

**MINUTES  
AGENDA  
PUBLIC MEETING  
REGULAR CITY COUNCIL MEETING  
THE TOWN OF HORIZON CITY, TEXAS  
Tuesday, May 13, 2025, 6:00 PM**

Notice is hereby given that a Regular City Council Meeting of the Town of Horizon City, Texas was held on **Tuesday, May 13, 2025 at 6:00 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

**1. Call to order; Pledge of Allegiance; Establishment of Quorum**

Meeting called to order at 6:00 pm. All City Council Members present. Quorum Established.

The Horizon City Police Department Color Guard presented.

**2. Open Forum:**

No one signed up to speak.

**CONSENT AGENDA**

*All matters listed under the CONSENT AGENDA are considered routine and will be enacted in one motion. There will be no separate discussion of these items unless a member(s) of the City Council requests one or more items be removed from the CONSENT AGENDA to the REGULAR AGENDA for separate discussion and action prior to the City Council's vote to adopt the CONSENT AGENDA.*

**3. Discussion and Action:**

Mayor/Chief Planner

On the appointment of Rafael Padilla by City Council Member Guillermo Ortega (Place 1) to the Planning and Zoning Commission.

**4. Discussion and Action:**

Mayor/Chief Planner

On the appointment of Alex Barrios by City Council Member Roberto Avila (Place 6) to the Planning and Zoning Commission.

**5. Discussion and Action:**

Mayor/Chief Vargas

That the Chief of Police be authorized to sign a Memorandum of Understanding between the Town of Horizon City Police Department and Public Safety Cadets (PSC) a Virginia nonprofit organization created to mentor young adults in order to help them become contributing members of the community by providing knowledge, skills and practical experiences through education and training delivered in the workplace by public safety professionals that build character, physical fitness, and respect for the rule of law and human and civil rights.

**6. Discussion and Action:**

Mayor/Chief Vargas

That the Chief of Police be authorized to sign a Memorandum of Understanding between the Town of Horizon City Police Department and the U.S. Immigration and Customs Enforcement Homeland Security Investigations to authorize effective enforcement of the laws relating to HSI jurisdiction. Creates for the close cooperation and coordination between the two Parties. This MOU is to govern the use of HSI designations by certain employees as Task Force Officers from the Horizon City Police Department.

**7. Request to Excuse Absent Council Members:**

**8. Approval of Consent Agenda Items:**

The City Clerk, Elvia Schuller informed Council that Staff requested deletion of items #3 and #4 to be brought back at a later date and requested approval of the remainder of the consent agenda.

A motion was made by Council Member Mendoza and seconded by Council Member Quiroz to approve deleting Items #3 and #4 and approve Items #5 - #7. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**REGULAR AGENDA**

**9. Discussion and Action:**

Mayor/Finance Director

On the acceptance of findings of the Town of Horizon City audit prepared by SBNG, PC for FY2024.

SBNG CPA, Tello Cabrera and SBNG Audit Manager, Abigail Telles presented the FY Audit Findings.

A motion was made by Council Member Mendoza and seconded by Council Member Gardea to accept the findings of the Town of Horizon City audit prepared by SBNG, PC for FY2024. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**10. Discussion:**

Mayor/Finance Director

**1st Reading of Ordinance No. 0313 Amendment No. 02**, An ordinance amending Ordinance No. 0313 of the Town of Horizon City, adopting the municipal budget for the 2024-2025 fiscal year, to allow for the transfer of funds in the 2025 Planning Department Budget; and providing for repealer and severability clauses.

Finance Director, Lily Gaytan spoke regarding this item.

**11. Presentation:**

Mayor/Chief Vargas

On a Proclamation declaring May 11 - May 17, 2025 as Police Week.

Horizon City Police Chief, Marco Vargas spoke regarding this item.

**12. Discussion and Action:**

Mayor/CIP Manager

On an update on the Capital Improvement Program.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Council Member Mendoza and seconded by Council Member Ortega to accept the report as presented. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**13. Discussion and Action:**

Mayor/CIP Manager

On a Resolution appointing Andres Rentertia as the Town of Horizon City's designated representative on the Transportation Policy Board for the Metropolitan Planning Organization for the El Paso Urban Transportation Study Area.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Council Member Mendoza and seconded by Council Member Quiroz to approve the Resolution appointing Andres Renteria as the Town of Horizon City's designated representative on the Transportation Policy Board for the Metropolitan Planning Organization for the El Paso Urban Transportation Study Area. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**14. Discussion and Action:**

Mayor/CIP Manager

On a revised resolution authorizing the Mayor to sign the Advance Funding Agreement for a Surface Transportation Program (STP) off-system project, Delake Street Construction (CSJ # 0924-06-691) by and between the Town of Horizon City, Texas, and the State of Texas, acting by and through the Texas Department of Transportation.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Council Member Gardea and seconded by Council Member Mendoza to approve the revised resolution authorizing the Mayor to sign the Advance Funding Agreement for a Surface Transportation Program (STP) off-system project, Delake Street Construction (CSJ # 0924-06-691) by and between the Town of Horizon City, Texas, and the State of Texas, acting by and through the Texas Department of Transportation. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**15. Discussion and Action:**

Mayor/CIP Manager

On change order no. 5 to Dantex General Contractors for \$34,343.34 for the Municipal Facilities Phase 1 project (Solicitation 23-101).

CIP Manager, Terry Quezada spoke regarding this item. Terry to email City Council a response to the completion delay question on Change Order #5.

A motion was made by Council Member Mendoza and seconded by Council Member Quiroz to approve change order no. 5 to Dantex General Contractors for \$34,343.34 for the Municipal Facilities Phase 1 project (Solicitation 23-101). The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed

**16. Discussion and Action:**

Mayor/CIP Manager

On change order no. 6 to Dantex General Contractors for \$44,818.03 for the Municipal Facilities Phase 1 project (Solicitation 23-101).

CIP Manager, Terry Quezada spoke regarding this item. Terry to email City Council a response to the rockwall permitting question on Change Order #6.

A motion was made by Council Member Mendoza and seconded by Council Member Gardea to approve change order no. 6 to Dantex General Contractors for \$44,818.03 for the Municipal Facilities Phase 1 project (Solicitation 23-101). The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**17. Discussion and Action:**

Mayor/EDC Executive Director

On a Resolution authorizing the Executive Director of the Horizon Economic Development Corporation to sign a Consultant Services Agreement between the Town of Horizon City Type 4B Economic Development Corporation and 11-D Marketing, LLC for the term of one year, commencing on the effective date of the Agreement.

EDC Executive Director, Eddie Garcia, EDC Assistant Director, Rafael Arrellano and 11-D Owner, Denise Olivas spoke regarding this.

A motion was made by Council Member Quiroz and seconded by Council Member Mendoza to approve the resolution authorizing the Executive Director of the Horizon Economic Development Corporation to sign a Consultant Services Agreement between the Town of Horizon City Type 4B Economic Development Corporation and 11-D Marketing, LLC for the term of one year, commencing on the effective date of the Agreement. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**18. Discussion and Action:**

Mayor/EDC Executive Director

On a Resolution authorizing the Mayor to sign an Interlocal Agreement between the Town of Horizon City, Texas and the Town of Clint, Texas for the Town of Horizon City, Texas to provide vector control services to the Town of Clint, Texas during the 2025 calendar year.

Building Official, Danny Serrano spoke regarding this.

A motion was made by Council Member Mendoza and seconded by Council Member Gardea to approve the Resolution authorizing the Mayor to sign an Interlocal Agreement between the Town of Horizon City, Texas and the Town of Clint, Texas for the Town of Horizon City, Texas to provide vector control services to the Town of Clint, Texas during the 2025 calendar year. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**19. Discussion and Action:**

Mayor/Chief Planner

***This item was postponed at the 4/8/25 Regular City Council Meeting.***

On the **Preliminary Subdivision Plat** applications for **Rancho Desierto Bello Unit 18 (Case No. SDP25-0001)**, legally described as a Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 17.354 acres ±. Application submitted by Applicant/Representative: TRE & Associates.

City Clerk, Elvia Schuller requested postponement of the item until the next Regular Council Meeting per staff request.

A motion was made by Council Member Gardea and seconded by Council Member Mendoza to postpone this item until the next Regular Council Meeting as requested by staff. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**20. PUBLIC HEARING:**

Mayor/Chief Planner

**2nd Reading of Ordinance No. \_\_\_\_\_**, an Ordinance vacating a portion of a 60'- foot Right-of-Way and 10' ft Utility Easements on a portion of Lots 1-10, Block 19 and Lots 1-11, Block 22. Horizon Country Club Estates Unit 3, Town of Horizon City, El Paso County, Texas; and Providing for Repealer and Severability Clauses.

Chief Planner, Art Rubio spoke regarding this item. No one from the public spoke.

**21. Discussion and Action:**

Mayor/Chief Planner

**2nd Reading of Ordinance No. \_\_\_\_\_**, an Ordinance vacating a portion of a 60'- foot Right-of-Way and 10' ft Utility Easements on a portion of Lots 1-10, Block 19 and Lots 1-11, Block 22. Horizon Country Club Estates Unit 3, Town of Horizon City, El Paso County, Texas; and Providing for Repealer and Severability Clauses.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Council Member Gardea and seconded by Council Member Quiroz to approve the Ordinance vacating a portion of a 60'- foot Right-of-Way and 10' ft Utility Easements on a portion of Lots 1-10, Block 19 and Lots 1-11, Block 22. Horizon Country Club Estates Unit 3, Town of Horizon City, El Paso County, Texas. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**22. Discussion:**

Mayor/Chief Planner

**1st Reading of Ordinance** \_\_\_\_\_, an Ordinance amending the Municipal Code of Ordinances of the Town of Horizon City, Texas, Chapter 14 (Zoning), establishing Chapter 14B -Transit Oriented Development ("TOD") District Zoning Regulations; providing for Special Zoning District Regulations; providing for a mix of land uses within the TOD Districts; providing for the standards and requirements and regulating the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land within the designated TOD Districts; providing for findings of fact; repealer; severability; proper notice And hearing; establishing a penalty of a fine not to exceed \$2,000.00 for violations of the established regulations and providing for an effective date.

Chief Planner, Art Rubio spoke regarding this item.

***Items #23 and #24 were taken together.***

**23. Discussion and Action:**

Mayor/Chief Planner

On the award of solicitation 2025-102RFP for the HUD Community Project Funding Grant Management and Administration to GilFlo Consulting Services for \$69,825 for the first year and a one-year extension for \$72,618.

**24. Discussion and Action:**

Mayor/Chief Planner

On a resolution authorizing the Mayor to sign a Grant Management and Administration Agreement with the GilFlo Consulting Services for the Community Project Funding Grant/Congressionally Directed Spending award administered by the Department of Housing and Urban Development, described in said Agreement.

Chief Planner, Art Rubio spoke regarding Items #23 and #24.

A motion was made by Council Member Mendoza and seconded by Council Member Quiroz to approve the award of solicitation 2025-102RFP for the HUD Community Project Funding Grant Management and Administration to GilFlo Consulting Services for \$69,825 for the first year and a one-year extension for \$72,618 and the resolution authorizing the Mayor to sign a Grant Management and Administration Agreement with the GilFlo Consulting Services for the Community Project Funding Grant/Congressionally Directed Spending award administered by the Department of Housing and Urban Development, described in said Agreement . The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

***Items #25 and #26 were taken together.***

**25. Discussion and Action:**

Mayor/Chief Planner

On the final plat application for Weaver & Kenazo Subdivision (SUC23-0001), to reaffirm City Council's approval of the final plat and authorize the Mayor to sign the recording plat, legally described as being Tract 1-J-1, Section 43, Block 78, Township 3 T.&P. Railway Co. Surveys, Town of Horizon City, El Paso County, Texas. Containing 9.984 +/- acres. Application submitted by Applicant/Representative CIRE 3.

**26. Discussion and Action:**

Mayor/Chief Planner

On a Resolution authorizing the Mayor to sign a Developer Participation Agreement between the Town of Horizon City and SCB Holdings LTD for the over width paving on the extension of Kenazo Ave. adjacent to the Weaver & Kenazo Subdivision for a total cost to the City in the amount of \$151,789.20.

Chief Planner, Art Rubio spoke regarding Items #25 and #26.

A motion was made by Council Member Gardea and seconded by Council Member Mendoza to approve the final plat application for Weaver & Kenazo Subdivision (SUC23-0001), to reaffirm City Council's approval of the final plat and authorize the Mayor to sign the recording plat and approve the resolution authorizing the Mayor to sign a Developer Participation Agreement between the Town of Horizon City and SCB Holdings LTD for the over width paving on the extension of Kenazo Ave. adjacent to the Weaver & Kenazo Subdivision for a total cost to the City in the amount of \$151,789.20. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**27. Discussion and Action:**

Mayor/Chief Planner

On the submitted Replat application for Horizon City Unit Forty Seven Replat A (Case No. SUC25-0003), and authorize the Mayor to sign the recording plat. Legally described as a portion of Lot 8, Block 353, Horizon City Unit Forty-Seven, El Paso County, Texas. Containing 1.5071 acres ±. Application submitted by Sitework Engineering.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Council Member Avila and seconded by Council Member Mendoza to approve the submitted Replat application for Horizon City Unit Forty Seven Replat A (Case No. SUC25-0003), and authorize the Mayor to sign the recording plat. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**28. Discussion and Action:**

Mayor/Chief Planner

On the submitted Final Subdivision Plat application for Verdancia Unit 1 (Case No. SDF25-0001), allow recording of the final plat prior to the completion of all required improvements secured by sufficient bond and to authorize the Mayor to sign the recording plat. Legally described as Being All of Tract 1, 2F, 3D, and 3H, and a Portion of Tract 2, 3 and 3B, Section 30, Block 78, Township 3, Texas and Pacific Railway Company Survey and Vacating Portions of Town of Horizon City Right-Of-Way, El Paso County, Texas. Containing 103.068 acres ±. Application submitted by Applicant/Representative: CEA Group.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Council Member Avila and seconded by Council Member Quiroz to approve the submitted Final Subdivision Plat application for Verdancia Unit 1 (Case No. SDF25-0001), allow recording of the final plat prior to the completion of all required improvements secured by sufficient bond and to authorize the Mayor to sign the recording plat. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**29. Discussion and Action:**

Mayor/Chief Planner

On the Preliminary Subdivision Plat application for Verdancia Unit 2 (Case No. SDP25-0002), legally described as Being A Portion Of Section 32, Block 78, Township 3, Texas And Pacific Railway Company Surveys, El Paso County, Texas. Containing 69.31 acres ±. Application submitted by Applicant/Representative: CEA Group.

Chief Planner, Art Rubio and CEA Group Project Engineer, Jorge Grajeda spoke regarding this item.

A motion was made by Council Member Mendoza and seconded by Council Member Gardea to approve the Preliminary Subdivision Plat application for Verdancia Unit 2 (Case No. SDP25-0002). The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**30. Discussion and Action:**

Mayor/Chief Planner

On a Resolution authorizing the Town of Horizon City to sponsor SK84KIDS on their Skateboard Competition for kids by reducing the Special Event Permit application fee to \$100.00.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Council Member Quiroz and seconded by Council Member Mendoza to approve the resolution authorizing the Town of Horizon City to sponsor SK84KIDS on their Skateboard Competition for kids by reducing the Special Event Permit application fee to \$100.00. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**31. Discussion and Action:**

Mayor/Asst. City Atty

On a Resolution and Order denying El Paso Electric Company's application to change rates filed with the Town of Horizon City on January 27, 2025.

Asst. City Attorney, Sylvia Firth spoke regarding this item.

A motion was made by Council Member Gardea and seconded by Council Member Quiroz to approve the resolution and order denying El Paso Electric Company's application to change rates filed with the Town of Horizon City on January 27, 2025. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

A motion was made by Council Member Avila and seconded by Council Member Gardea to adjourn into Executive Session at **8:39 PM**. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES – Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**32. Executive Session**

The City Council of the Town of Horizon City reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

**32A. Discussion:**

On economic development incentives for Project Fleet located within the municipal boundaries of the Town of Horizon City. (551.071, 551.072 and 551.087)

**The Mayor and Council Reconvened into Open Session at 9:13 PM.**

In open session a motion was made by Council Member Mendoza and seconded by Council Member Quiroz to authorize the EDC Executive Director for the Town of Horizon City to negotiate incentives for Project Fleet as discussed in executive session. The CITY CLERK polled the Council: ORTEGA – Aye; QUIROZ – Aye; ORTEGA – Aye; AVILA – Aye; AMES - Aye; GARDEA – Aye; MENDOZA – Aye. Motion passed.

**ADJOURNMENT**

A motion was made by Council Member Mendoza and seconded by Councilman Gardea to adjourn at 9:13 PM.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Attest:**

\_\_\_\_\_  
Elvia Schuller, City Clerk

\_\_\_\_\_  
Andres Renteria, Mayor