

# Geneva Community High School

416 McKinley Avenue  
Geneva, Illinois 60134

Telephone: (630) 463-3800  
Fax: (630) 463-3809



November 2, 2023

Geneva Community School District #304  
Attn: Dr. Andy Barrett  
227 North Fourth Street  
Geneva, Illinois 60134

RE: Geneva High School Theatre Boosters Donation

Dear Dr. Barrett,

This letter is written notice to both the school district and school board members for the following donation from the Geneva High School Theatre Boosters for a lighting control console in the school auditorium.

**Theatre Boosters** reimbursement to **Geneva CUSD #304**  
Donation Total: \$13,384.00 for Protolight purchase

Should you have any questions, please contact me.

Sincerely,



Tom Rogers  
Principal

TR/jp

cc: Todd Latham

<b>PO DATE</b>
<b>08/09/2023</b>

**SEND INVOICE TO:**

COMMUNITY UNIT SCHOOL DISTRICT 304  
 227 N 4th STREET  
 GENEVA, IL 60134  
 VOICE (630) 463-3000  
 FAX (630) 463-3031

<b>PURCHASE ORDER NUMBER</b>
<b>3002324046</b>

VENDOR KEY : PROTOLIG000  
 SHIP DATE : 08/08/2023  
 FISCAL YEAR : 2023-2024  
 ENTERED BY : PEROZJEA001  
 ORIGINAL REQ # : 0000072861

PRINTED 10/30/2023

**VENDOR:**  
 PROTOLIGHT  
 220 HOWARD AVE  
 DES PLAINES, IL 60018

**SHIP TO:**  
 GENEVA HIGH SCHOOL  
 416 MCKINLEY AV  
 GENEVA, IL 60134

PHONE: (847) 859-5000 FAX: (630) 734-5050  
 sales@Protolight.com

ATTN: JEANNE PEROZEK

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
1		ETC ION XE 20 CONSOLE 2,048 OUTPUTS - INCLUDES DUST COVER, 2X DVI TO DISPLAY PORT ADAPTERS, MOUSE, KEYBOARD, LOCKING OWER CABLE AND LED LITTLELITE	12075.00000	12,075.00
1		ESTIMATED SHIPPING	25.00000	25.00
2		DELL 24" TOUCH MONITOR	245.00000	490.00
1		APC BATTERY BACKUP	94.00000	94.00
1		HALF DAY OF COSOLE TRAINING	700.00000	700.00
<b>ACCOUNT SUMMARY (FOR INTERNAL USE)</b>				
		<b>ACCOUNT NUMBER</b>	<b>ACCOUNT AMOUNT</b>	
		10E300 1130 7001 00 000000	13,384.00	
			<b>PAGE TOTAL</b>	<b>13,384.00</b>
			<b>TOTAL</b>	<b>13,384.00</b>

State Exemption: E9996-0036-05  
 Federal Exemption: 36-6007988

PURCHASE APPROVED BY:

*[Handwritten Signature]*  
*[Handwritten Signature]*



# Protolight

# Invoice

**Customer:** Geneva High School  
**Ship To:** Geneva High School  
 Attn: Jay Fontanetta  
 Geneva, IL 60134

Date	Invoice #
6/30/2023	78234

**Bill To:** Geneva High School  
 416 McKinley Ave  
 Geneva, IL 60134

P.O. #	Ship Via	Terms	Due Date	Job Name		
Jay F.	Ground/Dropoff	Net 30	7/30/2023	Ion Xe 20		
Description				Qty	Rate	Amount
ETC Ion Xe 20 Console 2,048 Outputs - Includes Dust Cover, 2x DVI to Display Port Adapters, Mouse, Keyboard, Locking Power Cable and LED Littlelite				1	12,075.00	12,075.00
Estimated Shipping				1	25.00	25.00
Recommended Accessories:				1		0.00
Dell 24" Touch Monitor				2	245.00	490.00
APC Battery Backup				1	94.00	94.00
Half Day of Console Training				1	700.00	700.00

**APPROVED**  
 By J PEROZEK at 11:19 am, Aug 08, 2023

Claims for all shortages, damages or errors must be made within three business days of receipt. Freight damage requires specific notification within one business day of receipt. All returns must be authorized, and are subject to a restocking fee of 15% plus cost of return shipping and handling. Returns may be denied beyond 15 business days and/or for used or damaged goods. Balances that are unpaid beyond the payment terms listed above will be subject to a 1.5% service charge per month. Legal, storage, accounting and all costs incurred through outside collection services are to be paid by debtor.

<b>Total</b>	<b>\$13,384.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$13,384.00</b>



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<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$13,384.00