MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING
Monday, June 15, 2026
Town Hall Main Meeting Room

CALL TO ORDER: Chair Lawrence, called the meeting to order (7:02 PM).

BOARD MEMBERS PRESENT: Steven Lawrence, Chair; Jackie Cappiello; Megan Conatser; Sarah Beth Del Prete, (Secretary); and Erin Williamson.

STAFF: Christopher Montini, Superintendent; Analisa Sherman, Principal; Matthew Madruga, Assistant Principal; Carrie Borcherding, Special Services Director; Donna Coonan, Director of Business Services/Operations; and Marsha DeGennaro, Clerk of the Board.

CORRESPONDENCE – all correspondence received is available in BoardBook.

PUBLIC COMMENT – None

MOTION #1 – CONSENT AGENDA Move that we approve the consent agenda as presented. (*Conatser*/*Cappiello* **Unanimous**)

PTO – Monica Phillip, PTO President provided an overview of the school year. The theme for this year was to "Grow the Good Together", in the classroom, in the community and to demonstrate appreciation for staff. Approximately, $83,168 was raised during the year through various events. Teacher grants were restructured and were increased to $20,000 from $12,000, each grade level had a PTO sponsored enrichment activity and volunteers rose to an all-time high of 70.

Superintendent Report – Superintendent Montini noted enrollment remains steady at 875, with Kindergarten registration currently at 92. The FBI recognized Grade 6 students for the safe online surfing competition where they were 1st in the nation for April. BRS has a strong sense of community with students celebrating growth, development, connections and achievements with books, blankets and breakfast, a 4th Grade fantasy Brunch, as well as numerous other memorable events. Kindergarten registration was held on May 26 with current registration being 92. It is anticipated this number will increase over the summer. Retiring teachers Sue Simoniello and Dan Chase were wished a happy retirement.

EDay – Anthony Taddei, EDay Director, provided an overview of the year. Average daily attendance was 85-100 students, which has been consistent over the last three years. The program provides a fun, engaging and safe environment for students. Popular classes were Cooking, Minecraft and 3D Printing. Staffing is comprised of former and current staff members who have worked in the program for many years. The program is running a profit, although in-kind services of charge backs to the district (electricity, heating, payroll coordination, etc.) were not assessed this year. The program was acknowledged for its inclusivity of all children at BRS.

Wellness Committee – Jessica Hill, Cafeteria Manager, noted that Beecher has a wonderful Wellness plan that is put in place in the cafeteria, classroom and beyond. Students are encouraged and taught to make healthy choices at school. The hope is the choices may be reinforced in the community as the students grow. Events held during the school year included an All School Corn Shucking event followed by a tasting, Hydroponic lettuce tasting (on the salad bar daily), Massaro Farm Salsa Tasting (now on menu when salsa is served), Pasta tasting-local 2 ingredient fresh pasta made with CT grown grain fresh milled, Sunflower plantings (sponsored by the PTO) and a Milk blind taste test (currently 1% brand vs farm fresh 1%). In addition, all meals and snacks adhere to the CSDE and National School Lunch Standards and are sesame and nut free. BRS also won the CSDE Spring Great Plates competition with their Bolognese sauce.

Tools for Schools – Tools for Schools is an Indoor Air Quality (IAQ) and healthy school environment program developed by the EPA to assess and improve indoor air quality and maintain the health of students and staff. Notable accomplishments were the introduction and implementation of the Annihilare cleaning system, a renewed focus on our classroom area rug replacement cycle, 100% staff respondent awareness of the FIXIT work order system & classroom HVAC intake/exhaust locations, identification of areas of improvement for the custodial staff and increased reporting and location monitoring of pest activity and strategies to eliminate pests.

BRS Update – Ms. Sherman noted the Amity senior clap-out for Grade 6 students, the upcoming Grade 6 promotion ceremony on the 17th, the 2nd annual Book Bracket competition with *Don't Trust Fish* as the winning book and the availability of the summer Reading and Math packets on the website.

BRS Building Committee – Chair Lawrence noted the Community Conversation on June 9th inclusive of a building tour that outlined the work of the committee, provided details on why a new school was necessary and cost estimates for constructing a new building. Another Community Conversation is scheduled for June 23.

Curriculum Committee – Chair Lawrence noted the June 3 meeting focused on Social Studies and included on overview of covered topics in all grade levels, HMH standard content, instruction alignment, gap analysis and critical next steps.

Finance Committee – It is anticipated there will be a surplus of $99,000 from the 2025/26 budget. Administration recommended the following uses for the surplus:

Classroom Supplies	$15,000
Snow Blower Replacements (2)	8,000
Advanced Lock-Down Style Radios	8,000
Cover Reduced Lunch Fees	2,800
"Kids Are Rolling" Bikes	9,000
TOTAL	**$42,800**

It was suggested that consideration be given to include funding for all classroom supplies in next year's budget to eliminate the burden on parents.

MOTION #2 – 2025/26 BUDGET SURPLUS
Move that we use the projected surplus 2025/26 operating budget as recommended by administration with any remaining dollars returned to the town. (*Lawrence / Williamson* **Unanimous**)

Budget Reconciliation 2026/27 – It is anticipated there will be an estimated savings of $80,000 due to a "0" % increase of health insurance and the shifting of teacher devices to a 6th year replacement cycle instead of 5 years. (*Lawrence / Conatser* **Unanimous**)

MOTION #3 – 2026/27 BUDGET RECONCILATION
Move that we approve the reconciliation of the 2026/27 Operating Budget as presented by administration. (*Lawrence / Conatser* **Unanimous**)

Policy Committee – Ms. Williamson reviewed the policy changes.

CABE Liaison Report – The Board was invited to attend the August 6 Leadership Meeting at Waters Edge.

Upcoming Meeting Presentations – The July 20 meeting will be the annual Board Retreat to set Board Goals and Committee schedules for the upcoming year. The BRS Building Committee will meet on June 17 with a building tour and June 23 for a community conversation.

NEW BUSINESS
Superintendent Montini apprised the Board that in collaboration with the BOWA districts there would be a $250 increase in PreK tuition to $3,500. The program will continue to be a 5-day model.

MOTION #4 – PreK TUITION INCREASE
Move that we authorize an increase in PreK tuition for the 2026/27 school year to $3,500 based on a 5-day model. (*Lawrence / Williamson* **Unanimous**)

Ms Coonan outlined the transfer from Xerox to Prism copiers. Prism is on the state contract list, which avoids the bidding process, and they have an established relationship with the Town.

MOTION #5 – COPIER LEASE
Move that we approve the multi-year copier lease with Prism Office Solutions as presented. (*Lawrence / Conatser* **Unanimous**)

Ms. Coonan prsented the bid results for the HVAC maintenace contract. It was recommended that we continue with Tucker Mechanicals.

MOTION #6 – HVAC MAINTENANCE CONTRACT
Move that we authorize the Superintendent and/or designee to enter into a three-year contract agreement with Tucker Mechanicals to perform the annual HVAC Maintenance. (*Lawrence / Del Prete* **Unanimous**)

PUBLIC COMMENT – None

MOTION #7 – EXECUTIVE SESSION (8:55 PM)
Move that we enter Executive Session in accordance with state statute and invite the Superintendent to join the Executive Session. (*Lawrence / Del Prete* **Unanimous**)

BOARD MEMBERS PRESENT: Steven Lawrence, Chair; Sarah Beth Del Prete, Secretary; Megan Conatser; Jackie Cappiello; and Erin Williamson.

STAFF: Christopher Montini, Superintendent.

The Board reviewed the evaluation of the Superintendent.

MOTION #8 – RETURN TO PUBLIC SESSION (9:27 PM)
Move that we return to Public Session (*Lawrence / Williamson* **Unanimous**)

BOARD MEMBERS PRESENT: Steven Lawrence, Chair; Sarah Beth Del Prete, Secretary; Megan Conatser; Jackie Cappiello; and Erin Williamson.

STAFF: Christopher Montini, Superintendent.

MOTION #9 – SUPERINTENDENT SALARY / CONTRACT EXTENSION
Move that we extend the contract of the Superintendent through June 30, 2029 approving a three percent (3%) salary increase for the 2026/27 school year. (*Lawrence / Conatser* **Unanimous**)

MOTION #10 – BUSINESS MANAGER SALARY / CONTRACT EXTENSION
Move that we extend the contract of the Director of Business Services/Operations through June 30, 2029 including a three percent (3%) increase in salary for the 2026/27 school year. (*Lawrence / Cappiello* **Unanimous**)

MOTION TO ADJOURN: 9:29 PM (*Conatser / Cappiello* **Unanimous**)

Recorded by Marsha DeGennaro, Clerk of the Board