

The minutes presented within this document summarize the discussion of the Policy Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [06/10/2026-Regular Policy Meeting](#)



BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, June 10, 2026 – 7:00pm
Regular Policy Committee Meeting Minutes

A Bristol Board of Education Regular Policy Committee Meeting was held on Wednesday, June 10, 2026 at 7:00 P.M. in the BoE Auditorium and via the Zoom meeting platform.

Present: Commissioners: Jill Fitzsimons-Bula, Jennifer Tagariello, Kara Ledger and Shelby Pons

Absent: Commissioners: Lorianne Osenkowski

Also present: Superintendent Iris White, Deputy Superintendent Mary Hawk, and Joseph Grabowski, Chief of Talent Management

1 . Call to Order/ Pledge of Allegiance

The meeting was called to order at 7:00 P.M.

Prior to the start of the remaining agenda items Commissioner Fitzsimons-Bula called for a motion to renumber items under #4. New Business to 4.1-4.9. The motion was made by Kara Ledger and seconded by Jennifer Tagariello. ***Motion passed unanimously.***

2. Approval of Minutes

2.1 Regular Policy Meeting Minutes -May 13, 2026

Commissioner Fitzsimons-Bula called for a motion to approve the May 13, 2026-Regular Policy Committee Meeting minutes. The motion was made by Kara Ledger and seconded by Jennifer Tagariello

The Policy Committee voted 2-1, motion passed with one abstaining from Commissioner Tagariello to approve the May 13, 2026, regular meeting minutes as written.

3. Public Comment

Commissioner Fitzsimons-Bula read the rules of public comment to those in attendance.

During Public Comment, the following individuals addressed the Board:

- Matthew Biadun - 53 Buff Rd. - Addressing the Board regarding public comment - Policy 1120.

- Jacoby Fry- 1038 Matthew St. Addressing the Board regarding public comment - Policy 1120.
- Scott Fields - 7 Southdown Dr. - Addressing the Board regarding public comment - Policy 1120.
- Barbara Tedesco - Addressing the Board regarding public comment - Policy 1120.

All committee members received a written public comment from Emily Bailey - 21 Tiffany Lane - Addressing the Board regarding public comment - Policy 1120.

4. NEW BUSINESS: Review And Possible Action On The Following Policies :

4.1 Policy 5131 Conduct at School and Activities

Jill Fitzsimons-Bula provided background information regarding the recommended Policy 5131, CABE has Rescinded policy 5131 as they combined it into Policy 5114: Suspension/Expulsion; Student Due Process. Policy 5114 was adopted by the full board on 5/20/26.

Questions and discussion occurred in regards to language used in Policy 5131 and if it was carried over into Policy 5114.

Chair Jill Fitzsimons-Bula recommended moving Policy 5131 Conduct at School and Activities to the full board for approval to be rescinded.

A motion was made by Kara Ledger and seconded by Jennifer Tagariello to forward Policy 5131 Conduct at School and Activities to the full board for approval to be rescinded. Motion passed unanimously.

4.2 Policy 3541 Transportation

Background information on the recommended Policy 3541 Transportation was provided by Jill Fitzsimons-Bula. The current policy, which was last updated on 6/7/17, was part of a CABE audit and was not appropriate as written because it was not a CABE Sample. CABE noted that the policy and regulation areas are the same and should be separated, stating that only the CABE regulation had been utilized as policy. She further explained that the proposed revisions were indicated by blue text in the provided sample, whereas red text denoted language that was recommended for removal.

No questions or discussion.

Chair Jill Fitzsimons-Bula recommended moving Policy 3541 Transportation to the full board for approval with revisions as presented.

A motion was made by Kara Ledger and seconded by Jennifer Tagariello to forward Policy 3541 Transportation to the full board for approval with revisions as proposed. The motion passed unanimously.

4.3 Policy 5145.12 Search and Seizure

To align with the recent audit, Jill Fitzsimons-Bula noted that Policy 5145.12 (Search and Seizure), which was last updated on April 4, 2007, required updates to its regulations. These modifications incorporate language concerning the role of law enforcement and guidelines regarding strip searches, utilizing the current CABE model as a framework. She added that within the provided sample, proposed additions are marked in blue, and recommended deletions are highlighted in red.

Questions and discussion regarding cell phone search was included in the policy.

Chair Jill Fitzsimons-Bula recommended moving Policy 5145.12 Search and Seizure to the full board for approval with revisions as presented.

A motion was made by Jennifer Tagariello and seconded by Kara Ledger to forward Policy 5145.12 Search and Seizure to the full board for approval with revisions as proposed. The motion passed unanimously.

4.4 Policy 3516.4 Sex Offender Notification

Background details on Policy 3516.4 (Sex Offender Notification) were presented by Jill Fitzsimons-Bula, who noted that the current policy relies on an outdated CABE model. Following an audit that highlighted recent legislative shifts and the need for refreshed legal citations, updates are required to both the policy and its accompanying regulations. The proposed changes align with the latest CABE standards, featuring blue text to indicate additions and red text to signify proposed deletions. Ms. Fitzsimons-Bula concluded by stating that the existing policy and regulations have not been updated since their last review on May 5, 1999.

No questions or discussion

Chair Jill Fitzsimons-Bula recommended moving Policy 3516.4 Sex Offender Notification to the full board for approval with revisions as presented.

A motion was made by Jennifer Tagariello and seconded by Kara Ledger to forward Policy 3516.4 Sex Offender Notification to the full board for approval with revisions as proposed. The motion passed unanimously.

4.5 Policy 3516.5 Sexual Offenders on School Property

Jill Fitzsimons-Bula provided background information regarding the mandated Policy 3516.5 Sexual Offenders on School Property, previously based on a CABE model, and per audit we needed to review and add/or update legal references. She explained that, in the sample provided, blue text indicated proposed revisions, while red text identified language recommended for removal. Ms. Fitzsimons-Bula also noted that the policy was last reviewed on 4/3/13.

No questions or discussion

Chair Jill Fitzsimons-Bula recommended moving Policy 3516.5 Sexual Offenders on School Property to the full board for approval with revisions as presented.

A motion was made by Jennifer Tagariello and seconded by Kara Ledger to forward Policy 3516.5 Sexual Offenders on School Property to the full board for approval with revisions as proposed. The motion passed unanimously.

4.6 Policy 5142 School Safety: Preparation, Response and After Action

Jill Fitzsimons-Bula detailed the background for the current Policy 5142 (School Safety: Preparation, Response and After Action), noting it arose from a CABE audit rather than a CABE Sample, making it unsuitable in its present form. She stated, "Update, much has changed since approval date needed legal references." Updates were provided by CABE in the February Policy Highlight Update, where proposed additions are in blue and text to be deleted is marked in red with a strikethrough. The policy was last updated on September 9, 2009.

Following the approval of Policy 5142, several policies will be rescinded as recommended by CABE: Policy 3516 (not currently held), Policy 5141.6 (Crisis Management), and Policy 6114 (Emergencies and Disaster Preparedness).

No questions or discussion

Chair Jill Fitzsimons-Bula recommended a motion to move the revised Policy 5142 School Safety: Preparation, Response and After Action to the full board for consideration and to rescind policy 5141.6 and 6114.

A motion was made by Jennifer Tagariello and seconded by Kara Ledger to forward Policy 5142 School Safety: Preparation, Response and After Action to the full board for consideration and to rescind policy 5141.6 and 6114 upon the approval of Policy 5142. The motion passed unanimously.

4.7 Policy 1120 Public Participation at Board of Education Meetings

Jill Fitzsimons-Bula provided a detailed background on the current Policy 1120 (Public Participation at Board of Education Meetings), which is based on the CABA model and was last revised on March 1, 2017.

The Committee engaged in a discussion regarding policy uniformity and emphasized the importance of public participation at Board of Education meetings, noting that remarks should not be limited strictly to agenda items. It was clarified that comments concerning personnel or confidential student information should be prohibited. The Committee discussed seeking input on the proposed changes from Attorney Ritter, to ensure proposed changes are in good faith of the public and Board of Education.

Chair Jill Fitzsimons-Bula recommended forwarding the revised Policy 1120 (Public Participation at Board of Education Meetings) to the full board for consideration, with proposed amendments to allow 4 minutes per speaker, permit discussion on non-agenda items, renumbering existing policy language and awaiting Attorney review.

A motion was made by Jennifer Tagariello and seconded by Kara Ledger to forward Policy 1120 Public Participation at Board of Education Meetings to the full board for consideration. The motion passed unanimously.

Committee members discussed tabling items **4.8 Bylaw 9325 Meeting Conduct and 4.9 Bylaw 9322 Public and Executive Sessions** due to the time and importance of reviewing the policies in their entirety.

A motion was made by Jennifer Tagariello and seconded by Kara Ledger to tabling items 4.8 Bylaw 9325 Meeting Conduct and 4.9 Bylaw 9322 Public and Executive Sessions. The motion passed unanimously.

5. Adjournment

With no other business, Commissioner Fitzsimons-Bula motioned to adjourn the Regular Policy Committee Meeting. A motion was made by Jennifer Tagariello and seconded by Kara Ledger. ***The meeting adjourned at 9:02 P.M.***

Respectfully Submitted,



Recording Secretary
Bristol Board of Education