



Consent Item

Date: August 11, 2025

Division: Finance

Subject: RFP #3326-25 Recycling Program and Related Products and Services

Background Information:

- This recommendation is for Request for Proposal RFP #3326-25 Recycling Program and Related Products and Services.
- Lewisville ISD is required to establish and operate a recycling program in accordance with Lewisville ISD Board Policy CL (LEGAL) Buildings, Grounds, and Equipment Management. In cooperation with the comptroller of the Texas Commission on Environmental Quality (TCEQ), the district shall establish a program for the separation and collection of all recyclable materials generated by the district's operations.
- Lewisville ISD has approximately one hundred four recycle containers throughout the district, including three to five at each high school including the ninth-grade campuses, one to two at each middle school, one to two at each elementary school, and one at each auxiliary building.
- If approved, allowing multiple vendors will offer the District access to a wide range of vendors, products, services, and pricing to help provide the best value.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.

Administrative Consideration:

- One hundred sixty-six email notifications were sent, and three proposals were received.
- Funds for this program come from the District Utility budget.
- Previous annual expenditures in this commodity:
 - 2024-2025: \$123,890
- Estimated annual expenditures in this commodity: \$130,000 but will not exceed the approved budget.
- This procurement complies with LISD Board Policy, Section 44.031 of the Texas Education Code, and other applicable procurement laws.

Recommendations:

- That the Lewisville ISD Board of Trustees approves RFP #3326-25 Recycling Program and Related Products and Services, the recommended vendors, and the estimated expenditures for one year.

Timeline/Report:

- Term: August 2025 – August 2026