

**Purpose:**

**Action Item- Surplus Removal**

Seeking approval to recycle the following surplus items in our inventory.

ITEM(S)	QTY	CONDITI ON	YEAR	RESALE \$\$	REASON WHY SURPLUSING	WHERE IT WILL GO	WILL SELL Y/N
Printers	23	obsolete	<2020	No Value	obsolete technology no use anymore	recycled	no
Laptops	10	obsolete	<2020	No Value	obsolete technology no use anymore	recycled	no
Desktops	5	obsolete	<2020	No Value	obsolete technology no use anymore	recycled	no
Projectors	5	obsolete	<2020	No Value	obsolete technology no use anymore	recycled	no
Monitors	10	obsolete	<2020	No Value	obsolete technology no use anymore	recycled	no

Ipads	34	<b>obsolete</b>	<b>&lt;2020</b>	No Value	<b>obsolete technology no use anymore</b>	<b>recycled</b>	<b>no</b>
Uninterrupted Power Supplies (UPS)	5	<b>obsolete</b>	<b>&lt;2020</b>	No Value	<b>obsolete technology no use anymore</b>	<b>recycled</b>	<b>no</b>
Switches	1	<b>obsolete</b>	<b>&lt;2020</b>	No Value	<b>obsolete technology no use anymore</b>	<b>recycled</b>	<b>no</b>

Respectfully Submitted by:

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