



**FOREST LAKE AREA SCHOOLS  
FOREST LAKE, MN 55025**

**April 4, 2013**

**AGENDA ITEM: 10.3**

**TOPIC: ADOPT RESOLUTION FOR THE NON-RENEWAL OF  
PROBATIONARY TEACHERS**

**BACKGROUND:** Teachers new to the district have a probationary period. At the end of or during this probationary period, such a teacher is either offered another teaching contract or not renewed for a successor year.

**PROCESS:** Beginning in January each year, district and building administrators begin staffing meetings where they review and discuss anticipated enrollments, staff who will be going on or returning from leaves of absence, retirements and resignations, probationary teacher performance, class sizes, and of course, the budget and funding levels for the next school year.

At the School Board meeting, the Board will receive a list of the probationary teachers being recommended for non-renewal of contract. Some of these probationary teachers are filling a position where a teacher is due to return from a leave of absence. Others are non-renewed for other reasons including performance or staffing needs.

**RECOMMENDATION:** Administration recommends the adoption of this resolution.