



Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council Meeting Agenda and Notes

August 31, 2023

9:00 AM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:

Here is a link to the 2023-2024 ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1oQyYAS5U9ZQajvD1qyPmIGDi4YWVdPzB?usp=sharing>

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings at 4:00 PM on the LAST Thursday of every month. Meetings are virtual via Google Meets.

Google Meet joining info

Video call link: <https://meet.google.com/whm-fbvs-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this August meeting may be found in this shared folder:

<https://drive.google.com/drive/folders/11h19SD5QR0bjNqQJFfVvva0bB1qBe5t?usp=sharing>

A. Call To order: at 9:00 AM.

B. In attendance:

- In Person: Lisa Cates, Teacher, Issac Starkweather, Natalie Tryell, Cj Vasquez, Excie Boykin, Rachel Brewer, Jace Delacruz, Sophia Starkweather, Peatmoss Adkison, Alex Brewer, Jose Vasquez, Axe Davenport-Adkison, Chloe Vasquez, Scott`Mendonsa , Amanda Baker, Julie Vasquez
- On Line: no one.
- Excused: no one

C. People to be heard: Shaine Nixon

Current officers and standing members:

Superintendent: Rod Morrison

Principal Shaine Nixon

- President: Peatmoss Adkison
- Vice President: TBD
- Secretary: Amanda Baker

- Treasurer: Amanda Baker w/Lisa Cates
- Student Representative: Sophia Starkweather
- Lead Teachers— *Julie Vasquez/Lisa Cates*

AGENDA Items for August 31, 2023 Advisory School Council Consideration with notes under ITEMS DISCUSSED:

Approval of minutes from meeting: *May 18, 2023*

 [Agenda May 18, 2023 Hollis ASC Agenda](#)

- *May 18, 2023 minutes*: move and approve to accept the minutes as written.
- **Moved to approve:** Excie Boykin
 - **Seconded:** Lisa Cates
 - **Action:** approved unanimously

Approval of August 31, 2023 agenda

- **August 23, 2023** move and approve to accept the agenda as written.
 - **Moved to approve:** Lisa Cates
 1. **Seconded:** Amanda Baker
 2. **Action:** approved unanimously

Resources from prior training:

ASC and Roberts Rules of Order Training

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits: [Robert's Rules of Order _ Cheat Sheet for Nonprofits _ BoardEffect.pdf](#)

Old Business:

***STANDING ITEM:**

Treasurers' reports and accounting:

Follow Up on account change and reporting

DISCUSSION:

Balance:

Online banking progress:

Account Transfer progress: Lisa met with the Credit Union. Collecting the following:

1. from Principal, Lead Teachers and Treasurer: Copy of ID and SSN. to open new account:
2. SISD EIN
3. Decide debit cards, checks and online access for our accountant/

ACTION: Actions pending - too many plates in the air.

STANDING ITEM:

Mission and Vision and Goals and Objectives:

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

Staff update on “How we Do School” progress and plans for the remainder of the year.:

DISCUSSION:

Examining and documenting each step as move into new school. This week's focus, what's expected. Checklist with summaries and resources and exemplars is being assembled..

****ACTION:** Need to review with parents and administration over the course of the year.

STANDING ITEM:

New School Update

Resources:

https://drive.google.com/file/d/16VCuvPhVO-IFlaD_UYkCfUGA9dNVNZzv/view?usp=sharing,
https://drive.google.com/file/d/1R55ZrfY9ah7edr_I97Bwwwt8TLRmNR3p/view?usp=sharing,
https://drive.google.com/file/d/1VEZLkt6rEv88VEf_nvcAV_rE56-ulB8R/view?usp=sharing,
https://drive.google.com/file/d/1oaQiyA2_f38JLpRV0liUfc3Uq-1L2FrU/view?usp=sharing,
[Hollis School Replacement 95% CD SPECIFICATIONS Vol 2.pdf](#)

****DISCUSSION:**

Move plan -

We are packing this week. Will initialize move on Tuesday September 5, 2023. Will be split between the wto buildings for the next week. More information about the ribbon cutting is to come.

****ACTION:** Wait for word.

STANDING ITEM:

Communication, Events and Activity schedule for the the year:

Update on processes

****DISCUSSION:** F

We have resumed:

1. a stronger Facebook presence
2. our weekly calendars
3. out Tuesday Teacher time appointments.

****ACTION:** None

STANDING ITEM:

Athletics: Updates Archery, Shooting, Wrestling

Current:

- kayak training
- archery/air rifle
- cross country - coach Amanda:
- parents and community volunteers training

****DISCUSSION:**

none

****ACTION:**

none

STANDING ITEM:

Campus Maintenance (Water, Heat, Power, Building, Grounds, Vehicles)

moving to new building. Water should be potable

****DISCUSSION:**

Start with water bottles and continued delivery.
Bus back on line Tuesday September 5, 2023.

****ACTION:**

STANDING ITEM:

Personnel and Volunteer Programs: recruitment, hiring and retention

DISCUSSION:

Recruiting ideas and current plans for additional staff. Still no help. Seeking college interns, AmeriCorps, residents, and student teachers.

Housing impacts:

****ACTION:**

ITEM:

Increase Hollis ASC Participation, Elections of 2023-24 Officers and student positions.

DISCUSSION:

Again, a challenge - thinking about a iconic in August to recruit and motivate.

****ACTION:**

We will keep working on this.

ITEM:

Hollis Spring 2024 Graduation Activities and Plans
Calendared graduation: Thursday May

DISCUSSION:

Recommend May 16, 2023

Will survey the families and notify the Board for their review.

****ACTION:**

ITEM:

New Business:

ITEM:

School-wide plan and Parent Engagement plan.

Upcoming:

Facebook and messenger

Ribbon Cutting

Tuesday Teacher Tim es

Student led conference

DISCUSSION:

****ACTION:**

The next meeting will be at 4:00 PM on Thursday August , 2022 - the last Thursday of the month.

**Next SISD Board of Education Work Session and Meeting
September , 2023*

[BoardBook Link](#)

Southeast Island School District is inviting you to a scheduled Zoom meeting.

Topic: Southeast Island School District Board of Education Work Session

Join Zoom Meeting

<https://us02web.zoom.us/j/86148616131?pwd=cUI2a1FSShd1bTBwaGkwcU9Ram92UT09>

Meeting ID: 863 5006 6529

Passcode: 604722

Hollis School Public Calendar Link:

<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbmRhci5nb29nbGUuY29t>

**Information*—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.

**Schedule*—currently operating with

**School contacts:*

Please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie jvasquez@sisd.org and Lisa lcates@sisd.org,
3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

Adjournment:

- **Moved to adjourn:** Amanda Baker
 - **Seconded:** Lisa Cates
 - **Vote to Adjourn:** approved unanimously
 - **Adjourned:** 9:32 AM