

Kaufman County 4-H and Youth Development Program

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June 10, 2026

Dr. Joshua Garcia
Kaufman ISD
1000 S. Houston St.
Kaufman, Texas 75142

Dear Dr. Joshua Garcia:

Annually I request the Local Board of Trustees to review our partnership with the school districts in providing Curriculum Enrichment programs and working to support 4-H as an extracurricular activity for the 4-H members attending their respective school districts. As an educational agency, the Texas A&M AgriLife Extension Service – Kaufman County supports the Texas Education Code and academic responsibility of our student 4-H members. The dedication of Extension faculty to see that 4-H members comply with the provisions of the Texas Education Code is important to the effective adherence of the rule among our 4-H members. Academic eligibility applies to ALL 4-H events or activities (competitive or non-competitive) and all 4-H members in public, private, and/or homeschool that requires a 4-H member to be absent from school.

On behalf of the 4-H members of Kaufman County and the Kaufman County Extension Staff, I hereby respectfully request approval of the two attachments (1) Resolution for Extracurricular Status of 4-H Organization and (2) Adjunct Faculty Agreement. We request the enclosed *resolution and adjunct faculty agreement* be presented for consideration at the next scheduled meeting of the Board of Trustees of the Kaufman Independent School District. I further request that questions regarding these two attachments be directed to me in a timely manner so that I may prepare and present an appropriate response.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered “in attendance” when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (1) *The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*
 - (A) *Has a minimum of a bachelor's degree; and*
 - (B) *Is eligible for participation in the Teacher Retirement System of Texas.*

Kaufman County requests the agents listed in the enclosed Adjunct Faculty Agreement to be awarded adjunct staff member status for the period indicated in the agreement.

I hope Kaufman Independent School District will accept this request. Please let me know if

you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Carrie Sharp". The signature is fluid and cursive, with the first name "Carrie" written in a larger, more prominent script than the last name "Sharp".

Carrie L. Sharp, MS
County Extension Agent
4-H & Youth & Development

Enclosed: Resolution for Extracurricular Status of 4-H Organization
 Adjunct Faculty Request