

**DRAFT**

**CATALINA FOOTHILLS SCHOOL DISTRICT  
Tucson, Arizona**

**DRAFT**

**REGULAR MEETING OF THE GOVERNING BOARD  
Carole Siegler Boardroom at Valley View Early Learning Center  
3435 E. Sunrise Drive - Tucson, Arizona  
Regular Meeting: Tuesday, May 13, 2025 - 6:30 PM, Doors Opened at 6:00 PM**

**Regular Meeting Minutes**

**NOTICE OF MEETING**

On May 5, 2025, the announcement of the meeting was posted at Catalina Foothills High School, Esperero Canyon Middle School, Orange Grove Middle School, Ventana Vista Elementary School, Canyon View Elementary School, Manzanita Elementary School, Sunrise Drive Elementary School, Valley View Early Learning Center, and on the Catalina Foothills School District (CFSD) website ([www.cfsd16.org](http://www.cfsd16.org)).

**ATTENDANCE**

**Board Members Present:**

Amy Krauss, President  
Eileen Jackson, Vice President  
Jacquelyn Davoli, Member  
Tom Logue, Member  
Gina Mehmert, Member

**District Administration:**

Denise Bartlett, Superintendent  
Mindy Westover, Associate  
Superintendent  
Sheryl Castro, Executive Director of  
Curriculum and Assessment  
Julie Farbarik, Director of Community  
Relations

**District Personnel:**

Patty Dorado Lawrence,  
Ventana Vista Elementary  
School Spanish Immersion  
Teacher  
Ning He, Catalina Foothills High  
School Chinese Teacher  
Ryan Koch, Systems Engineer  
Graciela Kumar, Manzanita  
Elementary School Spanish  
Teacher  
Maria Del Carmen Lopez Garcia,  
Catalina Foothills High School  
Spanish Teacher  
Suzette Rosenblatt, Esperero  
Canyon Middle School  
Spanish Teacher  
Amie Sams, Administrative  
Assistant  
Erika Somoza, Catalina Foothills  
High School Spanish Teacher

**Visitors Present:**

Ann Adams, Vicente Aguirre, Chantall Aguirre-Minjarez, Alvaro Arizpuru, Cynnamon Arizpuru, Sebastian Arizpuru, Sofiya Arizpuru, Porter Bache, Jennifer Bator, Kassidy Bator, Jill Bell, Tanner Bell, Luke Bowsher, Sarah Bowsher, Dawn Brazil, Bruna Brum, Rafael Brum, Renan Brum, Romina Casteneda, Bang Ling Chang, Liliana Clevenger, Tonia Clevenger, Amy Corrales, David Cross, Nathaniel Cross, Sebastian Cross, Laura Danker, Michael Danker, Samantha Danker, David Declercq, Heloise Declercq, Isaure Declercq, Dan Dessent, Jenny Dessent, Susana Enciso, Dian Fan, John Farbarik, Samantha Farbarik, Skyler Finical, Alexa Fischer, Myah Herrera, Brady Jeong, Jerry Jeong, Maria Luisa Lagarda, Jason Laros, Felix Lawrence, Nicolas Lawrence, Samantha Lee, Caleb Leonard, Dan Leonard, Holly Leonard, Guohui Li, Lilian Li, Yuan Li, Andie

Lu, Xiaoyi Lu, Valeria Luzania, Esteban Matzkin, Georgina Matzkin, Luciano Matzkin, Janet McKenna, Carlos Santi McKenna-Casarrubias, Suzanne Mehmert, Cornelius Mercea, Patricia Mercea, Sophia Mercea, Elsa L. Minjarez, Amy Morales Baum, Adarie Negrete, Maritza Negrete, Sadot Negrete, Chetan Patel, Nilay Patel, Priti Patel, Jessica Peel Scott, Fang Peng, Alethea Pierson, Frank M. Pierson, John Pierson, Cole Pritz, Marty Pritz, Peter Pritz, Irma Ramirez, Lourdes Rivera, Mirannadah Rivera, Jesus Rocha, Leonardo Rocha, Marbila Rocha, Diego Rogers, Everett Rogers, Marcela Rogers, Sebastian Rogers, Tatiana Rosa, Stefanie Schluender, Miles Scott, Thomas Scott, Carl Smith, Georgette Stathis, Tahlia Szoke, Carlos Tafich, Jeffrey Taylor, Louie Taylor, Mayu Taylor, Gary Thompson, Lauren Thompson, Michele Thompson, Josh Tint, Tyler Tosca, Gabriela Urquidi, Mayra Vazquez, Javier Villarreal (student), Javier Villarreal (parent), Mayra Villarreal, Enrique Viloria Enciso, Evan Enzo Viloria Enciso, Ivanna Viloria Enciso, Peter Wells, Shu-Fen Wung, Zoe Wung, Xuemei Xu

Joining Online:

Approximately five visitors attended the regular meeting through the YouTube live link.

1. **OPENING – 4:30 PM**

1.1. **Call to Order**

President Amy Krauss called to order the governing board meeting at 4:30 p.m.

2. **EXECUTIVE SESSION**

2.1. **Executive Session, personnel, pursuant to A.R.S. §38-431.03 (A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body - Annual Performance Review of Superintendent.**

Upon a motion by Tom Logue and a second by Eileen Jackson, the governing board moved into executive session for discussion of personnel, pursuant to A.R.S. §38-431.03 (A)(1) at 4:31 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

3. **OPENING (CONTINUED) – 6:30 PM**

3.1. **Welcome**

President Krauss welcomed the public.

3.2. **Pledge of Allegiance**

President Krauss led the group in the Pledge of Allegiance.

3.3. **Rules of Order for Governing Board Meetings**

President Krauss read the Rules of Order for governing board meetings.

3.4. **Outstanding Achievements**

Superintendent Denise Bartlett shared the following outstanding achievements of CFSD students and staff:

**Orange Grove Middle School Economics & Personal Finance Teams**

We are proud to recognize a group of 8th grade students from Orange Grove Middle School whose dedication and hard work have led to a remarkable achievement. Since January, these students have been coming to school on Sundays to deepen their understanding of economics and personal finance—and their efforts paid off!

OGMS students earned an impressive three state championships, along with three second-place and one third-place finishes in this year's state competitions.

1st Place – Economics Quiz Bowl

Trey Keenen, Daniel Lu, James Jacobsen, and Ainsley Johnson

2nd Place – Economics Quiz Bowl

Rafael Calderon Sada, Oliver Peng, Alexander Lu, and Michael Rogers

1st Place – Personal Finance Quiz Bowl

Ethan Fraker, Nathan Denoyer, Zen Shah, and Axel Schocker-Kron

2nd Place – Personal Finance Quiz Bowl

Rafael Calderon Sada, Oliver Peng, Alexander Lu, and Michael Rogers

1st Place – Personal Finance Case Study

Victoria Farney, Sofia Marra, Liliana Ruiz, and Gwyneth Carmichael

2nd Place – Personal Finance Case Study

Leah Ghotmi, Isabel Perez, Alexandria Harvey, and Nathalia Filgueiras Pinto

3rd Place – Personal Finance Case Study

Cayden Kitz, Taric Bruckner, Reese Morgan, and Alex Yetka

Congratulations to all participating students—and a special thank you to their coaches Dawn Willman and Collin Flynn—for their time and commitment preparing our students. You've made OGMS and CFSD proud!

Falcon Musicians Earn Top Honors

On Tuesday, April 22, the CFHS Symphonic Strings class traveled to Chandler, AZ to perform at the ABODA State Festival—and they delivered an outstanding performance! We are thrilled to share that they earned a rating of Superior with Distinction, the highest possible honor. This was their first time earning a Superior with Distinction rating at the state level of ABODA. Congratulations to Mr. Ryan Watson and our talented and hard-working student musicians for this well-deserved recognition.

Under the direction of Ms. Renee Shane-Boyd, the Symphonic Winds earned a Superior rating, and the Wind Ensemble achieved a Superior with Distinction at the State Concert Festival in Chandler on Thursday, April 24. Congratulations to our outstanding Catalina Foothills musicians!

CFHS Art

Four of our CFHS art students were picked to showcase and exhibit their work alongside artist Hank Willis Thomas in his 'Love Rules' exhibition at the University of Arizona Museum of Art. Senior student Makena Thompson was one of five winners to be selected for Outstanding Emerging High School Artist with a \$1,000 tuition award for *The Long Goodbye*. Additionally, several seniors had their work exhibited in a student show in the Scottsdale Museum of the West in partnership with The Arizona Art Education Association this year: Gwendolyn Alviar, Celeste Bergantino, Steven (Archer) Kelly, Scarlett Perkins, Joselynn Salas, and Makena Thompson.

CFHS Guitar

Three seniors made the first ever Arizona All-State Guitar this year, and one senior won 1st place in a guitar competition! Maximilian Henry, Liam Posey, and Daniel Lizarraga all made the all-state guitar, and Daniel Lizarraga won the guitar competition.

Catalina Foothills Students Shine at State Chess Championship

Congratulations to our students from Ventana Vista Elementary School and Sunrise Drive Elementary School for their outstanding performances at the 2025 Arizona State Chess Competition! For the second year in a row, Ventana Vista's K-1 team earned 2nd place in the state—a tremendous achievement against tough competition. Team members included Nik Jain (5 points), Angelos Kyriacou (4.5 points), Ian Moore (3.5 points), and Marco Wolford Asencio (3 points), with strong contributions also from Thomas Shoua and Evan Harvey. In individual rankings, Nik Jain placed 4th and Angelos Kyriacou placed 10th in the K-1 division!

Adding to the celebration, Sunrise Drive Elementary's K-3 team placed 4th in the state, and Aiden Liu took home 1st place individually for the K-3 division—an incredible accomplishment!

We are proud of all of our players for their hard work, strategic thinking, and teamwork. A special thank you to Coach Ken Larson, whose dedication to growing our district's chess program continues to inspire new

generations of champions. Coach Larson also coached some of our current CFSD parents when they were students at Manzanita, OGMS, and CFHS!

Congratulations to all our players, families, and coaches—you make CFSD proud!

Tucson Jazz Institute Ellington Big Band Member

CFHS sophomore and Tucson Jazz Institute Ellington Big Band member Keenan Sammani performed on International Jazz Day (April 30) at the Hotel Congress Plaza. Keenan will also participate with the Tucson Jazz Institute Ellington Big Band in the New York City (NYC) Essentially Ellington High School Big Band Competition May 7-11, 2025.

National Merit – The University of Arizona Scholarship Recipients

We are proud to announce that Tahlia Chang Nian Szoke and Joseph I. Drexler have been selected to receive the prestigious National Merit – The University of Arizona Scholarship. This college-sponsored Merit Scholarship® award is offered through a partnership between the National Merit Scholarship Corporation (NMSC) and The University of Arizona. It is awarded exclusively for use at the university and recognizes students with exceptional academic achievement, personal excellence, and promise for future success.

Tahlia and Joseph join an elite group of scholars nationwide who have earned this distinguished honor. Congratulations!

2025 Arizona Chinese Speech Contest

We're proud to recognize several students for their exceptional performances in a recent Mandarin language competition. Representing both heritage and non-heritage divisions across multiple levels, these students demonstrated impressive language skills and cultural understanding.

Division A – Heritage

- Aiden Liu – 3rd Place
- Kaylee Xu – 3rd Place
- Ezri Jensen – 3rd Place

Division A – Non-Heritage

- Merritt Johnson – 3rd Place

Division B – Heritage

- Kennedy Kay – 1st Place
- Ace Chou – 3rd Place
- Alan Liu – 3rd Place
- Jonathan Parsons – 3rd Place
- Ming Hsiu Reid – 3rd Place

Division B – Non-Heritage

- Ishwari Dube Bandopadhyay – 3rd Place
- Theo Thome – 3rd Place

Congratulations to all of these students for their dedication and achievement in Mandarin language learning! Your hard work and passion for language and culture shine brightly!

Manzanita and Sunrise Drive Math Teams to US Nationals

We are proud to share the outstanding results from the Math League State Competition held on May 2, 2025, in Queen Creek, AZ. Students from Manzanita Elementary and Sunrise Drive Elementary represented CFSD with excellence in the 3rd, 4th, and 5th grade divisions and many are now heading to Nationals in June!

Competing in the 3<sup>rd</sup> and 4<sup>th</sup> grade divisions, the Manzanita team earned top placements and six students qualified for the Math League National Competition in Houston, TX!

3rd Grade Awards:

- Rooz Caire – 1st Place
- Owen Chu – 3rd Place

4th Grade Awards:

- Marc Surdeanu – 2nd Place
- Cyrus Caire – 3rd Place
- Nachiket Nadig – 7th Place
- Elizabeth Sipe – 10th Place
- Leo Skirko – 13th Place

The Manzanita team coaches are Laura Surdeanu and Kelly Taylor.

Representing the 5th grade division, the Sunrise Drive team took home the Division 5 Championship title and all four students qualified for Nationals!

5th Grade Awards:

- Max Hao – 1st Place
- Andrew Wang – 2nd Place
- Melody Yu – 3rd Place
- Daniel Li – 5th Place

The Sunrise Drive team coach is Ning Hao.

We are incredibly proud of all our Math League participants and their coaches. Thank you for representing CFSD with such excellence and teamwork. Good luck at Nationals this June!

#### CFHS Boys Tennis Division II State Champions

The Catalina Foothills High School Boys Tennis team has earned the title of Division II State Champions for the 2024-2025 season. The Arizona Interscholastic Association (AIA) has recognized CFHS student-athletes Santiago Astengo Jaime and Parker Servoss as the Division II Players of the Year in Doubles and Austin Cohen as the Division II Player of the Year in Singles. Additionally, AIA has recognized CFHS Boys Tennis Coach Ben Loeb as the Division II Coach of the Year.

The CFHS Boys Tennis Team members include Santiago Astengo Jaime, Ahmed Bozdogan, Austin Cohen, Rajen Fadia, Finn Griffis, Jason Jia, Kai Sadalla, Parker Servoss, Zachary Wagenheim, and Aaron Zeldin.

Congratulations to the team and coach Ben Loeb on an exciting season.

#### 3.5. Catalina Foothills Star Awards – State Seal of Biliteracy

The Catalina Foothills School District proudly recognized sixty-two (62) graduating seniors in the Class of 2025 who earned the Arizona State Seal of Biliteracy—the highest number of recipients in district history. This honor reflects students' demonstrated proficiency in both English and a second language, and it is noted on their diplomas and transcripts. Established by the Arizona Legislature in 2016, the Seal of Biliteracy affirms students' achievement in bilingualism through rigorous standards. To qualify, students must meet English Language Arts requirements and demonstrate intermediate to advanced proficiency in a second language across reading, writing, listening, and speaking skills.

Board member Jacquelyn Davoli highlighted CFSD's commitment to World Languages, which is evident in its long-standing immersion programs and comprehensive language offerings. This year, students earned seals in eight languages including Chinese (Simplified and Traditional), French, Italian, Japanese, Polish, Portuguese, and Spanish. Six students earned the Seal in two languages, and both silver and gold distinctions were awarded based on proficiency levels. Notably, this year's recipients include students who began their language journey in CFSD's Spanish and Mandarin immersion programs, which began in 2009–2010 and 2012–2013, respectively. Other students achieved biliteracy through CFSD's robust World Languages program across all schools. Ms. Davoli shared that biliteracy is more than a credential—it equips students with cultural understanding, global

awareness, and a competitive edge for the future. The governing board commended the students for embodying the district's vision of learning that extends beyond the classroom and into a globally connected world.

Chantall Aguirre-Minarez	Caitlin Dessent	Esteban Matzkin	Raiden Smith
Sebastian Arizpuru	Dian Fan	Siena Mayfield	Tahlia Szoke
Kassidy Bator	Samantha Farbarik	Carlos McKenna-Casarrubias	Louie Taylor
Ava Becker	Skyler Finical	Sophia Mercea	Lauren Thompson
Tanner Bell	Alexa Fischer	Adarie Negrete	Tyler Tosca
Ingrid Benito	Myah Herrera	Nilay Patel	Javier Villarreal
Amanda Biava	Brady Jeong	John Pierson	Ivanna Vilorio Enciso
Luke Bowsher	Nicolas Lawrence	Cole Pritz	Peter Wells
Renan Brum	Yi-Lun Lee	Nina Raju	Logan White
Romina Castaneda Urquidi	Caleb Leonard	Lily Rhodes	Ella Wiegand
Liliana Clevenger	Lilian Li	William Richardson	Aiden Wilt
Vivianna Colson	Yuan Li	Mirandah Rivera	Iliana Wisniewski
Sebastian Cross	Xiaoyi Lu	Leonardo Rocha	Zoe Wung
Samantha Danker	Xiaoyun Lu	Sebastian Rogers	Zacarias Young
Heloise Declercq	Valeria Luzania	Thomas Scott	Bryan Zhang
Olivia DeConcini	Gabrielle Matty		

The Governing Board also extended appreciation to the World Languages teachers and staff whose dedication and inspiration made the Class of 2025 Seal of Biliteracy achievements possible. Teachers in attendance were recognized with a round of applause, honoring their vital role in guiding students to reach high levels of language proficiency and global awareness.

### 3.6. CFSD Foundation Semi-Annual Gift to the District

Foundation President Amy Morales Baum presented the CFSD Foundation semi-annual gift to the district in the amount of \$45,000 – bringing total contributions this school year to \$105,000. In addition to the \$45,000, this gift includes \$50,000 from the Annual Fund, \$5,000 from the Literacy and Fine Arts Endowment for the summer reading program, and \$5,000 to support educator wellness during professional development events. Ms. Morales Baum emphasized that the donations made are the result of the generosity of the CFSD community, including business sponsors, parents, individual donors, and those who bid on silent auction items or attend CFSD Foundation events. She shared the gift represents the dedication of the CFSD Foundation Board of Advisors, all volunteers, who choose to give back through service and thanked Superintendent Denise Bartlett and Director of Community Relations Julie Farbarik for their ongoing support this school year.

Board member Tom Logue expressed sincere appreciation to the CFSD Foundation on behalf of the Board and the district, recognizing the Foundation's ongoing support of CFSD educators. Special acknowledgment was given to the Foundation's role in events like Teacher of the Year, which not only honors select educators but also uplifts all nominated teachers through student-submitted recognition. Mr. Logue highlighted the Foundation's support of the Great Beginnings program, which provides critical mentoring and training for new and new-to-district teachers—an especially valuable contribution given current challenges with teacher retention. The governing board extended its gratitude to Ms. Morales Baum and the Foundation's board for their meaningful work on behalf of the district.

### 4. **PUBLIC COMMENTS**

There were no public comments.

### 5. **CONSENT AGENDA**

A board member requested to pull item 5.5 the personnel memorandum.

Upon a motion by Eileen Jackson and a second by Tom Logue, the governing board approved the following items on the consent agenda: 5.1 the governing board April 22, 2025, regular meeting minutes, as presented; 5.2 the expense voucher memorandum, as presented; 5.3 the field trip request memorandum, as presented; 5.4 the fundraising request memorandum, as presented; 5.6 the acceptance, with gratitude, of the gifts and

donations memorandum, as presented; 5.7 the administrative contracts for 2025-2026, as presented; 5.8 the intergovernmental agreement between Pima County Joint Technical Education District and Catalina Foothills Unified School District No. 16, as presented; 5.9 the amendment to the intergovernmental agreement for dual enrollment between Pima County Community College District and Catalina Foothills Unified School District #16, as presented; 5.10 the updated estimates to the cooperative purchase list for fiscal year 2024-2025, as presented; 5.11 the terms and conditions for the acceptance of monies from the School Facilities Division Building Renewal Grant (BRG) Fund for BRG Project Number BRG-007031 for the replacement of the egress lighting at Catalina Foothills High School in the amount of \$60,000, as presented; 5.12 the cooperative purchase list for fiscal year 2025-2026, as presented; 5.13 the sole source vendor list for fiscal year 2025-2026, as presented; 5.14 the School Facilities Division change order to Core Construction to replace twenty-two doors at Manzanita Elementary School in the amount of \$39,576, as presented; 5.15 the award to Canyon State Bus Sales for the purchase of three new Micro Bird special education buses in the amount of \$494,559.56, as presented; 5.16 the award to Roadrunner Paving & Asphalt Maintenance for parking lot and fire lane milling, repaving, resealing, and restriping at Esperero Canyon Middle School in the amount of \$423,667.80, as presented; 5.17 the award to Roadrunner Paving & Asphalt Maintenance for milling, repaving, resealing, and restriping the parking lot at Ventana Vista Elementary School in the amount of \$199,243.91, as presented; and 5.18 the award to Kappcon for the replacement of acoustical ceiling tiles at Canyon View Elementary School in the amount of \$286,882, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

A board member pulled consent agenda item 5.5 the personnel memorandum to highlight staffing for the Community Schools' summer program and noted that many of the summer counselor positions are filled by current CFSD students, recent graduates, and alumni, emphasizing the district's commitment to providing meaningful employment opportunities for its students. The board member expressed appreciation for how these roles support younger students while also fostering continued engagement and community involvement among CFSD graduates.

Upon a motion by Eileen Jackson and a second by Jacquelyn Davoli, the governing board approved 5.5 the personnel memorandum, as presented.

5.1. Approval of April 22, 2025, Regular Governing Board Meeting Minutes Memorandum

On the consent agenda, the governing board approved the regular governing board meeting minutes for April 22, 2025, as presented.

5.2. Approval of Expense Voucher Memorandum

On the consent agenda, the governing board approved the following expense vouchers:

<b>Expense Voucher</b>		<b>Amount</b>
25131	\$	1,705,992.71
25135		9,825.70
25136		34,185.72
25137		65,656.32
25138		241,645.99
25139		1,764,540.02
25140		41,677.33
25141		80,115.27
25142		157,466.24
25143		8,132.97
25144		78,730.15
25145		140,524.90

5.3. Approval of the Field Trip Request Memorandum

On the consent agenda, the governing board approved the field trip request memorandum, as presented.

ORGANIZATION	ACTIVITY	LEARNING NEXUS	WHERE	DATE(S)	*FEE
Catalina Foothills High School (CFHS) Girls Varsity Basketball	Millennium Girls Basketball Summer Tournament	Students will develop teamwork, communication skills, and responsibility while preparing for the 2025-2026 season.	Goodyear, AZ	06/06/2025 to 06/07/2025	\$0.00
CFHS Girls Varsity Basketball	Section 7 Girls Basketball Tournament	Students will develop teamwork, communication skills, and responsibility while preparing for the 2025-2026 season.	Mesa, AZ	06/13/2025 to 06/14/2025	\$0.00

5.4. Approval of the Fundraising Request Memorandum

On the consent agenda, the governing board approved the fundraising request memorandum, as presented.

NAME	ACTIVITY	PURPOSE	LOCATION	DATE(S)	GROSS REVENUES	NET INCOME
<b>Catalina Foothills High School (CFHS)</b>						
CFHS Girls Basketball Boosters	Banner sales by parents	To raise funds for team travel meals, training supplies, year-end banquet, Senior banners/gifts, and awards.	Off campus	May 2025 to January 2026	\$6,000.00	\$5,500.00
CFHS Girls Basketball Boosters	Catalina Foothills Basketball Shootout	To raise funds for team travel, tournaments, and meals.	On campus	June 2025	\$6,000.00	\$3,000.00
CFHS Girls Basketball Boosters	Direct donation campaign	To raise funds for team travel, tournaments, and meals.	Off campus/online	October 2025 to February 2026	\$10,000.00	\$8,500.00
CFHS Girls Basketball Boosters	Snack bar sales	To raise funds for team travel meals, training supplies, year-end banquet, Senior banners/gifts, and awards.	On campus	2025-2026 season home games and CFHS Shootout	\$6,000.00	\$4,500.00
CFHS Girls Soccer Booster Club	Cactus Blossom fan apparel sales	To raise funds for Senior night, end-of-season banquet, photography, guest speakers, winter tournament, and dinners for away games.	Off campus/online	10/01/2025 to 03/01/2026	\$900.00	\$300.00
CFHS Girls Soccer Booster Club	Local businesses sponsorship campaign for social media thank you message and logo on scoreboard.	To raise funds for Senior night, end-of-season banquet, photography, guest speakers, winter tournament, and	Off campus	09/01/2025 to 04/01/2026	\$1,000.00	\$1,000.00

		dinners for away games.				
<b>Sunrise Drive Elementary School (SDES)</b>						
Physical Education (P.E) Department	Kids Heart Challenge – American Heart Association	To raise funds in support of the American Heart Association	On Campus – MPR	09/22/2025 to 10/31/2025	\$20,000.00	\$0.00; 5% in US Games certificates for P.E. equipment

5.5. Approval of the Personnel Memorandum

On the consent agenda, the governing board approved the personnel, as presented.

<b>CERTIFIED STAFF</b>	<b>CLASSIFIED STAFF</b>	<b>COMMUNITY SCHOOLS</b>
<ul style="list-style-type: none"> <li>• New Hires</li> <li>• Rehires</li> <li>• Status Changes</li> <li>• Extra Duty</li> <li>• Resignations</li> </ul>	<ul style="list-style-type: none"> <li>• New Hires</li> <li>• Rehires</li> <li>• Resignations</li> <li>• Health &amp; Hardship Release</li> </ul>	<ul style="list-style-type: none"> <li>• New Hires</li> <li>• Rehires</li> <li>• Resignations</li> </ul>

5.6. Approval of Gifts and Donation Memorandum

On the consent agenda, the governing board accepted, with gratitude, the following gifts, and donations:

<b>DATE</b>	<b>DONOR</b>	<b>SCHOOL</b>	<b>PURPOSE/ITEM</b>	<b>AMOUNT</b>
4/15/2025	Arizona Community Foundation	Manzanita Elementary School	Instruction	\$2,557.79
4/15/2025	Arizona Community Foundation	Manzanita Elementary School	Instruction	\$628.90
5/1/2025	Sunrise Drive Elementary School FFO	Sunrise Drive Elementary School	Field Trip	\$680.80
5/1/2025	Sunrise Drive Elementary School FFO	Sunrise Drive Elementary School	Field Trip	\$351.70
5/1/2025	Sunrise Drive Elementary School FFO	Sunrise Drive Elementary School	Field Trip	\$471.22
5/1/2025	Tucson Jewish Museum	Esperero Canyon Middle School	Field Trip	\$739.00
5/5/2025	Gergely Kota	Catalina Foothills High School	Instruction	\$10.00
5/5/2025	Microsoft Matching Gift	Catalina Foothills High School	Instruction	\$10.00
5/5/2025	Gergely Kota	Catalina Foothills High School	Instruction	\$10.00
5/5/2025	Microsoft Matching Gift	Catalina Foothills High School	Instruction	\$10.00
5/5/2025	Gergely Kota	Catalina Foothills High School	Science Olympiad	\$10.00
5/5/2025	Microsoft Matching Gift	Catalina Foothills High School	Science Olympiad	\$10.00
5/5/2025	Gergely Kota	Catalina Foothills High School	Science Olympiad	\$10.00
5/5/2025	Microsoft Matching Gift	Catalina Foothills High School	Science Olympiad	\$10.00
			<b>TOTAL</b>	<b>\$5,509.41</b>

- 5.7. Approval of Administrative Contracts for 2025-2026  
On the consent agenda, the governing board approved the administrative contracts for fiscal year 2025-2026, as presented.
- 5.8. Approval of Intergovernmental Agreement between Pima County Joint Technical Education District and Catalina Foothills Unified School District No. 16  
On the consent agenda, the governing board approved the intergovernmental agreement between Pima County Joint Technical Education District and Catalina Foothills Unified School District No. 16, as presented.
- 5.9. Approval of the Amendment to the Intergovernmental Agreement for Dual Enrollment between Pima County Community College District and Catalina Foothills Unified School District #16  
On the consent agenda, the governing board approved the amendment to the intergovernmental agreement for dual enrollment between Pima County Community College District and Catalina Foothills Unified School District #16, as presented.
- 5.10. Approval of Updated Estimates to the Cooperative Purchase List for Fiscal Year 2024-2025  
On the consent agenda, the governing board approved the updated estimates to the cooperative purchase list for fiscal year 2024-2025, as presented.
- 5.11. Approval of the Terms and Conditions for the Acceptance of Monies from the School Facilities Division Building Renewal Grant (BRG) Fund for BRG Project Number BRG-007031 for the Replacement of the Egress Lighting at Catalina Foothills High School  
On the consent agenda, the governing board approved the terms and conditions for the acceptance of monies from the School Facilities Division Building Renewal Grant (BRG) Fund for BRG Project Number BRG-007031 for the replacement of the egress lighting at Catalina Foothills High School in the amount of \$60,000, as presented.
- 5.12. Approval of the Cooperative Purchase List for Fiscal Year 2025-2026  
On the consent agenda, the governing board approved the cooperative purchase list for fiscal year 2025-2026, as presented.
- 5.13. Approval of the Sole Source Vendor List for Fiscal Year 2025-2026  
On the consent agenda, the governing board approved the sole source vendor list for fiscal year 2025-2026, as presented.
- 5.14. Approval of the School Facilities Division Change Order to Core Construction to Replace Twenty-Two (22) Doors at Manzanita Elementary School  
On the consent agenda, the governing board approved the School Facilities Division change order to Core Construction to replace twenty-two doors at Manzanita Elementary School in the amount of \$39,576, as presented.
- 5.15. Approval of Award to Canyon State Bus Sales for the Purchase of Three (3) New Micro Bird Special Education (SPED) Buses  
On the consent agenda, the governing board approved the award to Canyon State Bus Sales for the purchase of three new Micro Bird special education buses in the amount of \$494,559.56, as presented.
- 5.16. Approval of Award to Roadrunner Paving & Asphalt Maintenance for Parking Lot and Fire Lane Milling, Repaving, Resealing, and Restriping at Esperero Canyon Middle School  
On the consent agenda, the governing board approved the award to Roadrunner Paving & Asphalt Maintenance for parking lot and fire lane milling, repaving, resealing, and restriping at Esperero Canyon Middle School in the amount of \$423,667.80, as presented.
- 5.17. Approval of Award to Roadrunner Paving & Asphalt Maintenance for Milling, Repaving, Resealing, and Restriping at Ventana Vista Elementary School  
On the consent agenda, the governing board approved the award to Roadrunner Paving & Asphalt Maintenance for milling, repaving, resealing, and restriping the parking lot at Ventana Vista Elementary School in the amount of \$199,243.91, as presented.
- 5.18. Approval of Award to Kappcon for the Replacement of Acoustical Ceiling Tiles at Canyon View Elementary School  
On the consent agenda, the governing board approved the award to Kappcon for the replacement of acoustical ceiling tiles at Canyon View Elementary School in the amount of \$286,882, as presented.
6. **NEW BUSINESS**
  - 6.1. Public Hearing on Revisions to the Fiscal Year 2025 Budget (Revision #3)

President Krauss opened the public hearing at 7:34 p.m. and informed all who were in attendance that the hearing provided the public an opportunity to comment on the proposed revisions to the fiscal year 2025 budget. There were no public comments. The public hearing closed at 7:35 p.m.

6.2. Approval of Revisions to the Fiscal Year 2025 Budget (Revision #3)

Director of Finance Lisa Taetle presented the third revision of the district's 2025 expenditure budget for the governing board's review and approval. Key changes to the budget since the board's prior review and approval on February 25, 2025, included a slight decrease in revenue due to lower Average Daily Membership (ADM) resulting in a \$2,665 reduction in revenue, reclassified capital expenses based on updated state guidance, and additional funding for software including nearly \$268,000 for the new districtwide Centegix security system. New allocations for facility projects included \$750,000 for weatherization construction projects funded by the Arizona School Facilities Oversight Board and \$800,000 for track resurfacing at Orange Grove Middle School funded by Community Schools. Total bond funds from the April 2025 sale were added at \$12.94 million. Ms. Taetle confirmed the changes to the fiscal year 2025 budget ensure compliance, optimize funding use, and maintain transparency.

A board member asked if reclassifying expenses from capital to supplies would impact the district's ability to claim capital depreciation. Ms. Taetle explained that while this change would reduce depreciation expense, it is not a significant concern for the district. Unlike corporations, which use depreciation to lower taxable income, school districts are not tax-liable entities. The district's focus is on accurately recording and depreciating capital assets in line with policy.

A board member asked whether changes in capital asset reporting were intended to standardize practices across districts and offset previous reclassifications, such as subscription costs. Ms. Taetle explained that while more expenses may now fall under the Maintenance and Operations (M&O) budget, the impact is minimal due to the district's ability to transfer District Additional Assistance (DAA) funds between capital and M&O. As a result, the financial effect is largely neutral.

Upon a motion by Gina Mehmert, and a second by Tom Logue, the governing board approved the revisions to the fiscal year 2025 expenditure budget (revision #3), as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

6.3. Approval of the Longevity Addenda for the Second Round of Certified Contracts for School Year 2025-2026

Associate Superintendent Mindy Westover presented a list of staff included in the second round of certified contracts who qualify for the longevity addenda in the amount of \$1,000. This information was not presented to the governing board on April 22 at the board's initial review and approval of the second round of certified contracts for school year 2025-2026.

Upon a motion by Tom Logue, and a second by Jacquelyn Davoli, the governing board approved the longevity addenda for the second round of certified contracts for school year 2025-2026, as presented, and directed that they be issued to the staff members listed, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

6.4. Consideration of Revisions to the CFSD Performance Award Plan (first reading)

Associate Superintendent Westover presented one recommended revision to the performance award plan for the 2025-2026 school year involving the professional learning requirement, specifically regarding participation in Collaborative Inquiry Teams (CIT). To be eligible for the performance award, staff will be required to participate in a minimum of twelve (12) CIT meetings annually. The change aims to establish a consistent expectation across all sites and strengthen the effectiveness of CITs, which are a foundational component of the district's continuous improvement efforts. The requirement reinstates a standard that was previously in place under the former data teams model but had been suspended for the past three years while the CIT structure was being developed and integrated. Now that the CIT process is fully established within the professional learning system,

it is appropriate to reintroduce a defined participation threshold. The performance award amount, determined by the state's allocation from the Classroom Site Fund, will increase to \$842 per weighted student count for the 2025–2026 school year.

Board members asked how many CIT meetings are held at each school and when they take place. The number of meetings currently ranges from 10 to 16 per site, and while the requirement is to attend 12 annually to qualify for a performance award, some schools offer make-up options for missed meetings. Meetings are scheduled during early release or late start times—not during direct instructional hours—but still within work hours designated for professional development. Concerns were raised about the fairness of requiring attendance at 12 meetings if only 12 are offered, especially in cases of legitimate absences. The board emphasized the need for clear, consistent guidelines, suggesting schools be required to offer more than 12 meetings (e.g., 14 or more) to allow for flexibility. It was agreed that any make-up activity must align with the collaborative nature of CIT work and not be an independent task.

District administration will confer with the Executive Director of Curriculum and Assessment Sheryl Castro and the Director of Professional Learning Leah Glashow-Mandel regarding consistent guidelines school wide in preparation for the second reading of the CFSD Performance Award Plan at the next regular governing board meeting on May 27.

7. **DISCUSSION / REPORTS**

7.1. **Fiscal Year 2026 Maintenance and Operations (M & O) Budget Discussion**

Superintendent Bartlett presented several updates to the fiscal year 2026 budget, including changes to the revenue and expenditure budgets, the Classroom Site Fund (CSF), and the Instructional Improvement Fund (IIF). Updates to the revenue budget included a reduction in District Additional Assistance (DAA) to M&O and adjustments to carryforward amounts due to revised expenses in the CSF and IIF budgets. Updates to the expenditure budget included reduced amounts needed for outsourced substitute usage and for prepaid legal services, and included increased amounts needed for district-wide insurance coverage rates, insurance deductibles, athletic coaching stipends, and non-athletic teacher stipends. The CSF reflected an increase in performance pay and employee benefit expenses incurred during FY25, and the IIF reflected a decrease due to the transfer of FY25 salary expenditures and fixed costs to the Title I grant. FY26 salary expenditures and fixed costs were increased to reflect 60% funding as the district has not received its total FY26 Title I grant allocation.

Dr. Bartlett noted the budget is balanced but tight, with some cost-saving successes such as reducing substitute costs and transitioning school psychologist positions in-house, which also improves continuity of care.

The fiscal year 2026 M&O budget will be an agenda topic at the next board meeting on May 27.

7.2. **Arizona Legislative / Governmental Activity**

Board members discussed the state legislature's recess due to disagreements over Proposition 123 and school vouchers, noting the passing of bills including laws on wireless communication and mandatory reporting. The wireless communication law requires schools to restrict student access to the internet and social media during school hours, unless it's for educational use, while ensuring students can contact parents or use a wireless device in emergencies. A revised policy will be presented to the governing board in preparation for next school year. The new mandatory reporting law specifies that reports must go directly to law enforcement or the Department of Child Safety (DCS), not just school resource officers. It also stipulates that substitutes and governing board members are mandatory reporters. Training will be provided on these changes.

8. **AGENDA PLANNING**

There were no requests for future agenda considerations.

9. **EXECUTIVE SESSION (CONTINUED)**

- 9.1. Executive Session, personnel, pursuant to A.R.S. §38-431.03 (A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body - Annual Performance Review of Superintendent.

Note: The board will move out of executive session and adjourn the meeting. There will be no other action taken at this meeting.

Upon a motion by Tom Logue and a second by Jacquelyn Davoli, the governing board moved to reconvene into executive session for discussion of personnel, pursuant to A.R.S. §38-431.03 (A)(1) at 8:00 p.m. for the superintendent's annual performance review.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

Ms. Krauss concluded the executive session at 9:24 p.m.

10. **ADJOURNMENT**

Upon a motion by Gina Mehmert, and a second by Tom Logue, the governing board adjourned the meeting at 9:25 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Gina Mehmert – Yea; Motion carried 5-0.

Approved: May 27, 2025

Eileen Jackson, Vice President