



Adopted: 05/05/97

Revised: 12/21/15

Reviewed: 6/16/25

DISTRICT POLICY NO. 203.2

**ALBERT LEA AREA SCHOOLS
DISTRICT 241**

ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner. The school board has two types of regular meetings: business meetings and study sessions.

III. ORDER FOR BUSINESS MEETINGS

A. The school board shall conduct an orderly school board meeting. The school board will, at all business meetings, follow an agenda order similar to:

1. Call To Order
2. Pledge of Allegiance
3. Open Forum
4. Celebrating Our Successes
5. Consent Items
6. Reports
7. Effective and Efficient Operations
8. Curriculum and Instruction
9. Safe and Healthy Schools
10. Adjournment

B. Items in this order may be considered as part of a consent agenda.

C. The school board may depart from the order of business with the consent of the majority of members present.

IV. ORDER FOR STUDY SESSION

- A. The school board shall conduct an orderly school board meeting. The school board will, at all study sessions, follow an agenda order similar to:
1. Call To Order
 2. Approval of Agenda
 3. Action Items (*if necessary*)
 4. Study Session
 5. Adjournment
- B. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09

Cross Reference: MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)