



**CYNTHIA M. MUSZYNSKI**  
Alpena County Prosecuting Attorney

**Nancy A. Ward**  
*Chief Assistant  
Prosecuting Attorney*

**Elizabeth A. Reed**  
*Assistant  
Prosecuting Attorney*

Memo for Personnel Committee Meeting

October 12, 2022

STEP INCREASE: CHIEF ASSISTANT PROSECUTING ATTORNEY

This memo is to request the following:

- a. That the Committee recommend approval of the step increase for the current Chief Assistant Prosecuting Attorney, Nancy Ward, as she has met all of her expectations for employment for the County.
- b. That the Committee recommend approval of said increase effective October 1, 2022.
- c. She is a salaried employee so this would take her from Step 2 at \$76,364.00 per year to Step 3 at \$77,891.28

Sincerely,

Cynthia M. Muszynski