



**Geneva Community Unit School District 304**  
Donna V. Oberg - Assistant Superintendent - Business Services  
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Memorandum

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To: Kent Mutchler, Superintendent  
CC: Board of Education  
From: Donna Oberg, Assistant Superintendent – Business Services  
Date: September 15, 2016  
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

Heartland Elementary donations to purchase the following:

6- Mimio Boards	\$1,380 each	\$8,279
Birthday Books K-5		\$202
2- Bulletin Boards for artwork		\$750
Total		\$9,231

The PTO donation is for \$11,500. The remaining purchases are yet to be determined and will be brought to the Board at a later time. The Mimio Boards are for 1<sup>st</sup> and 2<sup>nd</sup> grades.

Please ask the Board of Education at its regularly scheduled meeting on Monday, September 26, 2016, to accept this donation.