

**DRAFT MINUTES OF THE ARTS COMMISSION
MEETING FOR THE CITY OF HAYDEN, KOOTENAI
COUNTY, IDAHO**

Wednesday, July 08, 2026
Commission Meeting: 3:00PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID
83835

CALL TO ORDER Chair Jones called the meeting to order at 3:05 PM

ROLL CALL OF COMMISSION MEMBERS

Present: Commissioner Lee, Chair Jones, Commissioner Wright.

Absent: Commissioner Wilder, A Quorum was present.

PLEDGE OF ALLEGIANCE Chair Jones led the pledge of allegiance.

ADDITIONS OR CORRECTIONS None.

1. **CONSENT CALENDAR** **All items on the Consent Calendar are Action Items**

A. Approval of the Workshop Meeting Minutes and Regular Meeting Minutes for June 10, 2026. Commissioner Wright made a motion to approve the workshop and regular meeting minutes on June 10, 2026. Commissioner Lee seconded the motion. Voice Vote: All in favor. None opposed. Motion carried.

2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
None.

3. **UNFINISHED BUSINESS**

A. **ACTION ITEM** Come Together Bench Program Community Announcement The Liaison gave a recap of the artist meeting, she shared the artists seem very enthusiastic. She informed the Commission that several of the artists provided updated quantities of paint as well as additional colors requested. She informed the Commission the City is in contact with Sherwin Williams and currently requesting a cost estimate. The artists will be using the Forte acrylic, with the smallest quantity available being the quart size. The dates for the first round of benches to be painted are tentatively, the last week in July and the first week of August. The dates may need to be adjusted depending on when the paint order will be available.
The Liaison has additional paint weeks available on the week of August 17-21st and August 24th-August 28th, if needed. The Liaison informed the Arts Commission that the Public Works department cleaned the floors of the shop and sprayed down the benches; she would like Commissioner Lee to take a look and see if they need to be primed again. The manufacturer suggests each bench just be wiped down with a cloth, the Liaison is requesting the assistance of the Arts Commission to wipe down the benches before the artist's paint. Vice-Chair Wright shared she would like to be part of painting the bench, but her availability is the last week in August. Chair Jones wanted to know if the topcoat needed to be painted or sprayed on. The Liaison let her know both are an option. They will determine if it will be better to spray or paint it on and how to incorporate the spray tent, if needed. The Arts Commission will be tasked with painting the topcoat on the benches. The Arts Commission will supply brown paper and tape and allow the artists to tape off their benches. The Liaison would like to have a ribbon cutting event once the benches are placed for the public and the artists. She would like to have it ready by September 12th when the Arts Commission is doing the Hayden Arts Showcase. It will depend on painting

and if Public Works has been able to install the benches. The Liaison posed the question of what type of finish the topcoat should be, as far as glossy, matte, or satin? Or if that should be left up to each individual artist. The Commission decided to go with glossy, the artists will be emailed to let us know if they have preference on base coat, knowing the topcoat will be glossy.

- B. **ACTION ITEM** 2026 Hayden Art Showcase The Arts Commission would like to put the demonstration booths near the stage and stagger them around it. The Arts Commission would like to consider renting chairs or borrowing them for the performance during the August meeting.
- C. **ACTION ITEM** T- Mobile Grant Opportunity The grant opportunity is no longer available. The Arts Commission will continue to look for other grant opportunities.
- D. **ACTION ITEM** Hayden Arts Commission Signage No update.
- E. **ACTION ITEM** Hayden City Hall Gallery Guidelines Commissioner Lee shared the 3rd Quarter artist does not want to do an artist reception and there is still wall space available if anyone knows of an additional artist who may be interested in displaying art in Hayden City Hall. He also donated chain to the gallery for artists to use when hanging their art pieces. The Liaison asked the Commission to look at the guidelines and come up with ways to improve it and make a draft that would be helpful so City Staff can amend it.

4. **NEW BUSINESS**

- A. **ACTION ITEM** Hayden City Gallery Featured Artist Letter of Reference The Vice-Chair inquired about a letter we can create for the Hayden City Hall Gallery artists as an acknowledgement and for their portfolio. The Liaison informed the Commission that as an official letter from the City of Hayden, it would need to be very generic and across the board for each artist. Vice-Chair will draft a letter and send it to the Liaison.

5. **REPORTS** The City is trying a new approach to the newsletters. They are going to do a one page, double sided "tid-bits" that will go out with the sewer bills and will direct people to the website for more information. It will go out every 2 months. The Liaison will also complete the Hayden Days Parade application. The Commission would like to walk with the banner and hand out packs of crayons and sidewalk chalk in packages with a quote and signage stating it is from The Hayden Arts Commission. The Arts Commission is also due to report to City Council on the July 28th meeting. The City is also beginning Phase I of the McIntire Park re-design project. It will begin with the parking lot, to the shop and include the ballpark and band shell. The City is also beginning a Master Plan for a civic center which will be partnered with the Hayden Urban Renewal Agency. There will be opportunities for community engagement on the project. In Hayden Canyon, the City owns 19 acres, the developer is responsible for the Phase I of the park. It will come to fruition in the next couple years. Marks Ranch is also being developed as well.

6. **ADJOURNMENT** **ACTION ITEM** The Chair adjourned the meeting at 3:52 PM.

Amber Smitham, Clerk