BETWEEN The BOARD OF EDUCATION OF RIVER FOREST SCHOOL DISTRICT NO. 90

AND TEACHERS OF THE RIVER FOREST EDUCATION ASSOCIATION

The River Forest School District No. 90 Board of Education (the "Board") and the River Forest Education Association (the "Association") hereby enter into the following Memorandum of Understanding (the "MOU") in response to the need for limited, ongoing synchronous remote instruction during the 2021-22 school year.

WHEREAS the disruption to school and related activities as attributed to the COVID-19 pandemic is unprecedented;

WHEREAS, the Board and the Association have worked together to address the implications of said disruption as it relates to providing students synchronous remote learning through live streaming; and

NOW THEREFORE, the Board and Association agree as follows:

Live Streaming Defined

The parties recognize that due to a disruption of in-person learning attributed to COVID-19, there will be a need to provide synchronous remote learning to students who are unable to participate in the in-person educational program offered by the District.

When such an occurrence arises, the parties agree that teachers will live stream instruction.

Remote, live stream instruction shall be defined as real-time teaching being accessed by students not participating in the in-person educational program. This could include but is not limited to live video and/or audio, screen share, Zoom, Swivl, etc.

Access to such instruction shall be via a dedicated Zoom link only viewable by the students assigned to the live stream classroom.

Teachers will be given complete authority for selecting which portions of a lesson should be recorded and/or posted online.

Whenever possible, students will not be on posted video. Videos will only be posted on secure District 90 approved platforms.

Synchronous Learning Defined

As stated by ISBE, synchronous learning allows "real-time interaction and discussion between the teacher and students." Synchronous learning can include direct instruction,

mini-lessons, demonstrations, small group discussions, partner work, and a 1:1 conference between student and teacher during a class period. Teachers may schedule small groups or individual work sessions during class periods. Students are responsible for attending these sessions.

Synchronous Learning Family Expectations

1. Livestream videos will not be recorded, shared, or manipulated in any way by parents or students.
2. Students are responsible for attending synchronous remote lessons at the time they are presented.
3. The synchronous lessons are for School District 90 students who qualify for remote learning only. The links to the real-time live stream will not be shared.
4. Decisions about adjustments to grading/assessments are at the discretion of the teacher, within school and District parameters. Generally, students will be graded the same as when they are participating in the D90 in-person model of instruction.
5. District staff is in full control of the video feed. If, for any reason, the staff member deems it necessary to pause or terminate the video, they will do so.
6. Teachers may schedule small group or individual work sessions during class periods. Remote students are responsible for attending these sessions as assigned.
7. Families and students agree to observe terms of service set forth by the Zoom Meeting platform. (https://zoom.us/terms)

Live Stream Responsibilities

The District shall establish and communicate expectations for live stream instruction with parents/guardians, students, and staff prior to the instruction occurring.

The District shall provide training for all teachers who are expected to provide live stream instruction.

The District shall be responsible for providing all teachers who participate in remote instruction the appropriate equipment to effectively live stream lessons to students. The equipment will provide for an expanded view of the front of the classroom and the teacher who is instructing. To the greatest extent possible, the equipment will allow for students that are learning remotely to interact with the teacher and students in the classroom.

Should a disturbance in the classroom or a distraction from a student receiving live streaming occur during remote instruction, the teacher shall cease the live stream as soon as possible and resume instruction when the situation has been rectified.

1. Remote, live stream instruction will occur during the defined instructional day. There will be times during the school day (e.g. lunch breaks, special classes) when live streaming will cease. All stakeholders will be informed of the live streaming schedules so as to anticipate breaks from live streaming.

2. Remote, live stream instruction will be provided as per criteria directed by ISBE and/or District 90, as COVID-19 conditions necessitate.

3. Remote, live stream instruction shall not be used for teacher evaluations and will not be used to formally rate teachers. Such lessons may be used to investigate allegations of misconduct which occurs during live stream instruction.

4. Any teacher who is required to provide remote instruction for a student on his or her roster for any amount of time during the school day will be compensated at the value of one curriculum hour ($49.50) for each day this is necessary. The compensation for the curriculum hour will occur on any school date that the teacher has at least one student on hybrid remote instruction for the extent of the 2021-22 school year only. Teachers will be required to complete and submit a timesheet for documentation purposes.

5. All other provisions of the Agreement between the Board and the Association shall remain in effect except to the extent such provisions have been modified by this MOU.

6. This MOU shall not be used as precedent or cited as practice by either the Board or the Association in any proceeding whatsoever except to enforce the terms of this MOU.

_____ _____
Board of Education   Date
River Forest District 90 Public Schools

_____ _____
River Forest District 90   Date
Education Association