffing in February.

The Bond will fund the additional costs for furniture, fixtures, equipment and curriculum estimated to be \$22,500.00 per additional classroom.

Questions and comments from the Board:

- Are we reaching out to the community to ask for parent's interest in half-day kindergarten.
- How will the District pay for this? *Claire – the state fund will increase. Supt. Rose – that is part of our advocacy.*

#### **G. Bond Program Performance Metrics**

Dick Steinbrugge reported that the current performance report and metrics for the 2014 Bond Program is included in the Board packet. This tool is a measurement system and a management system intended to provide transparency regarding the implementation of the Bond Program. This report provides:

- Overall bond program summary data
- Balanced Scorecard performance metrics addressing:
  - Budget
  - Schedule
  - Equity (under development)
- Breakout details for major on-going projects
- Detailed financial spreadsheets.

Questions and comments from the Board:

- How can the Board help with the south Cooper Mountain site with officials? *The Board needs to have a conversation with Washington County.*
- How did the costs for the new high school get so far off? *Inflation mostly, the ed specs have also increased costs.*

**BREAK 8:50 – 9:00 p.m.**

## **DISCUSSION ITEMS**

### **A. 2015 Legislative Priorities – Draft – Linda Degman**

This agenda item was removed and dealt with in the Action Items, Item D.

### **B. Discipline, Inclusion, Student Experience Strategic Plan Report – Carl Mead**

Carl Mead reviewed his report and reported:

- In 2013-14 middle schools reduced the number of days students missed due to ISS/OSS/Expulsions by 75% for all students.
- The number of students starting the new academic year at Deer Park is at an all time low.
- The action plan for this year includes more professional development.
  - Professional development for MS leaders on teacher support skills to improve culturally responsive teaching
  - Professional development for student supervisors on Restorative Justice and other alternatives to exclusionary practices
  - Professional development on practices to reduce exclusionary practices
- The percentage of students reporting their school has a safe, inclusive, and respectful climate is up 2% at 86% in 2013-14.
- The District has developed a student Threat Assessment Process, though not all administrators and counselors have been trained on the process.

### **C. First Reading of School Board Policy**

The Board reviewed School Board Policy JGAB – Use of Restraint and Seclusion

Anne asked the Board to give her any copy edits by the end of the meeting and to focus their question/comments to proposed policy content.

There were no comments or questions. The policy will return for a second reading.

## **ACTION ITEMS**

### **A. Active Students Task Force membership (14-474) – Matt Casteel, Barbara Evans**

At the September 29, 2014 Board meeting, the School Board charged the District with forming an Active Students Task Force to ensure timely compliance with HB 3141 and develop a model for students' movement and activity throughout their daily school experience.

Matt Casteel and Barbara Evans reviewed the proposed team members. They stated that the entire group will meet once a month and the sub-groups will meet in between. Their first meeting is scheduled on November 20, 2014.

Questions and comments from the Board:

- Suggested that they add a student to the Task Force list.
- Is there a possibility of going back to the Legislature for a change in HB 3141? *Our task is to come up with recommendations for compliance.*
- Are you moving forward with technology for PE teachers? *We applied and received a grant for iPads. We have the teacher iPads and are waiting for iPads for students.*

LeeAnn Larsen moved to approve the proposed members to serve on the Active Students Task Force with the addition of one student.

Linda Degman seconded and the motion passed 6 – 0

### **B. English Language Arts Project Team membership (14-475)**

The Board directed the Superintendent to form the English Language Arts Project Team for the purpose of conducting a curriculum review according to the District's Quality Curriculum Cycle



guidelines at the September 29 Board meeting.

Robin Kobrowski and Ginny Hansmann reviewed the proposed project team and stated that the team's work will begin in December.

Donna Tyner moved to affirm the English Language Arts Project Team membership.

Susan Greenberg seconded and the motion passed 6 – 0.

**C. Bond Accountability Committee (14-476)**

The School Board and Superintendent will establish a Bond Accountability Committee to assist in monitoring and communicating the progress of the May 2014 Bond Program.

The proposed Citizen Accountability Committee will monitor and report on the progress of the bond program in order to ensure transparency and accountability to the public in the implementation of the 2014 Bond Program approved by the voters on May 20, 2014.

Ron Porterfield reviewed the proposed team. The first meeting is not scheduled at this time.

LeeAnn Larsen moved to approve the members of the Bond Accountability Committee.

Donna Tyner seconded and the motion passed 6 – 0.

**D. Adopt 2015 Legislative Agenda (14-477)**

Linda Degman asked if there were any questions on the proposed 2015 Legislative Agenda.

- Should we add responsible construction development to the list? *Not at this time, but we need to start lobbying for it.*

LeeAnn Larsen moved to support the legislative agenda as submitted for the 2014-2015 school year.

Donna Tyner seconded and the motion passed 6 – 0.

**E. OSBA Board Position #15 Election (14-478)**

Linda Degman moved that the Beaverton School District is a member of the Oregon School Boards Association; NOW, THEREFORE, BE IT RESOLVED that the Beaverton School District School Board elects LeeAnn Larsen for OSBA Board of Director, Position #15.

Donna Tyner seconded and the motion passed 6 – 0.

**F. 2015 OSBA Resolutions: (14-479)**

Linda Degman moved to approve the OSBA Resolutions listed below:

1. Adopts the Proposed 2015 OSBA Legislative Policies and Priorities
2. Amend the OSBA Constitution – Corrections to Modify the Process for Adoption of OSBA's Legislative Policies
3. Amend the OSBA Constitution to allow Appointment of OSBA Board and Legislative Policy Committee Members

LeeAnn Larsen seconded and the motion passed 6 – 0.

**G. Consent Agenda**

LeeAnn Larsen moved to adopt the Consent Agenda.

Susan Greenberg seconded and the motion passed 6 - 0.

**1. Personnel (14-480)**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

**2. Approval of Board Meeting Minutes(14-481)**

BE IT RESOLVED that the minutes of the School Board meetings below be and hereby are approved:

- October 27, 2014 – Business Meeting

**3. Public Contracts (14-482)**

BE IT RESOLVED that the School Board authorized the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

**4. Student Advisory Committee Charter (14-483)**

BE IT RESOLVED that the School Board has established a Beaverton Student Advisory committee, and further, has approved the Beaverton Student Advisory Committee Charter.

**5. Community Partnership Teams Quarterly Reports (14-484)**

BE IT RESOLVED that the School Board and Superintendent received this report as an information item.

**6. Designate Signatories for Workers Compensation Account (14-485)**

BE IT RESOLVED that, in accordance with the provisions of ORS 328.441, the School Board of Beaverton School District designates Jeff Rose, Superintendent; Claire Hertz, Chief Financial Officer; Jason Guchereau, Finance Manager; Craig Irwin, Treasury Specialist; Denise Cotter, CFO TRISTAR; Julie Bartel, Claims Supervisor TRISTAR and Amy Stone, Branch Manager TRISTAR as Workers Compensation Account signatories for the 2014-2015 fiscal year.

**CLOSING COMMENTS**

Anne Bryan thanked everyone for a good meeting. She stated that the next Board meeting will be on December 9, 2014.

Jeff Rose thanked Ron Porterfield, Dick Steinbrugge and Maureen Wheeler for their hard work and support on the Overcrowding Committee.

**ADJOURNMENT**

The meeting was adjourned at 9:35 p.m.

Submitted by Carol Marshall, Recording Secretary

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Mary VanderWeele, School Board Chair

**School Board Work Session****December 9, 2014****Board Members Present:**

Mary VanderWeele, Chair  
Jeff Hicks, Vice Chair  
LeeAnn Larsen  
Donna Tyner  
Susan Greenberg  
Anne Bryan  
Linda Degman

**Staff Present:**

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning
Ron Porterfield	Deputy Superintendent for Operations & Support Services
Claire Hertz	Chief Financial Officer
Maureen Wheeler	Public Communication Officer
Sue Robertson	Chief Human Resource Officer
Steve Langford	Chief Information Officer
Gayellyn Jacobson	Administrator for Fiscal Services
Jon Bridges	Administrator for Accountability
Carrie Anderson	Budget Committee Member for Zone 3
Evelyn Brzezinski	Budget Committee Member for Zone 7
Cindy Owen	Budget Committee Member for Zone 4

**Visitor:** 2**Media:** 1**INTRODUCTIONS** – Mary VanderWeele

School Board Chair Mary VanderWeele called the meeting to order at 6:40 p.m. She welcomed everyone and introductions were made.

**STRATEGIC PLAN PRESENTATION** – Mary VanderWeele & Jeff Rose

Mary reviewed the District Goal, our Pillars of Learning and how our Strategic Plan has evolved over the years. The District's Measures of Success and the six Strategic Plan Measurements are monitored and reported on throughout the year.

Supt. Rose addressed the Board and Budget Committee Members by stating that the Internal Budget Committee (IBC) looks at a variety of things as a filter for the budget process. The School Board priorities will be one of the documents

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

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that they will use as well as community expectations and the Strategic Plan. They will follow a process where every item is justified according to those priorities.

Questions:

1. *What is the difference between OUS graduation requirements and Beaverton's graduation requirements? You can graduate from high school by credits and courses but they might not be a match in requirements at all colleges. Also, some of our students do not meet the college requirements because of the different types of diplomas that they receive.*
2. *Measurements seem more focused at the high school level but how much have the elementary and middle school bought into this? This year we are creating standards at the elementary level to make sure that students are prepared for them. The Oregon Career Information System (CIS) provides a system of occupational and educational information to help students learn about the world of work and education while creating actionable transition plans. 5.5 and 8.5 schools have been established during the summer to help students that are struggling. Was it challenging to get the elementary and middle school teachers to buy into this? Trust has been established in our system that we want our teachers to pay attention to.*

#### **2014 – 2015 STRATEGIC INVESTMENTS – Carl Mead**

Carl reviewed the District's Strategic Investments and how they correspond to the District's four Pillars of Learning: Excellence, Equity, Collaboration and Innovation.

#### **DISCUSSION OF BUDGET PRIORITIES – Anne Bryan**

The Board and Budget members broke into groups to determine their top three perceived community priorities for this year's budget.

- Enrichment: before and after school programs
- On-line education resources for parents to help struggling students, engaging parents
- Safe walking routes to schools
- Counseling services
- Increased recess/physical activity for students
- Equal/equitable access opportunities for all students
- Creating a safe environment
- Increasing student achievement
- Equity: providing the right level of resource, dual immersion
- Increasing graduation rates
- 40-40-20 CCR (College & Career Readiness)
- Whole child - Arts and music, PE, technology, libraries, language (whole child)
- Instructional time, before/after school time
- Class Size
- Out of class learning opportunities (6-12)
- Proof of stewardship
- Stronger relationship – students connected
- Great teachers and differentiated instruction

From the above the list the Board prioritized the following for the 2015 – 2016 budget:

- Providing additional instruction time
- Reducing class size
- Supporting teachers with collaboration time to differentiate instruction; and
- Ensuring all students have access to a comprehensive education including arts, music, PE, foreign language and CTE coursework

**NEXT STEPS/ADJOURN** – Mary VanderWeele

Mary VanderWeele thanked Board and Budget members for attending. The priorities decided upon tonight will be discussed and voted on at the December 15, 2014 meeting.

Mary VanderWeele adjourned the meeting at 8:30 p.m.

Submitted by Mary Hawkins

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Mary VanderWeele, School Board Chair