



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: President Betty McCrohan

DATE: August 1, 2024

FROM: _____

DIV or UNIT: Administrative Services

SUBJ: PPA request for: Doug Baumgarten
 Title of PPA activity: Additional duties related to Facilities Management
 Dates (or semesters) of activity: August to October 2024

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Compensation for Doug Baumgarten for the additional duties related to the vacancy of the Director of Facilities Management from August 2024 through October 2024.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 3,000.00	\$ 3,000.00
TOTAL		\$ 3,000.00	\$ 3,000.00

Budget Number : 1110.1191.6093.700

C. **Approvals**

Supervisor: Betty McCrohan Date: 8-15-24

VP: _____ Date: _____

President: Betty McCrohan Date: 8-15-24