

# Board Meeting Agenda Summary

June 19, 2017

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

## 2. Work Session Topic

- A. **2016-17 Revised Budget Hearing** – Michelle will share the current status of our budget for this year. It is anticipated that we will end the year with approximately \$1.5 million in carryover to next year.
- B. **2017-18 Budget Hearing** – Michelle has put together next year’s budget. Federal funding has decreased, though not as much as we had originally thought, for next year so we are going to be more conservative and not hire all the staff we could due to the fact that additional federal funding cuts are projected for the future. We are continuing to use \$300,000 of our ending fund balance to balance the budget for next year, which would be a concern if we were not continuing to budget our revenue projections conservatively.
- C. **Student Fee Hearing** – We have put together a report on the course fees that have been collected at Minico. It would be my recommendation that the Board eliminate those fees that typically generate less than a set amount (\$500, \$750, etc.) each year. The \$8 kindergarten fee has also come into question as these supplies could be dealt with using discretionary funds.

6. **Good News Reports** – We will have a summary of Minico spring sports results and Rupert Elementary received a \$5,000 grant from the Idaho Commission for Libraries.

## 8. Consent Agenda

- C. **Disposition of Fixed Assets** – There are several from various locations.

## 9. Discussion Items

### A. Board Member Training, Updates & Committee Reports -

- 1. **Board Work Sessions July 12** – We are scheduled to have Dr. Heather Williams work with us. She will discuss Trustee/Superintendent Roles & Responsibilities for our newer trustees from 4 to 5 pm. She will then discuss other topics from 5 to 6:30 pm during dinner and then the Board can discuss their own personal and Board goals for next year as well as finalize their directives for the Superintendent.

### B. Administrator/Department/Committee Reports -

- 1. **Technology Cohort (Shauna Davis/Maricela Larios)** – Ashley Johnson offered classes to groups of elementary and secondary teachers throughout the spring to help them become more familiar with technology. We will hear a report from two participants from the elementary cohort.
- 2. **Attendance Incentives Report** – I have included reports from each building on how they used these funds. I also included the following recommendation “Due to the varied use of the attendance incentive funds and the impact they seem to have had, I am recommending that if the Board would like to continue this program that they

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request an application from each building that wants to continue receiving these funds. I would recommend that the application include how much they are requesting and what it would be used for and that it be due by the end of September so the Board can take action on their requests at the October board meeting. The Board can then determine which of the building plans they feel were effective enough to approve.”

### C. Superintendent’s Report -

1. **MCEA Negotiations Summary** – We came to a tentative agreement on May 31. See attached summary and draft agreement.

### D Policy Discussion

1. **D404.95 Involuntary Leave of Absence** – We received an ISBA policy entitled Leaves of Absence, which included sick leave, bereavement leave, etc. We currently have a number of policies that address the different types of leaves and I am recommending that we keep our leaves separate. The ISBA policy did have some new language on Involuntary Leaves, either paid or unpaid administrative leaves and I wanted the Board’s input on including this language as a new policy.
2. **D601.00 Graduation Requirements** – This policy has some changes from ISBA and was sent to Minico last fall. I am sharing it with the Board for your input before finalizing it to go before the Policy Review Committee in August.
3. **D1002.50 Parent’s Right to Know Notices**– This is a new policy from ISBA outlining parental notifications required by the federal government. I wanted to share with the Board in case there was input before it went to the PRC in August.

## 10. Business

- A. **Mt. Harrison Request for Student #06191701** – A student is requesting Board permission to remain at Mt. Harrison next year to obtain their high school diploma.
- B. **Fundraising Requests** -
- C. **Minico Science Club Request** – This is a travel request seeking permission for a group to go to Costa Rica during spring break next year.
- D. **Dance Force Bowl Game Request** – The Minico Dance Force is requesting Board approval to attend a Bowl game.
- E. **Leadership Premium Proposal** – The Leadership Committee met twice to review the Leadership Premium (LP) stipends and to make recommendations. Those recommendations were added and taken to the Admin Team for review. See the Superintendent’s Report for a brief summary of changes.
- F. **Adoption of Idaho State Manual – Special Education** – Sherry is once again recommending that we adopt the state’s Special Education Manual since we follow their guidelines.
- G. **Adoption of Gifted and Talented Three Year Plan** – The Gifted and Talented Committee have made a few changes to this plan and want the Board’s approval.

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- H. **Adoption of Idaho State Transportation Manual** – Alicia is again recommending that we adopt the state’s Transportation Manual since we follow their guidelines.
- I. **District Lunch Price Proposal** – Russ is recommending some required changes for lunch prices: Middle School students changing from \$1.85 to \$2.00 and Elementary students changing from \$1.75 to \$1.90.
- J. **Approval of Student Handbooks** – Each building has submitted their handbooks for your review. Most have little or no changes other than staffing. Mt. Harrison is still in the process of editing theirs but have submitted what they have so far.
- K. **Schedule of Payroll Dates** – This is the annual schedule that shows pay dates for the year.
- L. **MCEA Master Agreement Ratification** – My recommendation is that the Board approve this agreement. We made a number of changes that support the District’s needs as well as those of MCEA.
- M. **Board Meeting Dates for the 2017-18 Year** – The meetings are scheduled for the third Monday with the following exceptions which have been moved up a week: August 14 (due to eclipse on 8/21), December 11 (no meeting during Christmas Break), February 12 (due to Day on the Hill on 2/19), and March 19 (no meeting during Spring Break).
- N. **New/Amended/Deleted Policies**
  - 1. **D404.14 Sick Leave (1<sup>st</sup> Reading)** – Language changed to match MCEA agreement so that it applies to all staff.
  - 2. **D404.23 Bereavement Leave (1<sup>st</sup> Reading)** - Language changed to match MCEA agreement so that it applies to all staff.
  - 3. **D501.34 Open Enrollment (2<sup>nd</sup> Reading)** – See last month for description.
  - 5. **D502.97A Electronic Services for Students (2<sup>nd</sup> Reading)** – See last month for description.
  - 6. **D510.05 Meals Charged by Students (2<sup>nd</sup> Reading)** – This was presented last month, but we are requesting that the language that ‘an alternative meal be provided’ be removed in anticipation of this being a requirement in the future.
  - 7. **D590.00 Student Wellness (2<sup>nd</sup> Reading)** – See last month for description.
  - 8. **D705.00 Aerial System – Drone Regulations (1<sup>st</sup> Reading)** – This was discussed last month and is the IHSAA regulations wording.
  - 9. **D808.00 Retention of District Records (2<sup>nd</sup> Reading)** – See last month for description.
  - 10. **D1007.00 Nutrition (2<sup>nd</sup> Reading)** – See last month for description.
  - 11. **D1050.05 District Nutrition Health and Wellness Committee** – See last month for description.
- 11. **Travel Approvals** – There are two student summer team travel requests.

### Upcoming Events & Board Meeting Agenda Items:

- July 10     **Agenda Review 2:00 p.m.**
- July 12     **Board Training 4:00 – 8:00 p.m.**