

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE  NATIONAL BPA  PURPOSE OF CONFERENCE  NATIONAL BPA COMPETITION	DESTINATION  DALLAS, TEXAS  REPORT TO: (CIRCLE ONE)  <input checked="" type="radio"/> BOARD    STAFF    TEAM	CHECK ONE  <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">IN-RADIUS</td> <td style="width:25%;"></td> <td style="width:25%;">OUT-RADIUS</td> <td style="width:25%; text-align: center;">X</td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT Y/N</td> </tr> <tr> <td># STUDENTS</td> <td style="text-align: center;">1</td> <td># CHAPERONES</td> <td style="text-align: center;">1</td> </tr> </table>	IN-RADIUS		OUT-RADIUS	X	STUDENT TRAVEL OVERNIGHT Y/N				# STUDENTS	1	# CHAPERONES	1
IN-RADIUS		OUT-RADIUS	X											
STUDENT TRAVEL OVERNIGHT Y/N														
# STUDENTS	1	# CHAPERONES	1											

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT OUT OF RADIUS ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)			
DISTRICT PD		SPECIAL ED	X
FEDERAL		SAFETY	VOCATION    X


NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE									
CHERYL FAGAN	May 9	\$ 10	\$ 15	\$ 30	\$ 55	SALT LAKE	350	\$ 158		\$ 95	\$ 20	\$ 225	\$ 115	\$ 364	\$ 1,000	\$ 518	
	May 10	\$ 10	\$ 15	\$ 30	\$ 55												
	May 11	\$ 10	\$ 15	\$ 30	\$ 55												
	May 12	\$ 10	\$ 15	\$ 30	\$ 55												
	May 13	\$ 10	\$ 15		\$ 25												
					\$ -			\$ -									
					\$ -			\$ -									
MADILYN HULL	MAY 9-13, 2018							\$ -		\$ 50	\$ 20		\$ 115	\$ 364	\$ 1,000		
								\$ -									
					\$ -			\$ -									
					\$ -			\$ -									
					\$ -			\$ -					\$ -				
					\$ -			\$ -									
					\$ -			\$ -									
					\$ -			\$ -									
								\$ 245		\$ 158		\$ 145	\$ 40	\$ 225	\$ 230	\$ 728	\$ 2,000

OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.  
 PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE: ADVISOR-CTE FUNDS; STUDENT BPA FUNDS    PROGRAM DIRECTOR INITIAL: \_\_\_\_\_    TOTAL COST OF REQUEST    \$ 3,546

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:     \$ 3771

SIGNATURE OF SUPERINTENDENT:     3-17-18    BOARD APPROVAL DATE: \_\_\_\_\_

# TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE  <b>FFA OFFICER RETREAT</b>  PURPOSE OF CONFERENCE  <b>TO TRAIN NEW FFA OFFICERS</b>	DESTINATION  <b>TWIN FALLS, IDAHO</b>  REPORT TO: (CIRCLE ONE)  BOARD      STAFF      TEAM	CHECK ONE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">IN-RADIUS</td> <td style="width: 25%; text-align: center;"><b>X</b></td> <td style="width: 25%;">OUT-RADIUS</td> <td style="width: 25%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT Y/N</td> </tr> <tr> <td># STUDENTS</td> <td style="text-align: center;"><b>8</b></td> <td># CHAPERONES</td> <td style="text-align: center;"><b>3</b></td> </tr> </table>	IN-RADIUS	<b>X</b>	OUT-RADIUS		STUDENT TRAVEL OVERNIGHT Y/N				# STUDENTS	<b>8</b>	# CHAPERONES	<b>3</b>
IN-RADIUS	<b>X</b>	OUT-RADIUS												
STUDENT TRAVEL OVERNIGHT Y/N														
# STUDENTS	<b>8</b>	# CHAPERONES	<b>3</b>											

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)					
DISTRICT PD		SPECIAL ED		ACTIVITIES	<b>X</b>
FEDERAL		SAFETY		VOCATION	<b>X</b>

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE								
CANDICE GARDNER	Apr 20	\$ -	\$ -	\$ 20	\$ 20											
	21-Apr-18	\$ -	\$ 15	\$ 20	\$ 35			\$ -	\$ -	\$ -	school bus	\$ -	\$ -	\$ -	\$ 109	\$ 55
					\$ -			\$ -								
JESSICA STAPELMA	20-Apr-18			\$ 20	\$ 20											
	21-Apr-18		\$ 15	\$ 20	\$ 35			\$ -							\$ -	\$ 55
					\$ -			\$ -								
TROY BIRD	20-Apr-18			\$ 20	\$ 20											
	21-Apr-18		\$ 15	\$ 20	\$ 35			\$ -							\$ 109	\$ 55
					\$ -			\$ -								
STUDENT OFFICERS	20-Apr-18			\$ -	\$ -											
	21-Apr-18			\$ -	\$ -			\$ -							\$ 218	\$ -
					\$ -			\$ -								
				\$ -	\$ -			\$ -								\$ -
				\$ -	\$ -			\$ -								\$ -
				\$ -	\$ -			\$ -								\$ -
				\$ -	\$ -			\$ -								\$ -
				\$ -	\$ -			\$ -								\$ -
								\$ 165	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436

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BUDGET CODE:	CTE FUNDS; FFA STUDENT ACTIVITY FUNDS	PROGRAM DIRECTOR INITIAL: <i>CS</i>	TOTAL COST OF REQUEST <b>\$ 601</b>
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:			
SIGNATURE OF SUPERINTENDENT: <i>[Signature]</i>			BOARD APPROVAL DATE: <b>3-17-18</b>

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE  STATE FFA CDE  PURPOSE OF CONFERENCE  STATE CAREER DEVELOPMENT EVENTS COMPETITION	DESTINATION  MOSCOW, IDAHO  REPORT TO: (CIRCLE ONE)  BOARD      STAFF      TEAM	CHECK ONE  IN-RADIUS      OUT-RADIUS <b>X</b>  STUDENT TRAVEL OVERNIGHT Y/N  # STUDENTS <b>15</b> # CHAPERONES <b>3</b>
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REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	FUNDING SOURCE (MARK ONE)					TOTAL STAFF REIMB		
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE			DISTRICT CAR AVAILABLE	DISTRICT PD FEDERAL	SPECIAL ED SAFETY	REGISTRATION	AIRFARE		LODGING	ACTIVITIES VACATION
TROY BIRD	Jun 5	\$ 10	\$ 15	\$ 20	\$ 45	MOSCOW	-			\$ -	SCHOOL BUS	\$ -		\$ -	\$ 400	\$ 225		
	Jun 6	\$ 10	\$ 15	\$ 20	\$ 45													
	7-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	8-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	9-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
					\$ -			\$ -										
					\$ -													
CANDICE GARDNER	5-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45	MOSCOW									\$ 400	\$ 225		
	6-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	7-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	8-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	June 9	\$ 10	\$ 15	\$ 20	\$ 45													
					\$ -			\$ -										
					\$ -													
					\$ -													
JESSICA STAPELMAN	5-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45	MOSCOW								\$ -	\$ 400	\$ 225		
	6-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	7-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	8-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
	9-Jun-18	\$ 10	\$ 15	\$ 20	\$ 45													
STUDENTS	JUNE 5-9, 2018				\$ -	MOSCOW					SCHOOL BUS				\$ 2,400			
					\$ -													
					\$ -													
		\$ 675				\$ -			\$ -		\$ -		\$ -		\$ -		\$ 3,600	

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BUDGET CODE:	CTE FUNDS/FFA STUDENT ACTIVITY FUNDS	PROGRAM DIRECTOR INITIAL: <i>CF</i>	TOTAL COST OF REQUEST <b>\$ 4,275</b>
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: <i>Spencer A. Miller</i> <i>3-17-18</i>			
SIGNATURE OF SUPERINTENDENT: _____			BOARD APPROVAL DATE

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE  SKILLS USA  PURPOSE OF CONFERENCE  STATE SKILLS COMPETITION	DESTINATION  BOISE, IDAHO  REPORT TO: (CIRCLE ONE)  BOARD      STAFF      TEAM	CHECK ONE  IN-RADIUS <input checked="" type="checkbox"/> OUT-RADIUS  STUDENT TRAVEL OVERNIGHT Y/N  # STUDENTS      6      # CHAPERONES      2
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NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB				
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE												
SHANNON BROWN	Apr 4	\$ -	\$ -	\$ 20	\$ 20	BOISE	330	\$ 149		\$ -	\$ -	\$ 35	\$ -	\$ 318	\$ 239					
	Apr 5	\$ -	\$ 15	\$ 20	\$ 35															
	6-Apr-18	\$ -	\$ 15	\$ 20	\$ 35															
					\$ -															
DONNA CAMERON	4-Apr-18			\$ 20	\$ 20			\$ -	Y			\$ 35		\$ 318	\$ 90					
	5-Apr-18		\$ 15	\$ 20	\$ 35															
	6-Apr-18		\$ 15	\$ 20	\$ 35															
					\$ -															
STUDENTS	4-Apr-18			\$ -	\$ -			\$ -				35/STUDENT		\$ 1,000	\$ -					
	5-Apr-18		\$ -	\$ -	\$ -															
	6-Apr-18				\$ -															
					\$ -															
				\$ -										\$ -	\$ -					
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				\$ -											\$ -	\$ -				
				\$ -											\$ -	\$ -				
		\$ 180				\$ 149			\$ -		\$ -		\$ -		\$ 70		\$ -		\$ 1,636	

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PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.			
BUDGET CODE:	CTE FUNDS: _____	PROGRAM DIRECTOR INITIAL: <i>CJ</i>	TOTAL COST OF REQUEST <b>\$ 2,035</b>
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: <i>Suzette Miller</i>			
SIGNATURE OF SUPERINTENDENT: <i>[Signature]</i> 3-17-18			BOARD APPROVAL DATE: _____