

# Board Meeting Agenda Summary

## February 11, 2019

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

### 2. **Work Session** (approximate timeframe: 6:00 – 6:45)

**A. District Technology Update** – Ashley Johnson and Brittni Darrington will present our current progress in technology.

**6. Consent Agenda 1-21-19** – Last month some of the agenda items were out of order. In order to make sure we are in compliance with Idaho Public Meeting Law we are asking the Board to approve those portions of last month's Consent agenda that were out of order.

**7. Consent Agenda 2-11-19** – We have moved the Consent Agenda items to the beginning of the meeting to take care of them right after approving the agenda for the meeting.

**B. Disposition Sheets** – There are many this month from various locations, including some buses.

### 9. **Good News Report** –

**A. Mt. Harrison** – Kelly Arritt will highlight events taking place at Mt. Harrison.

**B. Girls' Basketball** – Anna Bateman will share the success of girls' basketball this year.

### 11. **Effective Instruction** –

**1. Elementary – (Acequia) Kendra Lanier** – Kendra will be sharing some information about effective instruction in her classroom.

**2. Secondary – TLC/Mt. Harrison Jr. High** – Tyson will present updates about the mental health counseling program he is helping to establish in the District. We have spent most of the \$5,000 in District funds that were earmarked for these services, but well over \$25,000 has been billed to Medicare for similar services.

### 12. **Discussion Items** –

**A. Administrator/Department/Committee Reports** – In addition to our normal reports we also have a written report showing parent participation in **Parent/Teacher Conferences**. Ty Shippen, Activities Director for the District, has prepared a report with the number of students participating in sports and the number of coaches we have in each activity.

**B. Board Member Training and Update Reports** – Trustee Gibson will share some of his insights from the January Board & Administrator Newsletter.

**C. Mid-year Budget Review** – Michelle DeLuna will present the latest updates in the budget in preparation for next month's revised budget.

**D. Policy Discussion – Policy D378.00 Student Travel** – There has been some confusion on whether or not students are allowed in the District van. I wanted to share the proposed revisions to this policy for your input and will be sharing with all staff via email as well.

**E. Superintendent's Report** – I will share information, updates and my activities for the past month.

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#### 13. Business

- A. **Extra Duty Stipends** – I have summarized my recommendation from last month into a one page document.
- B. **School Calendar Proposal 2019-1010 / 2020-2021**– The Calendar Committee has met and is recommending the Board approve Calendar Option B Calendars for both the 2019-20 and 2020-21 school years. This option has the first semester at our high schools ending before Christmas Break and students getting out of school before Memorial Day both years. I am recommending the Board approve as presented.
- C. **School Calendar Changes – State Playoffs** – I have been approached by administrators with concerns over having enough substitutes at Minico for February 15, due to State and District playoffs and other events scheduled that weekend. Due to the hard feelings that developed when we did take time off last year for one sport but not another, and the fact that we are just barely meeting our seat time requirements for our seniors in both high schools, I am recommending that we NOT cancel school to allow for attendance at State Playoff games this year. We could look into adjusting future calendars to allow for such contingencies in the future.
- D. **Senior Celebration Request** – Mt. Harrison is requesting \$1,000 for their senior dinner currently scheduled for May 17. I would recommend the Board seriously consider approving this request and if at all possible attend their dinner as it was a huge success last year!

NOTE: Minico has informed us that their senior celebration committee is not asking for any funds from the District this year.

- E. **Health Occupation Students of America (HOSA) Request** – The Minico HOSA Club is asking for Board approval for a fundraiser dinner and silent auction to help defray the cost of participating in the State competition in April.
- F. **New/Amended/Deleted Policies** –
  - 1. **Policy D232.00 Use of Animals in Educational Programs (F1, F2)** – The changes discussed at the last Board meeting have been made to the Student Permission Form for this policy. I am recommending it be held over for a third reading.
  - 2. **Policy D238.00 Homebound Students** – This is a new policy from the Idaho School Board Association (ISBA) that we have edited. I am recommending that it be held over for a second reading.
  - 3. **Policy D280.00 Graduation Requirements** – We have removed the Salutatorian & Valedictorian Selection from this policy and moved those selection guidelines into their own policy (284.00). This is a first reading but since there are no changes to the policy itself I am recommending it be approved as presented.
  - 4. **Policy D284.00 Salutatorian & Valedictorian Selection** – We have taken this out of Policy 280.00 and created a new policy. We have added clarifying language so that the policy applies to both high schools. Since there are no changes to the selection guidelines themselves, I am recommending it be approved as presented.
  - 5. **Policy D372.50 Suicide Prevention** – We have received notice from the State Department of Education that they have a model Suicide Prevention Policy. I will have the Policy Review Committee (PRC) compare that policy with this one (which includes updates from ISBA). I am recommending this be held over for a third reading.

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6. **Policy D570.00 Employee Recognition** – We deleted a reference to the Idaho Youth Ranch (IYR) in the policy. Since this was the only change made I am recommending approval without a second reading.
  7. **Policy D372.00 Retirement Recognition** – We began looking at this policy because it indicated the bonus would be paid in May and the wording needs to change to be paid in the employee’s final pay check. I am also recommending that the Board increase the bonuses from \$200, \$400, \$600 to \$250, \$500, and \$750 respectively for all staff and \$100, \$200, \$300 to \$150, \$300 and \$500 for part-time bus drivers. It has been a long time since these amounts were adjusted and I am recommending approval with only a first reading and that these be put in place for this year.
  8. **Policy D740.00 Federal Cash Management System** – This is a second reading and I am recommending approval if there are no comments or corrections.
  9. **Policy D740.10 Grant Financial Management System** – This is a second reading and I am recommending approval if there are no comments or corrections.
  10. **Policy D740.20 Fiscal Accountability and IDEA Part B** – This is a second reading and I am recommending approval if there are no comments or corrections.
  11. **Policy D740.30 Retention of Records Relating to Federal Grants** – This is a second reading and I am recommending approval if there are no comments or corrections.
  12. **Policy D742.00 Allowable Use of Grants** – This is a second reading and I am recommending approval if there are no comments or corrections.
  13. **Policy D750.00 District Purchasing** – This is a second reading and I am recommending approval if there are no comments or corrections.
  14. **Policy D774.00 Disposing of District Property** – This is a second reading and I am recommending approval if there are no comments or corrections.
  15. **Policy D802.50 Safety Busing Non-Instructional Operations** – This is a second reading and I am recommending approval if there are no comments or corrections.
  16. **Policy D818.00 Certificated Bus Drivers** – This is a second reading and I am recommending approval if there are no comments or corrections.
- G. Travel Requests** – There are several travel requests from District Service Center and Minico.
- H. Personnel Recommendations** – As we prepare for Summer School it has been recommended that we establish a set salary for aides similar to the set salary for teachers. This would mean a change to our Classified Salary Schedule (attached). I am recommending the Board approve this change along with the rest of personnel as presented.

### Upcoming Events:

February 19	Minico Accreditation, 11:00
February 21	East Minico Staff Meeting, 3:30
February 22	Bilingual Family Outreach – Bond Information
February 25	Acequia Staff Meeting, 3:45
February 26	Bond Information Meeting, 6:30 at West
March 6	PRC Committee, 3:45
March 8	KBAR Radio, 9:00
March 11	4-H Leadership Bond Meeting (Michele Widmier will attend)
March 12	Bond Election