



# HEAD START ANNUAL REPORT 2023-2024

**ANN WINDLE SCHOOL FOR YOUNG CHILDREN  
HEAD START PROGRAM**

# TABLE OF CONTENTS

PROGRAM HIGHLIGHTS	3
Our Mission	3
Our Vision	3
Funding Amount	3
Students Served	3
Operating Highlights	3
Looking Ahead	4
PROGRAM INFORMATION	5
Parent, Family, and Community Engagement	5
Community Partners	5
Health	5
Education	7
School Readiness	9
FINANCIAL INFORMATION	10
Head Start Expense by Function	10
Head Start Expense by Object	11
Head Start Award Annual Budget Summary	12
Head Start Match Requirements	13
Denton ISD In-Kind Expense for Head Start	14
Federal Audit	15
Local Audit	15
Contact Information	16

# PROGRAM HIGHLIGHTS

## Our Mission

To provide a comprehensive and integrated system for delivering services to families and children in such a way that it:

- Enhances children's growth and development
- Strengthens families as the primary nurturers of their children
- Provides children with educational, health, and nutritional services
- Links children and families to needed community services
- Ensures well-managed programs that involve parents in decision-making

So that it brings about a greater degree of family autonomy to promote self-concept and social and academic competence in preschool children.

## Our Vision

To help students and their families to reach their full potential.

## Funding Amount

The Ann Windle School for Young Children Head Start Program is funded by a federal grant in the amount of \$1, 677, 337.

## Students Served

Head Start is a comprehensive program that promotes school readiness for children of low-income families. For the 2023-2024 school year, the Head Start Program served 189 preschool students.

## Operating Highlights

The program operates 11 Head Start classrooms staffed with a highly qualified teacher and paraprofessional in each classroom.

The Head Start grant also provides six additional Head Start staff members to include an Education Specialist, Part-Time Parent Family and Community Engagement (PFCE) Specialist, Part-Time Bookkeeper, Social Service/Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA) Specialist, ERSEA Social Work Aide, Head Start Safety Aide, and Head Start Behavior Aide.

## Looking Ahead

In partnership with families, the focus of the Head Start Program will be to develop the physical, cognitive, social/emotional, language/communication, and academic skills of each child so that they reach their fullest potential.

*"Our mission is to serve, nurture and grow our community's youngest learners and their families."*

# PROGRAM INFORMATION

## Parent, Family, and Community Engagement

Denton ISD Head Start strives to provide a variety of opportunities for parents to be engaged in their child's education. Our goal is to strengthen families as the primary nurturer to ensure long-lasting and positive outcomes for all enrolled children.

Our Head Start Program has developed the following Family Services Goals:

- Families will choose goals based on needs assessments and actively work towards achieving them to improve child outcome.
- Families will build upon their strengths as advocates and leaders in parent-initiated program-supported activities.
- Families will demonstrate and utilize knowledge of social networks that support family well-being.

Our Head Start Program has developed the following Parent, Family, and Community Engagement Goals:

- Monitor and support family engagement at home via Seesaw and Ready Rosie
- Increase efforts in getting more parents, Board, and community members involved in all campus committees and events.

## Community Partners

Community partnerships are an integral part of our Head Start Program. We aim to address areas of need including health services, health education, housing, safety, community resources, among others. Our Head Start Program partners with approximately 20 local community partners. These community partners provide direct and indirect services to enrolled students and families in need.

## Health

Denton ISD Head Start continues its focus on health and wellness support for children and families through embedded services, referrals and/or partnerships. Our goal is to assist families who encounter obstacles when seeking medical, dental, visual, and auditory care for their child. During the 2023-2024 academic school year, health screenings including hearing, vision, height, weight, and BMI were performed on each Head Start student enrolled.

### *Disabilities and Mental Health*

The Disability Specialist utilizes the District's Universal Screener Report after scoring the DIAL-4 as well as information gathered from a review of the Ages and Stages Questionnaire 3<sup>rd</sup> Edition and the Disabilities Information Form completed during registration to determine a need for a referral. Our Head Start Program

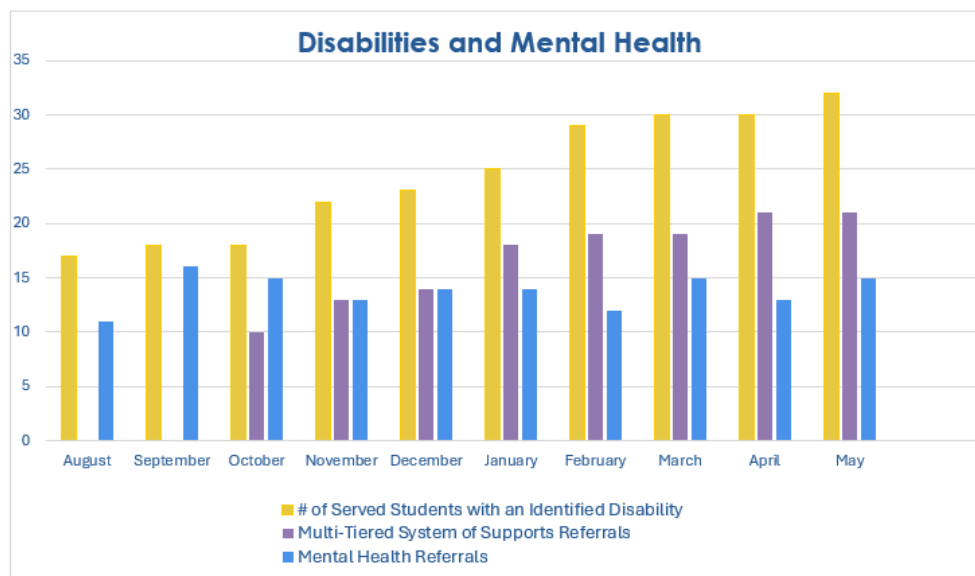
currently serves 32 students that qualify for Special Education services. This meets our 10% requirement, with additional referrals being processed by the Diagnostician to determine qualification of services.

To address mental health and social-emotional well-being, the Denton ISD Head Start Program continues to utilize a full-time professional licensed school counselor and a counselor assistant. Together, they provide class lessons that target state mandated topics and district essential themes. The program continues to work with the University of North Texas to provide Play Therapy to students who demonstrate a need.

Our Head Start Program has developed the following Mental Health and Disability Goals:

- Continue to strengthen the Multi-Tiered System of Supports (MTSS) process
- Provide additional mental health resources and education to staff, parents, and students in need
- Continue to utilize ASQ SE-2 and additional screenings to monitor students' behavioral and social/emotional development
- Grow small group interventions

The chart below represents students served through special education, the multi-tiered system of supports referral process, or the mental health specialist.



### *Nutrition*

Meals and snacks are offered daily to students. To ensure students are introduced to a wide array of foods, a variety of food is offered. Students are served in the classroom through family-style dining which provides them with an opportunity to develop social skills such as table manners, conversation, and cooperation.

Parent nutrition education classes are offered as well to continue to encourage and promote a healthy lifestyle beyond the classroom.

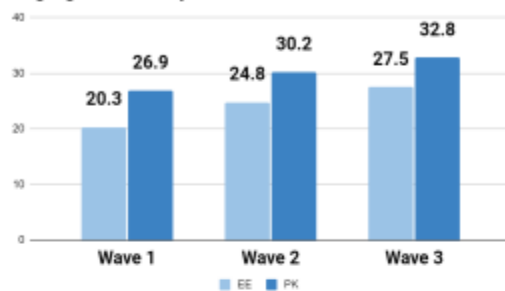
## Education

### *Student Outcome Data*

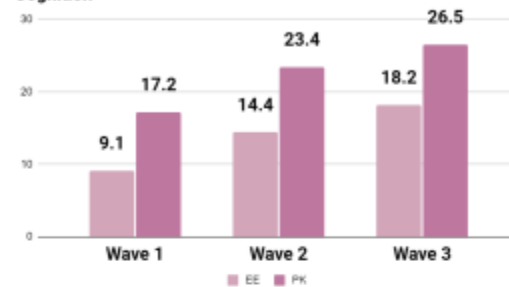
Below is a set of aggregated data collected from CLI Engage Assessments for 2023-2024.

#### FY 23-24 Denton ISD Head Start School Readiness Outcomes (CLI Engage Progress Monitoring)--EOY Data

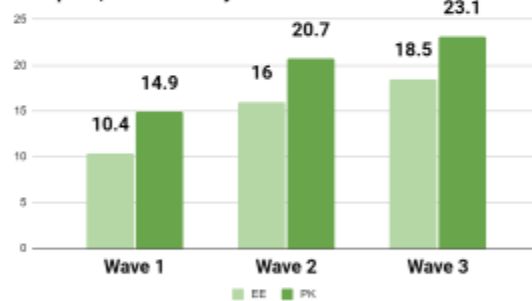
##### Language and Literacy



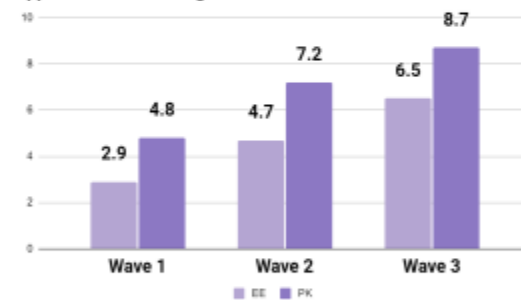
##### Cognition



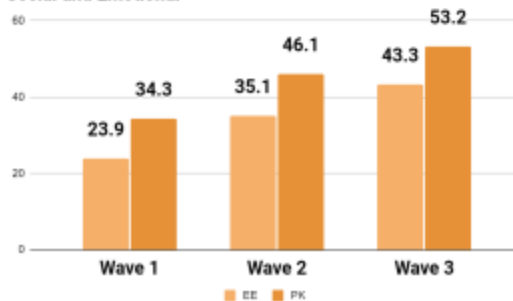
##### Perceptual, Motor and Physical



##### Approaches to Learning



##### Social and Emotional

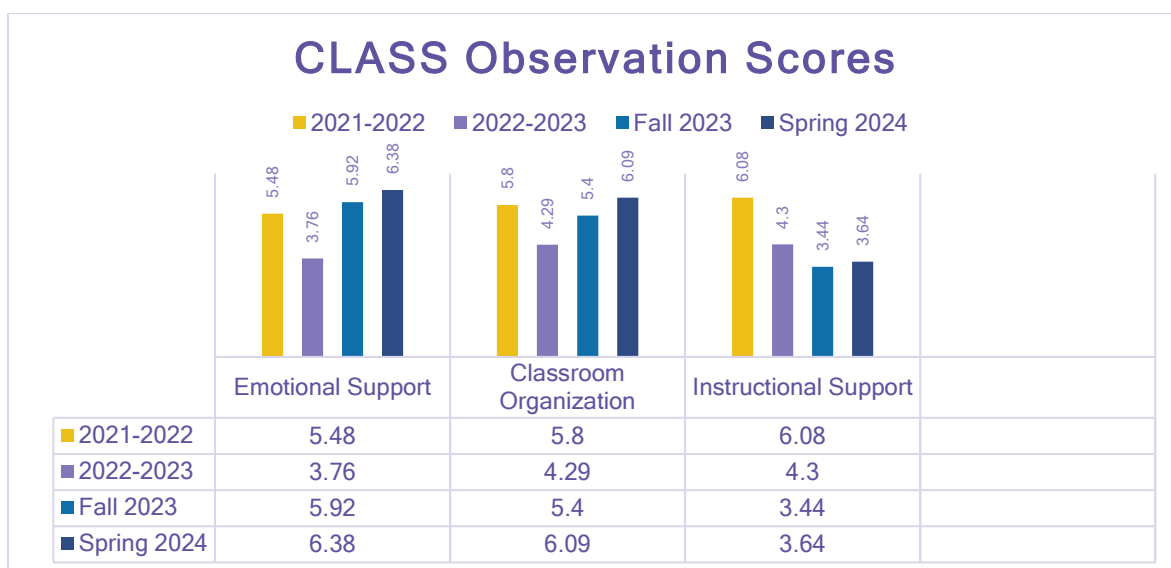


## Teacher Support Data

Our Head Start Program utilizes the Classroom Assessment Scoring System (CLASS) as an observation instrument to assess the quality of teacher-child interventions. CLASS includes three domains or categories of teacher-child interactions that support children's learning and development: Emotional Support, Classroom Organization, and Instructional Support. Within each domain are dimensions that capture more specific details about teachers' interactions with children.

The Education Specialist works closely with teachers using an observation cycle and uses CLASS scores and data to determine areas for improvement and determine professional development needs. Based on observation scores, our program uses Teachstone for professional development during instructional support meetings.

Below is a table that shows growth in all domains and each score has met the designated threshold.





## School Readiness

Denton ISD Head Start uses the Three Cheers for Pre-K Curriculum which aligns to the Texas Prekindergarten Guidelines and the Head Start Early Learning Outcomes Framework (ELOF) along with CLI Engage and District Report Card Assessments.

The goal is to develop the physical, cognitive, social/emotional, language/communication and academic skills of each child to ensure mastery of our established school readiness goals:

- Language and Literacy: Children will understand and use a wide variety of words for a variety of purposes.
- Cognition: Children will know number names, the count sequence, the relationship between number and quantity and use a variety of strategies in solving problems.
- Perceptual, Motor, and Physical Development: Children will demonstrate strength and eye-hand coordination when using fine motor muscles.
- Approaches to Learning: Children will manage actions, words, and behaviors with increasing independence while demonstrating an increased ability to control impulses.
- Social and Emotional Development: Child will engage and maintain positive interactions and relationships with others.

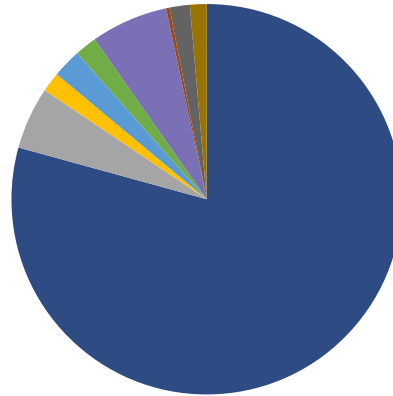
The following are resources used for academic and assessment purposes:

Curricula	Classroom Management	Dual Language Model	Development Screeners	Ongoing Monitoring	Ongoing Teacher Support
<ul style="list-style-type: none"> <li>• Growing with Mathematics</li> <li>• Three Cheers for Pre-K (Uno, Do, Tres: ¡Prekinder!</li> <li>• Ready Rosie</li> <li>• Baby Doll Circle Time (Conscious Discipline)</li> </ul>	<ul style="list-style-type: none"> <li>• Bucket Fillers</li> <li>• SEL Toolbox</li> <li>• Essential 8 Character Traits</li> <li>• Setting Up for Success Storyboards</li> <li>• Conscious Discipline</li> </ul>	<ul style="list-style-type: none"> <li>• Gomez and Gomez</li> </ul>	<ul style="list-style-type: none"> <li>• DIAL-4</li> <li>• DIAL-4 Parent Questionnaire</li> <li>• ASQ</li> </ul>	<ul style="list-style-type: none"> <li>• TSR</li> <li>• CLI Engage</li> <li>• Student Portfolios</li> <li>• Denton ISD 3- and 4-year old Report Cards</li> </ul>	<ul style="list-style-type: none"> <li>• Denton ISD Pacing Guides and Assessment Planners</li> <li>• PLCs</li> <li>• TTESS</li> <li>• DMTSS Process</li> <li>• Instructional/Coaching Support</li> <li>• CLASS</li> </ul>

# FINANCIAL INFORMATION

Annual Head Start Budget Report  
Fiscal Year 2023-2024

*Total Program  
Expenses:  
\$1,677,337*



- Instructional
- Library
- Staff Development
- Campus Leadership
- School Leadership
- Counseling Services
- Social Work Services
- Health Services
- Community Services
- Indirect Costs

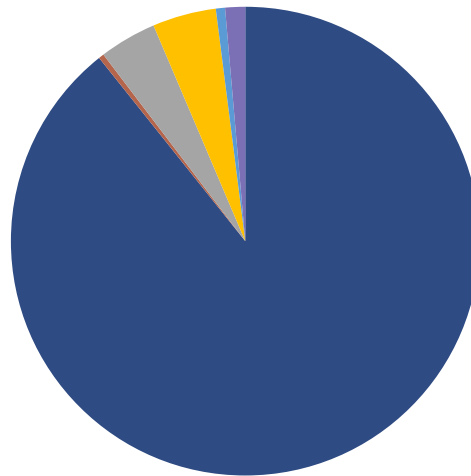
## Head Start Expense by Function

	Function	Expense Amount	Percentage of Expense
Function 11	Instructional	\$ 1,329,616	79.3%
Function 12	Library	\$ -	0.0%
Function 13	Staff Development	\$ 86,547	5.2%
Function 21	Campus Leadership	\$ 27,330	1.6%
Function 23	School Leadership	\$ 40,086	2.4%
Function 31	Counseling Services	\$ 30,635	1.8%
Function 32	Social Work Services	\$ 107,192	6.4%
Function 33	Health Services	\$ 4,715	0.3%
Function 51	Maintenance	\$ -	0.0%
Function 61	Community Services	\$ 28,123	1.7%
	Indirect Costs	\$ 23,094	1.4%
<b>Program Total:</b>		<b>\$ 1,677,337</b>	<b>100%</b>

Annual Head Start Budget Report  
Fiscal Year 2023-2024

■ 6100 ■ 6200 ■ 6298 ■ 6300 ■ 6400 ■ 6600 ■ Indirect Costs

*Total Program Expenses:  
\$1,677,337*



Head Start Expense by Object

Category	Expense Amount	Percentage of Expense
6100 Payroll	\$ 1,497,564	89.3%
6200 Registrations & Contracted Services	\$ 6,202	0.4%
6298 Substitutes	\$ 66,212	3.9%
6300 Supplies	\$ 73,653	4.4%
6400 Staff Development & Classroom Snacks	\$ 10,612	0.6%
6600 Capital Assets	\$ -	0.0%
Indirect Costs	\$ 23,094	1.4%
<b>Program Total:</b>	<b>\$ 1,677,337</b>	<b>100%</b>

## Head Start Award Annual Budget Summary

Annual Head Start Budget Report

Fiscal Year 2023-2024

<b>Budget</b>	
Continuation Grant	1,537,783
Cost of Living Adjustment (COLA)	84,931
Quality and Improvement (Q&I)	54,623
<b>Total Budget 2023-2024</b>	<b>1,677,337</b>
<b>Direct Expenditures</b>	
July	-
August	987
September	131,527
October	129,525
November	139,055
December	134,968
January	133,317
February	139,927
March	161,548
April	186,430
May	147,560
June	349,398
<b>Total Direct Expenditures</b>	<b>1,654,243</b>
<b>Indirect Costs</b>	<b>23,094</b>
<b>Total Expenditures (Direct and Indirect)</b>	<b>1,677,337</b>
<b>Remaining Balance</b>	<b>\$ 0</b>

## Head Start Match Requirements

Head Start Award  
 \$1,677,337

Source	Actual Match	Percentage
Denton ISD	\$ 616,366	26.4%
*Volunteers	\$ 43,313	1.9%
<b>Total Match</b>	<b>\$ 659,680</b>	<b>28.2%</b>
Head Start Federal Grant Expense	\$ 1,677,337	71.8%
<b>Program Annual Cost:</b>	<b>\$ 2,337,017</b>	<b>100.0%</b>

\*2,064.50 Volunteer Hours x \$20.98

<b>Required Local Match 20%</b>	<b>\$419,335</b>
<b>Actual Match</b>	<b>\$659,680</b>
<b>Match Requirement Met</b>	<b>Yes</b>

*"It is our goal to build and maintain positive relationships with students and families."*

## Denton ISD In-Kind Expense for Head Start

### Ann Windle School for Young Children

901 Audra Lane  
Denton, TX 76209

Head Start Students	189	63%
Early Childhood Special Education (ECSE) & Preschool Students	109	37%
<b>Total Ann Windle Students</b>	<b>298</b>	<b>100%</b>

Head Start Classrooms	11	61%
"Other" Classrooms	7	39%
<b>Total Classrooms</b>	<b>18</b>	<b>100%</b>

Type of Expense Paid by DISD	Ann Windle Annual Cost	Allocated Head Start Program Cost	Percentage Applied to Head Start
<b>Payroll</b>			
Teachers - Other Programs	\$ 760,058	\$ -	0.00%
Campus Administration	\$ 193,885	\$ 122,967	63.42%
Program Administration - Percentage to Ann Windle same as Head Start	\$ 52,915	\$ 52,915	100.00%
Registered Nurse	\$ 76,601	\$ 48,583	63.42%
Librarian	\$ 74,633	\$ 47,334	63.42%
Counselor	\$ 78,001	\$ 49,470	63.42%
SPED, Counselor & LSSP	\$ 19,126	\$ 12,131	63.42%
Social Worker	\$ -	\$ -	0.00%
Community and Family Engagement	\$ 27,228	\$ 17,269	63.42%
<b>DISD Staff Salary Cost</b>	<b>\$ 1,282,446</b>	<b>\$ 350,668</b>	<b>27.34%</b>
<b>Non Payroll</b>			
Denton Municipal Utilities - Electric, Water, Gas, Waste	\$ 75,556	\$ 46,173	61.11%
Lawn Service	\$ 26,492	\$ 16,190	61.11%
Building Depreciation	\$ 133,930	\$ 81,846	61.11%
Custodial Service	\$ 89,880	\$ 54,927	61.11%
Other Facilities - Signage, Fountains	\$ 8,183	\$ 5,001	61.11%
<b>Facility Cost</b>	<b>\$ 334,041</b>	<b>\$ 204,136</b>	<b>61.11%</b>
Classroom - Supplies, Materials, Print Shop, Copiers	\$ 38,857	\$ 24,644	63.42%
Classroom - Supplies, Materials, CDA Training - Head Start Only	\$ 1,595	\$ 1,595	100.00%
Campus Administration - Supplies, Copiers, Print Shop, Copiers, Subs	\$ 21,214	\$ 13,455	63.42%
Health Services - Supplies, Printing, Subs	\$ 1,453	\$ 922	63.42%
Library Services - Supplies, Materials	\$ 13,761	\$ 8,728	63.42%
Counseling and Evaluation Services - Supplies, Printing, Registrations	\$ 642	\$ 407	63.42%
Staff Development - Supplies, Training, Travel	\$ 9,288	\$ 5,891	63.42%
Other Operating - Buses, Snacks, Family Engagement Supplies	\$ 9,335	\$ 5,921	63.42%
<b>Total Denton ISD Staff Salary Cost</b>	<b>\$ 96,146</b>	<b>\$ 61,562</b>	<b>64.03%</b>
<b>Total Public In-Kind (Denton ISD Local funds)</b>	<b>\$ 1,712,634</b>	<b>\$ 616,366</b>	<b>35.99%</b>
<b>Total Private In-Kind *</b>	<b>\$ 43,313</b>	<b>\$ 43,313</b>	<b>100.00%</b>
<b>Grand Total In-Kind</b>	<b>\$ 1,755,947</b>	<b>\$ 659,680</b>	<b>37.57%</b>

\*2,064.50 Volunteer Hours x \$20.98 per hour

#### Indirect Costs:

DISD Central Services staff assistance not included in above dollars:

Human Resources, Payroll, Purchasing, Accounts Payable, Grants Department, Federal Programs Staff, Bilingual Services, & Technology Services

## Federal Audit

The last Head Start onsite fiscal monitoring was in 2012 and it was free of any fiscal findings.

However, we had monitoring of Head Start Focus Area 1 in December 2019 that covered some areas of fiscal management.

Head Start did not conduct any in-depth fiscal monitoring of the Denton ISD Head Start Program in 2023-2024.

## Local Audit

Denton ISD conducts an annual financial audit that includes review of all federal funding. The last fiscal audit was completed November 2023 with no material findings.

The audit for fiscal year 2023-2024 is currently being conducted with a scheduled completion date of November 2024.



# CONTACT INFORMATION

**Jairia Diggs**

Director of Federal Programs & School Improvement / Head Start Director

940.369.0676

[jdiggs@dentonisd.org](mailto:jdiggs@dentonisd.org)

**Dr. Chris Rangel**

Campus Principal / Site Supervisor

940.369.3901

[crangel@dentonisd.org](mailto:crangel@dentonisd.org)

**Yalonda Weaver, RTSBA**

Director of Grant Financial Management / Fiscal Manager

940.369.0067

[yweaver@dentonisd.org](mailto:yweaver@dentonisd.org)