

ISD 877
BOARD OF EDUCATION SPECIAL MEETING

Monday, April 12, 2010
Board Room
7:00 p.m.

MINUTES

1. CALL TO ORDER BY CHAIR Dave Wilson at 7:00 p.m. AND ROLL CALL OF ATTENDANCE

Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Melissa Brings, Jeff Mattson, Rolf Mohwinkel

2. PLEDGE OF ALLEGIANCE

3. MONTROSE PROPERTY, Chuck Klaassen

Change order for \$26,366 for the Montrose Early Childhood Center. Majority of change order is due to need for additional support beams in the roof. Negotiated to cover \$24,000 of the \$57,613 cost.

PPokorney/DOLson to approve change order
Motion carried 7-0

Closing date for the Lease Purchase Agreement is April 22nd. The Board of Education will tour the site as part of the May Board Workshop at Montrose Elementary. Thanked Eric Hamilton for his work on this design/build project and Kim Carlson for her assistance in making sure the site will function well to serve the needs of families in the Montrose community.

PPokorney/JMattson to approve Lease Purchase Agreement - Montrose Early Childhood Education Center

RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A LEASE PURCHASE AGREEMENT
THERE TO AND RELATED DOCUMENTS AND CERTIFICATES

BE IT RESOLVED by the School Board of Independent School District No. 877 (Buffalo-Hanover-Montrose), Montrose, State of Minnesota, as follows:

1.) The Lease Purchase Agreement (the "Agreement") thereto and the Escrow Agreement, if any, are hereby approved substantially in the form presented to this board and on file in the office of the Clerk.

2.) The Superintendent of the District is hereby authorized to execute the Lease Agreement thereto on behalf of the District, and to execute such other certificates and documents as may be necessary and appropriate to effectuate the transactions contemplated by the Lease Agreement. The Lease Agreement, and the related documents may contain such necessary and appropriate variations, omissions and insertions as the Superintendent shall determine to be necessary, and the execution thereof by the Superintendent shall be conclusive evidence of such determination and its approval by the Board.

3.) Lessee reasonably anticipates that it will not issue tax-exempt obligations (not including "private activity bonds" as defined in Section 141 of the Internal Revenue Code of 1986, as amended) in an aggregate amount in excess of \$30 million during the calendar year (2010) in which the Lease commences. The lease is designated as a qualified tax-exempt obligation for purposes of Section 265(b)(c) of the Internal Revenue Code of 1986, as amended, relating to deductibility of interest by financial institutions.

Motion carried 7-0

PPokorney/SLee moved to go into closed session
Motion carried 7-0

4. CLOSED SESSION

A. Personnel Item

JMattson/MBBrings to come out of closed session
Motion carried 7-0

5. RESOLUTION – PERSONNEL ITEM, Moreen Martell

MBBrings/RMohwinkel to approve resolution

RESOLUTION DISCIPLINING AN EMPLOYEE

WHEREAS, the Administration of the School District has conducted an investigation into allegations that were made against a non-certified employee of the School District;

WHEREAS, the Administration subsequently delivered a letter to the employee notifying the employee of disciplinary action;

WHEREAS, the School Board has reviewed the letter from the Administration to the employee; and

WHEREAS, the School Board has considered the facts including, but not limited to, the employee's prior record and the nature and severity of the employee's conduct;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 877, Buffalo-Hanover-Montrose as follows:

1. The School Board hereby ratifies the disciplinary action taken by the Administration along with the letter stating the basis for the disciplinary action.
2. Under Minnesota Statutes section 13.43, subdivision 2, the specific reasons for the discipline, the nature of proposed discipline, and the letter from the Administration to the employee are classified as private personnel data until final disposition of the disciplinary action. As of this date, final disposition of disciplinary action has not occurred.

Discussion - District would have been liable for employee's actions and data privacy – Yes

Motion carried 7-0

6. SUPERINTENDENT SEARCH FIRM PRESENTATIONS

A. BKB Associates – Richard Berge

Firm has history of longevity with placement of superintendents. Worked with this district in placing Tom Nelson and James Bauck. This is a tight timeline, but it can be done. Would first determine level of involvement from the district stakeholders. Previously, held several focus group sessions to create a position profile. This assists in recruiting candidates. Position is widely posted. Candidate applications are screened, candidates are contacted personally, would anticipate bringing in 5-6 candidates for semi-finalist interviews. Recommend selecting 3 finalists. Will provide interview protocol and assist in development of questions and contacting candidates. Also provide contract language assistance. Fee is \$11,000. If a suitable candidate is not found by July 1st, the firm will continue to work until one is found and can also assist with placement of an interim.

If there is a good inhouse candidate, is it possible to get quality outside candidates. Yes – but this can dampen the field of applicants. The firm actively recruits candidates and does not rely on those who personally apply. Experience with larger districts that have assistant superintendents – Yes, definitely aware of this set of candidates. Doctorate requirement – only if the board specifies that requirement.

B. School Exec Connect, Ken Dragseth, Toni Jons

One job to do and that is to find a quality superintendent for this district. Pool of candidates is no good if the right candidate is not in the group.

Provide honesty and transparency to the process which is appreciated by the community and staff. Candidates also feel process is fair. Communicate extensively with the Board and candidates. Firm has history of providing quality candidates. Has worked with 14 districts recently. Can also provide contract work. If firm is chosen, will want to meet within the next week to develop the plan and gather input from the board for the candidate profile. Will provide all the legwork. Mainly need logistic help from the district staff. Fee is \$12,000 plus approximately \$2300 in administrative costs.

JMattson/SLee Hire School Exec Connect
Motion carried 7-0

7. OTHER

DOlson/JMattson to adjourn at 8:50 p.m.