

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
HANCOCK LEADERSHIP CENTER
1920 BRIAR RIDGE, TUPELO, MISSISSIPPI
January 12, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, January 12, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mr. Lee Tucker

Staff Present:	Dr. Randy Shaver	Kay Bishop
	Mrs. Diana Ezell	Jennifer Strunk
	Dr. Fred Hill	Mrs. Mary Ruth Wright
	Dr. George Noflin	Dr. Derwood Tutor
	Mr. David Meadows	Ms. Patrice Tate
	Mrs. Linda Pannell	Mr. Jim Turner
	Mrs. Dale Warriner	Mr. Bobby Sheffield
	Mrs. Julie Hinds	Mr. Kenneth Roberts

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session. Members of the press were also in attendance.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the agenda with the following changes:

- a. Revision of Student Transfer Report (correction of error on report)
- b. Addition of Single Source #SS124 to Consent Agenda

Mr. Clayborne announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to approve minutes from the November 10, 2009 regular meeting as presented. Upon motion duly made, seconded and carried, Mr. Clayborne declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board Meeting.

B. Recognitions

No recognitions were held at this meeting of the Board.

COMMUNICATION TO THE BOARD

A. \$3,000,000 Limited Tax Note, Series 2010 (Qualified School Construction Bond)

Finance Director Linda Pannell reported that the \$3,000,000 Limited Tax Note, Series 2010 (Qualified School Construction Bond) has been purchased by Trustmark National Bank, Jackson, Mississippi. The maturity date of the note is September 15, 2024. The tax credit rate is 6.16% and the Tupelo Public School District interest rate is .84%. Although these bonds were advertised nationally to be interest free, it was discovered by lending institutions that they could charge up to 7% on these bonds. The lending institutions were not willing to purchase these bonds for less than the 7% allowable. Signatures of Superintendent, Board President and Board Secretary are required for the finalization and closure of the bond purchase on January 14, 2010.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mr. Nail moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreement #CO1039
Contract for Rental of School Facility #SFR117
Charter Bus Service Contracts #BC09-08 through #BC09-11
2. Single Source Purchases #SS121 through #SS124
3. Donations #2009-2010-121 and #2009-2010-122

4. Granted permission to purchase a Ford F350 Regular Cab Pickup Truck to replace the truck that was totaled in a wreck on November 3, 2009.

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. Noflin's recommendations, Mr. Prather moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of two (2) resident student transfer requests (in-district)
- b. Approval of three (3) non-resident student transfer requests (tuition)
- c. Release of one (1) resident student

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Upon the recommendation of Human Resources Director Jim Turner and Superintendent Randy Shaver, Mr. Tucker moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. Approval of Two Special Education Positions at Pierce Street Elementary School (one assistant teacher position and one interpreter position for the visually impaired)

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mr. Prather reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval as listed below:

- Docket of Claims for the period December 1 through December 31, 2009, Docket of Claims #80253 through #81062, Accounts Payable Checks #57690 through #58184 in the amount of \$1,411,095.40.
- Tupelo High School Activity Check Register for November, 2009, Checks #3112 through #3126 in the amount of \$8,405.60.
- Athletic Activity Check Register for November, 2009, Checks #4174 through #4247 in the amount of \$11,665.44.

The grand total for all funds is \$1,431,166.44.

The motion was seconded by Mr. Nail and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. November 30, 2009 Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending November 30, 2009, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the November 30, 2009 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the November 30, 2009 Financial Statements is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Statement of Cash Flow for Month-Ending October 31, 2009

Finance Director Linda Pannell submitted the Statement of Cash Flow for Month-Ending September 30, 2009 for information and review.

A copy of the Statement of Cash Flow for Month-Ending October 31, 2009, is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Policy Changes

Superintendent Randy Shaver recommended that the following TPSD Policies be amended:

DESCRIPTOR	DESCRIPTOR ITEM
DB-E	Annual Budget FY11 Budget Development Calendar
GB-E1	General Human Resources Policies

On a motion by Mr. Tucker, seconded by Mr. Nail, the Board voted unanimously to amend the above policies as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Copies of the aforementioned policies are marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

H. Student Discipline Report – Readmission of Student #112

Due to questions regarding the Student Discipline Report, this report was moved to Executive Session.

UNFINISHED BUSINESS

No Unfinished Business items were presented at this board meeting.

NEW BUSINESS

A. Joyner Elementary Addition Change Order Number One (1)

Operations Director Julie Hinds recommended approval of Change Order Number One (1) for the Joyner Elementary School Addition Project with David Smith Construction Company. Mrs. Hinds reported that Change Order Number One (1) serves to reconcile the allowances which a decrease in the contract amount by \$16,437.82 for a new total of \$1,413,562.18.

Mrs. Heyer moved to approve Change Order Number One (1) for the Joyner Elementary School Addition Project as recommended. The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed. Detailed information regarding the above Change Order is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Consideration of IDEA Part B and Preschool 2009-2010 Project Application

Special Education Director Mary Ruth Wright presented for consideration for approval the IDEA Part B and Preschool 2009-2010 Project application funding. Fiscal Year 2010 funds are approved for obligation July 1, 2009, through September 30, 2011.

Included for information and review were the following Project Application documents:

1. Statement of Assurances
2. Funding Allocation:
 - Part B Funding \$1,524,432.00
 - Preschool Funding \$81,502.00

On a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to acknowledge and approve the Statement of Assurances for the IDEA Part B and preschool 2009-2010 Project Application. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Consideration of IDEA Part B and Preschool 2009-2010 American Recovery Reinvestment Act (ARRA) Project Application

Special Education Director Mary Ruth Wright presented for consideration for approval the IDEA Part B and Preschool 2009-2010 American Recovery Reinvestment Act (ARRA) Project Application funding. Mrs. Wright reported that Fiscal Year 2010 funds are approved for obligation July 1, 2009, through September 30, 2011. According to the MDE, the ARRA Grant period is February 17, 2009 through September 30, 2011.

Included for information and review were the following Project Application documents:

1. Statement of Assurances
2. Funding Allocation:
 - Part B Funding \$1,681,355.00
 - Preschool Funding \$86,963.00

On a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to acknowledge and approve the Statement of Assurances for the IDEA Part B and preschool 2009-2010 Project Application. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above report is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

D. 2010-2011 E-Rate “Letter of Intent to Budget Funds” for the District’s Portion of the Projected Year 13 E-Rate Program

Technology Director Brenda Meriweather Permission presented for consideration for approval a “Letter of Intent to Budget Local E-Rate Funds” for the district’s portion of the total proposed E-Rate Program purchases for the 2010-2011 school year (E-Rate Year 13) in the projected amount of \$1,000,000.00. Mrs. Meriweather stated that if approved the district’s portion of the total projected Year 13 E-Rate purchases of \$1,000,000.00 will be \$220,000.00.

On a motion by Mr. Prather, seconded by Mr. Nail, the Board voted unanimously to approve the “Letter of Intent to Budget Funds” for the district’s portion of the total proposed E-Rate Program purchases for the 2010-2011 school year (E-Rate Year 13) in the projected amount of \$1,000,000.00. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the 2010-2011 E-Rate “Letter of Intent to Budget Funds” is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Resolution Authorizing and Directing the Issuance of a Tax and Revenue Anticipation Note of the Tupelo Public School District

Dr. Randy Shaver and Mrs. Linda Pannell presented for consideration for adoption a Resolution regarding the issuance of a tax and revenue anticipation note in the amount of \$2,000,000.00:

Board Member John Nail moved for the adoption of the above Resolution. Board Member Eddie Prather seconded the motion. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above Resolution is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Items

No future agenda items were mentioned at this meeting of the Board.

B. Executive Session – Student and Personnel Matter

Board President Mike Clayborne suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing a student and personnel matter.

On a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Mike Clayborne with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Dr. George Noflin, Principal Larry Harmon and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mrs. Heyer with a second by Mr. Nail the Board voted unanimously to remain in Executive Session for the purpose of discussing a student and personnel matter.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Clayborne reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a student and personnel matter.

Following discussion of the student matter (Student Case #112), Mr. Harmon and Dr. Noflin left the Executive Session.

A discussion followed regarding a personnel matter.

Upon a motion by Mrs. Heyer with a second by Mr. Nail, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

C. Student Discipline Report (Student Case #112)

Dr. Shaver recommended ratification of the readmission of Student #112 following a year expulsion from the TPSD for continuous disobedience/fighting. It was further recommended that Student #112 be readmitted with initial placement at the Fillmore Center contingent upon the following:

1. Must attend all classes daily and must be punctual.
2. Must be respectful and obedient to all individuals.
3. Must conduct yourself in a safe and responsible manner.
4. Must abide by the rules and regulations of the Fillmore Center and all teachers.

Mrs. Heyer moved to ratify the above recommendations. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the abovementioned Student Discipline Report is marked EXHIBIT 14 and held in the Exhibit Book of this meeting date and incorporated herein.

D. AASA – National Conference on Education, February 7-14, 2010, Phoenix, AZ

Mrs. Heyer moved to approved Superintendent Randy Shaver's travel expenses to the National Conference on Education on February 7-14, 2010, in Phoenix, Arizona. The motion was seconded by Mr. Tucker and was approved unanimously. The President declared the motion passed.

Board of Trustees – Regular Meeting
Noon – January 12, 2010

ADJOURNMENT

On a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 1:30 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Mike Clayborne, President

Arlissa Heyer, Secretary