

Northwestern Illinois Association

A Regional Special Education Cooperative Serving the Counties of
Boone, Carroll, DeKalb, Jo Daviess, Kane, Lee, Ogle, Stephenson, Whiteside and Winnebago

MEMORANDUM

DATE: June 26, 2012
TO: Directors of Special Education
FROM: Laura Frankiewicz, Regional Director
SUBJECT: FY13 BASELINE & PROGRAM SUPPORT/RELATED SERVICES AGREEMENT

Two copies of the agreement between the Northwestern Illinois Association (NIA) and your District/Cooperative for FY13 baseline & program support/related services are attached. Please sign both copies and return one to the NIA by August 10, 2012.

The numbers of days printed on the agreement are the number of days you have requested including Service Change forms processed through June 26, 2012. The days/services actually provided will be reflected in your individual billing statement. Also attached to the agreement are the guidelines which govern the provision of these services.

Finally, attached please find a summary of all costs associated with your participation in the NIA for FY13 (attachment C). Some costs may be estimates. Please note that interpreter costs have been calculated in a different manner for FY13. Based on the recommendation of our financial consultant and as approved by the NIA executive board, we will be averaging the cost of our interpreters rather than charging districts/coops the cost of the individual interpreter as in the past. Overall, we believe that charging an average daily rate will be more equitable. Please note that the daily rate may fluctuate during the year. The 7.5% administrative cost has been built into the daily rate.

Please contact either Cindy Vogeler or myself should you have any questions and/or concerns regarding these documents.

LF/cv

Enclosures(s)

Laura Frankiewicz, Regional Director
Administration Office, 245 W. Exchange St., Suite 4, Sycamore, IL 60178
(815)895-9227 Voice/TDD Fax (815)895-2971



FY13

NORTHWESTERN ILLINOIS ASSOCIATION

SPECIAL EDUCATION BASELINE & PROGRAM SUPPORT/RELATED SERVICES AGREEMENT

This document is to represent an agreement between the Northwestern Illinois Association (NIA) and the Mid Valley Special Education Cooperative for the 2012-2013 School Year (FY13).

I. The Northwestern Illinois Association will:

A. Provide baseline and program support/related services as defined by the NIA Articles of Agreement and the enclosed Guidelines for Baseline and Program Support/Related Services (Attachment A).

B. Services to be provided include:

	<u># of Days</u>
EDUCATIONAL BASELINE HEARING-----	0
EDUCATIONAL BASELINE VISION-----	0
EDUCATIONAL BASELINE OI/MULTI-----	0
AUDIO BASELINE-----	0
HEARING SUPERVISION -----	15
AUDIOLOGICAL SERVICES-----	5
COUNSELING-----	0
HEARING TEACHING-----	0
VISION SUPERVISION-----	8
OI/MULTI SUPERVISION-----	0
ORIENTATION & MOBILITY-----	0
EARLY CHILDHOOD SUPERVISION-----	0
INCLUSION SPECIALIST-----	0
VISION TEACHING-----	0
AUTISM TECHNICAL ASSISTANCE-----	1
INSERVICE TRAINING UNITS-----	1
ASSISTIVE TECH -----	0
STEP SERVICES-----	0
OCCUPATIONAL THERAPY-----	0
PHYSICAL THERAPY-----	0
THERAPY SUPERVISION-----	3
SPEECH/LANGUAGE SUPERVISION-----	0
SPEECH/LANGUAGE THERAPY-----	0
ADAPTIVE PE-----	0
INTERPRETERS-----	0
PSYCHOLOGICAL-----	0
 TOTAL SERVICE DAYS-----	 33
 AMPLIFICATION EQUIP/EARMOLDS (#students)-----	 8

**SPECIAL EDUCATION BASELINE & PROGRAM SUPPORT/RELATED SERVICES AGREEMENT
(continued)**

- C. Develop and comply with area guidelines as outlined in Attachment A in cooperation with the special education cooperative and/or local school district.
- D. Provide a service report mid-year and a final report of all services provided for the 2012-2013 school year (FY13).
- E. Retain designated funds and/or bill the special education cooperative and/or local school district for NIA special education services in accordance with agreed upon funding provisions as detailed in Attachments A and B.
- F. In the event that the NIA is unable to fulfill the total agreed upon baseline and program support/related services which results in reduction of total costs in services to the special education cooperative or local school district, a rebate will be issued to the special education cooperative and/or local school district.

II. The Special Education Cooperative and/or Local School District agree to:

- A. Purchase from the NIA special education services as detailed on page 1.
- B. Develop and comply with the NIA Guidelines for Baseline and Program Support/Related Services as outlined in Attachment A.
- C. Reimburse the NIA on a quarterly basis (four equal installments) for the agreed upon services based on the NIA Executive Board approved daily rate.
- D. School districts and special education cooperatives will be granted a grace period of thirty (30) calendar days past the due date for quarterly billing as well as any other billing. After the thirty (30) day grace period, a late fee of two percent (2%) of the total bill will be charged. (Articles of Agreement Article III, Section F.)
- E. All staff assignments for baseline and program support/related services will be made by the NIA Regional Director and/or designee. By signing an agreement for baseline and program support/related services with NIA, the school district or special education cooperative accepts the NIA assigned staff members. The school district or special education cooperative must accept the assigned N.I.A. professional personnel that have been rated as satisfactory or better through the evaluation process.

AUTHORIZATION:

NORTHWESTERN ILLINOIS ASSOCIATION

COOPERATIVE/SCHOOL DISTRICT



Laura Frankiewicz, Regional Director
June 26, 2012

Cooperative/District Director (date)

Attachment A—N.I.A. Guidelines for Baseline and Program Support/Related Services
Attachment B—N.I.A. Articles of Agreement
Attachment C—Summary of Estimated NIA Costs



FY13

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EDUCATIONAL BASELINE OI/MULTI-----	0
AUDIO BASELINE-----	0
HEARING SUPERVISION -----	15
AUDIOLOGICAL SERVICES-----	5
COUNSELING-----	0
HEARING TEACHING-----	0
VISION SUPERVISION-----	8
OI/MULTI SUPERVISION-----	0
ORIENTATION & MOBILITY-----	0
EARLY CHILDHOOD SUPERVISION-----	0
INCLUSION SPECIALIST-----	0
VISION TEACHING-----	0
AUTISM TECHNICAL ASSISTANCE-----	1
INSERVICE TRAINING UNITS-----	1
ASSISTIVE TECH -----	0
STEP SERVICES-----	0
OCCUPATIONAL THERAPY-----	0
PHYSICAL THERAPY-----	0
THERAPY SUPERVISION-----	3
SPEECH/LANGUAGE SUPERVISION-----	0
SPEECH/LANGUAGE THERAPY-----	0
ADAPTIVE PE-----	0
INTERPRETERS-----	0
PSYCHOLOGICAL-----	0
 TOTAL SERVICE DAYS-----	 33
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**SPECIAL EDUCATION BASELINE & PROGRAM SUPPORT/RELATED SERVICES AGREEMENT
(continued)**

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NORTHWESTERN ILLINOIS ASSOCIATION

COOPERATIVE/SCHOOL DISTRICT



Laura Frankiewicz, Regional Director
June 26, 2012

Cooperative/District Director (date)

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Attachment B—N.I.A. Articles of Agreement
Attachment C—Summary of Estimated NIA Costs