



DATE: November 12, 2024

TITLE: Finance and Operations

TYPE: Information

PRESENTER(S): Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

The Finance Department includes payroll, employee benefits, accounts payable, accounts receivable, accounting and fixed asset management. The Executive Director of Finance and Operations also oversees Facility Services, Food & Nutrition Services and Transportation Services.

Support and resources to ensure a safe and welcoming learning environment

- We were able to put in a new drain line at Sumner to help fix the issue with the sinkhole in the playground. The sinkhole will be addressed in the spring once temperatures rise.
- We have tentatively scheduled the dome installation for November 10th, with a backup date of November 16th.
- Developing a summer project list for 2025 to ensure that we have contractors in place once school gets out.

Packer Profile for all learners

- The Departments continues to collaborate with colleagues across the district to better learn how we can support the work. Examples of improvements that we have provided to Packer Profile
 - Investments into strength finders for all 9th graders
 - Improved the process to track our investments into Packer Profile.

District-wide multi-tiered systems of support for all learners

- The Departments continue to collaborate with Teaching & Learning, Special Services, and building Administration to support and learn about MTSS and the impact it will have on student success.
- Working with Special Services to look at ways to maximize our reimbursement for 3rd party billing and special education.

Excellence in Resource Management

- **Finance Department**
 - Starting this month, we will provide a [financial review](#). If you have any questions, please don't hesitate to reach out.
 - I want to express my sincere gratitude to Amy Hauser, Lisa Groth, Kelley Gerlach, Jenny Sayles, Sherri Wessels, and Sue Stark for their exceptional efforts in bringing our audit to completion.
 - Continue to review our fund balance policy 714, as we will be collaborating with the finance committee in November (after the audit) to discuss potential changes.
 - Additionally, monthly meetings have been scheduled with stakeholders to review their budgets and explore how our departments can work together more effectively.

- During our October finance committee meeting, we will be sharing an update on the progress we have made in our CESO business office audit.
- Working on the Truth-N-Taxation presentation that will be presented in December
- **Food and Nutrition Department**
 - Looking at ways to have a more diverse menu options next school year
 - Received approval to start October 7th, to provide breakfast and lunch for our preschool students.
 - Looking at a 5-year plan to replace our lunchroom tables
- **Building and Grounds**
 - Continue to work with ISG to review facilities needs and figure out our future needs
 - Working with a 3-rd party consultant to figure out our roofing maintenance plan each year
 - Developing plans for summer projects to ensure that we have enough lead time to have all products here on time
- **School Analytics Update**
 - We will be conducting a detailed review to complement our 2022 enrollment study and enhance our planning efforts. We will be working with Teamworks for School Analytics Services data sets will include the following (but are not limited to):
 - **Geospatial Data:** Includes district boundaries, buildings, attendance areas, programs, and open enrollment study areas.
 - **Demographic Data:** Covers key factors such as age, race/ethnicity, live births, gender, housing stock and value, housing development and sales, median household income, education, transportation, employment, medical insurance, internet connectivity, and more.
 - **Student Data:** Formative and summative learning data, attendance, etc.
 - **Local Community and Education Market Data:** Includes historical neighborhoods, surrounding districts, district facility design and capacity, voting records, land use data, long-range planning, and more.