

RESOLUTION

APPOINTING THE ADMINISTRATIVE ASSISTANT
OF THE SUPERINTENDENT AND SCHOOL BOARD
TO PERFORM DUTIES OF THE SCHOOL BOARD CLERK

WHEREAS, Minnesota Statutes §123B.14, Subd. 1. authorizes the School Board to appoint a person who is not a member of the school board to perform duties of the school board clerk; and

WHEREAS, the School District has decided to appoint the Administrative Assistant to the Superintendent and School Board to perform some duties of Clerk under the direction of the School Board Clerk.

THEREFORE, BE IT RESOLVED THAT the Administrative Assistant to the Superintendent and School Board of the School District is authorized to perform some duties of Clerk of the School Board under the general direction of the elected School Board Clerk.

Moved by: XXXX

Seconded by: XXXX

The following voted in favor: XXXX.

The following voted against: XXXX

WHEREUPON the resolution was declared adopted on this 23rd day of June, 2026.

ISD 279 Board Chair (Print Name)

ISD 279 Board Chair (Signature)

ISD 279 Board Clerk (Print Name)

ISD 279 Board Clerk (Signature)