



Keller ISD will **educate** students to achieve, **inspire** them to dream, and **challenge** them to grow, so that they are prepared to be productive members of the community in which they learn, live, and work.

DATE:	November 21, 2024
SUBJECT:	<u>PREVIEW OF 2025 LOCAL CALENDAR FOR PUBLIC INFORMATION ACT PURPOSES</u>
DEPARTMENT:	Curriculum and Instruction
5 OVER 5	<input type="checkbox"/> Impactful Instruction <input checked="" type="checkbox"/> Efficient Process & Systems <input type="checkbox"/> Engagement for All <input type="checkbox"/> Communication that Drives Clarity <input type="checkbox"/> Fiscal Responsibility & Transparency
FISCAL NOTE:	None

Background Information:

- In 2023, the Texas Legislature passed HB3033, which amends Chapter 552 of the Texas Government Code (Texas Public Information Act) by adding section 552.0031. The statute clarifies business days and requires the designation of nonbusiness days under the Texas Public Information Act by local governmental entities.
- The statute defines ‘business day’ as a day *other* than a Saturday or Sunday, a national holiday, or a state holiday. A governmental body is required to identify no more than 10 days each calendar year that the governmental body’s administrative offices are closed or operating with minimum staffing, as nonbusiness days.
- The calendar previewed marks national holidays, state holidays and KISD designated dates as nonbusiness days for the purposes of calculating deadlines for the Texas Public Information Act process.

Administrative Considerations:

The administration considered the following when designating nonbusiness days.

- The requirements of HB3033
- Designated National and State Holidays for 2025
- KISD 2024-25 Instructional Calendar and preliminary 2025-26 Instructional Calendar

As this is a preview item, this calendar will return to the Board for consideration in December.

Communication Deployment:

- Board Meeting Minutes

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Respectfully submitted,

Bryce Nieman, Chief Communications Officer