

UNOFFICIAL MINUTES
ANW Special Education Interlocal #603
Humboldt, Kansas
July 9, 2025

The regular monthly meeting of the Board of Directors of ANW Special Education Interlocal #603 was called to order by President Dawn Wilson at 6:00 p.m. at the ANW Boardroom. Present were Dawn Wilson #101, Joyce Allen #258, Chuck Bishop #366, Heather Guernsey #413, and Jamie Henderson #479. Absent was Nicole Goodwin #387, Robin Griffin-Lohman #257 and Taeler Carr #256.

Administration present: Director Korenne Wolken, Asst. Director Tara Glades, and Coordinators Julie Defebaugh, Camille Kerr, and Emily Williams. Others present: Kim Heslop, Whitney Ikehorn, Nikki Harding (via zoom), Leighton (via zoom) and Board Clerk Kristi Houston.

The agenda was amended to add New Business Items vii) AUP- First Read; viii) HOPE Student Handbook - First Read; and ix) Central Office Handbook-First Read. Motion was made by Chuck Bishop, seconded by Jamie Henderson to approve the amended agenda. Motion carried 5 - 0.

Introductions to new board member Heather Guernsey were made.

Motion was made by Jamie Henderson, seconded by Chuck Bishop to approve the consent agenda. Motion carried 5 - 0.

Association Report: Kim Heslop reported on negotiations; bucket auctions at preservice; new teacher luncheon; retreat for their executive board.

Public open forum – none.

Correspondence to the Board – none.

Board members report – none.

Board Training Topic – Director Korenne Wolken gave a demo of an employee's portal in Skyward.

CENTRAL OFFICE REPORTS – Director Korenne Wolken reported on the following:

- ANW has three teacher apprentice applications approved by the Kansas Teacher Apprentice Program.
- U.S.I. Services as our new insurance broker will handle all our supplemental insurances. Our 403(b) retirement plan will still be under Diana Bredehoft who was our previous broker.
- Our prepaid training hours with Skyward have all been used. If we need more, it will be an additional cost.
- Preservices have been planned out for our support staff and licensed staff.
- Our MIS manual has been submitted to KSDE which was required to be done by June 30th.
- Nikki Harding of The Inclusive Leadership Lab worked with ANW's Administrative team this past year. The Admin team shared what they gained from this training. Nikki Harding spoke about the professional development program she utilizes.
- Korenne spoke about her upcoming trip to Washington D.C. and their group's plans and meetings with legislators.
- Currently, there are three open licensed positions with interviews scheduled for two of them. Then will work on applicants for open support staff positions.

ANNUAL RESOLUTIONS

Motion was made by Chuck Bishop, seconded by Joyce Allen to approve the annual resolutions i through xi as presented:

- i. Clerk of the Board – Kristi Houston
- ii. Deputy Clerk – Tessa Morris
- iii. Treasurer – Shelley Stuber
- iv. Board Attorney – Kurt Kluin
- v. Auditor – Rodney Burns, CPA, LLC
- vi. Bank Depository – Community National Bank & Trust

- vii. Purchasing Agent – Director, Korenne Wolken and/or Designee
- viii. Receiver of Federal Funds – Director, Korenne Wolken
- ix. Title IX Coordinator – Tara Glades
- x. Meeting Date, Time, and Location: 2nd Wednesday of each month, 6:00 p.m. at 710 Bridge, Humboldt, KS
- xi. Waiver of G.A.A.P. (Generally Accepted Accounting Principles) as is recommended by auditor.

Motion carried 5 – 0.

UNFINISHED BUSINESS

- i. Professional Development Contracts. Motion was made by Heather Guernsey, seconded by Chuck Bishop to approve Cultivate Education for 12 days for \$18,000. Motion carried 5 – 0. Motion was made by Chuck Bishop, seconded by Jamie Henderson to approve The Inclusive Leadership Lab, option B with an 8-day amendment for \$35,658. Motion carried 5 – 0.
- ii. KASB Board Policy Update Approvals. Looked at June policy change recommendations from KASB. Some are not applicable to ANW. No action taken.

NEW BUSINESS

- i. Election of ANW BOE Vice-President. Since Cassie Cleaver is no longer on the ANW Board, a new vice-president is needed. Motion was made by Dawn Wilson, seconded by Chuck Bishop to nominate Jamie Henderson as Vice-President. Motion carried 5 – 0.
- ii. Support Staff Handbook-first read. A draft of the Support Staff Handbook was presented for a first reading.
- iii. Mileage Reimbursement Rate-State increased to .70. Motion was made by Chuck Bishop, seconded by Jamie Henderson to increase the mileage rate to .70 effective July 1, 2025. Motion carried 5 – 0.
- iv. Support Staff Raises. Table until after executive session.
- v. Non-Bargaining Unit Raises. Table until after executive session.
- vi. Bargaining Unit Raises. Table until after executive session.
- vii. AUP-First Read. A draft of the Technology Acceptable Use Policy (AUP) was presented for a first reading.
- viii. HOPE Student Handbook-First Read. A draft of the 2025-26 H.O.P.E. Academy Student Handbook was presented for a first reading.
- ix. Central Office Handbook-First Read. A draft of the 2025-26 Central Office Handbook was presented for a first reading.

NEGOTIATIONS

A motion was made by Dawn Wilson, seconded by Chuck Bishop to enter into Executive Session from 8:35 p.m. to 8:50 p.m. to discuss negotiation items exception under KOMA due to employee-employer negotiations with the Board of Education, Director Korenne Wolken, Assistant Director Tara Glades, Coordinators Camille Kerr and Emily Williams present. Motion carried 5 - 0. Executive Session ended at 8:50 p.m.

- Motion was made by Dawn Wilson, seconded by Chuck Bishop to extend Executive Session from 8:51 p.m. to 9:01 p.m. with the Board of Education, Director Korenne Wolken, Assistant Director Tara Glades, Coordinators Camille Kerr and Emily Williams present. Motion carried 5 - 0. Executive Session ended at 9:01 p.m.

A motion was made by Dawn Wilson, seconded by Chuck Bishop to enter into Executive Session from 9:03 p.m. to 9:15 p.m. for the purpose of discussing non-elected personnel exception under KOMA of an individuals' employee performance in order to protect the privacy interests of the individual(s) to be discussed the Board of Education, Director Korenne Wolken and Assistant Director Tara Glades present. Motion carried 5 - 0. Executive Session ended at 9:15 p.m.

- Motion was made by Dawn Wilson, seconded by Chuck Bishop to extend Executive Session from 9:15 p.m. to 9:20 p.m. with the Board of Education, Director Korenne Wolken and Assistant Director Tara Glades present. Motion carried 5 - 0. Executive Session ended at 9:20 p.m.
- Motion was made by Dawn Wilson, seconded by Chuck Bishop to extend Executive Session from 9:20 p.m. to 9:30 p.m. with the Board of Education, Director Korenne Wolken and Assistant Director Tara Glades present. Motion carried 5 - 0. Executive Session ended at 9:30 p.m.
- Motion was made by Dawn Wilson, seconded by Chuck Bishop to extend Executive Session from 9:30 p.m. to 9:35 p.m. with the Board of Education, Director Korenne Wolken and Assistant Director Tara Glades present. Motion carried 5 - 0. Executive Session ended at 9:35 p.m.

Motion was made by Chuck Bishop, seconded by Joyce Allen to approve Skyward bonuses as presented. Motion carried 5 – 0.

NEW BUSINESS CONTINUED

- iv. Support Staff Raises. Motion was made by Jamie Henderson, seconded by Chuck Bishop Para to increase support staff hourly wage \$1.00 with an added micro-credential incentive of 0.25 per hour up to 2 per year with a maximum of 4 total. Wage change will only be made at semesters. Motion carried 5 – 0.
- v. Non-Bargaining Unit Raises. No action taken.
- vi. Bargaining Unit Raises. No action taken.

PERSONNEL

Motion was made by Jamie Henderson, seconded by Dawn Wilson to approve the Licensed and Classified Personnel reports as presented. Motion carried 5 – 0.

Motion was made by Jamie Henderson, seconded by Chuck Bishop to adjourn the meeting. Motion carried 5 – 0. Meeting adjourned at 9:40 p.m.

Dawn Wilson, ANW Board President

Date

Kristi Houston, ANW Board Clerk

Date