

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jennifer Clay
ADDRESS: Leonard, TX
POSITION: Executive Assistant, Vice President/Provost
DEPARTMENT: Office of the Provost, Wylie

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	02/12 – 01/20	Administrative Assistant
Quadrant Chemical Corp	02/07 – 02/10	Accounts Payable/Accounts Receivable