## Browning Public Schools Board Agenda Request Meeting to Be Held: 10/8/19



Recogniti	ion: Students	Staff	Parents						
Information: Duilding Report		Old Business	Superintendent's Report						
Action:	Resignation	Hiring	Contract Service Agreements						
	Travel Out-of-State	Travel In State	Approvals						
	Termination	Legal Matters	Other:						
	This action request pertains to	Elementary (only)	High School/District Wide						
Date:	9/23/19								
То:	<b>Corrina Guardipee-Hall</b> Superintendent	From:Matthew JohnsonTitle:Director of Alternative Education							
Subject:	Subject: CSA: 21 <sup>st</sup> Century Tutor 2019 - 2020								
<b>Description:</b> Recommend approving a contract service agreement for Cheri Dauphinais as a certified tutor for the 21st Century Tutoring Program at KW Vina.									
Financial Impact: \$4,872.00 (plus 18% fringe)									
Funding Source (Budget/grant, etc.): 115.68.434.1700.112.420									
Attachment(s): Contract Service Agreement									
Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)									
Comments:									
Board Ac	etion: N/A (Info)	Approved Denied	Tabled to:						

## Browning Public Schools CONTRACT SERVICE AGREEMENT (406) 338-2715 • (406) 338-3200

Date: <u>9/23/19</u>		Boar	Board Approval:		
Contractor: Cheri Dauphinais			Phone:		
Address:	Box	Browning,	MT		59417
Р.0	D. Box or Street Address	City	State	Zip	

**Type of Project/Service** (be specific): <u>Certified Tutor for the 21st Century Tutoring Program.</u> Contractor will provide structured student tutoring (Monday – Thursday from 3:30 pm – 5:30 pm) at KW/ Vina Chattin School. Contractor will provide bi-weekly timesheets to the Director of Alternative Education and maintain daily sign-in logs to document tutoring activity. Employee is under the supervision of the Director of Alternative Education and will be responsible for all standards of employment for continued employment with the district.

<b>Contracted Dates:</b> <u>10/8/19 – 5/22/20</u>		
Rate per hour/per day: \$21.00 per hour x 8 hours per we	ek x 29 =	\$4,872.00
Per Diem/per day: x # of Days	=	N/A
Mileage:miles @per mile	=	N/A
Other costs (explain): Not to exceed total \$ amount	=	N/A
	Total Project Cost =	\$4,872.00
Contract to be paid from:	act to be paid from: Independent Contractor:	
<u>115.68.434.1700.112.420</u>	Submit invoice on	completion
	Other	

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

**Contractor's Signature** 

Principal/Supervisor

SSN/Federal ID Number/EIN

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Superintendent

Yellow – Business Office