



Oak Park Elementary School District 97

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TO: Members, Board of Education
Dr. Carol Kelley, Superintendent

FROM: Michael Arensdorff, Senior Director of Technology

SUBJECT: Disposal of Technology Items (Hatch, Irving, Mann,
Admin/warehouse)

DATE: May 26, 2020

As part of the process for weeding books and cleaning out the media center spaces at Hatch, Irving and Mann attached is a list of outdated technology items that are no longer of viable use. In addition, the technology department has additional outdated technology items on the attached spreadsheet for disposal. As part of the process the technology vendor properly disposes and provides a certificate of destruction. If there is a small value to the total pickup the vendor will provide payment to the district. Administration will be seeking board approval for the disposal of these items on June 16, 2020.