

**Cedar Hill Independent School District  
BOARD OF TRUSTEES**

Meeting Date: February 11, 2008

Presented by: Mr. Horace Williams, Superintendent of Schools

Subject: Presentation by prospective school architects

**Action Item**

**BACKGROUND INFORMATION:**

A RFQ for architect services was received on December 17, 2007. A team consisting of Mike McSwain, Jayshree Mehta, and Bill Pinson selected three firms for further review. The firms selected were VLK Architects, SHW Group, and Corgan Architects. Copies of the three firm's proposals were given to board members at an earlier date. A sample of projects was visited by the evaluation team. The three firms made presentations to the board at a meeting on February 4, 2008.

**RECOMMENDATION:**

Approve administrative team recommendation to engage VLK as district architects and conduct a facilities assessment at an estimated cost not to exceed \$75,000 which will be credited against any fees after passage of a bond issue and related projects.

**BOARD ACTION REQUIRED:**

Approve administration recommendation.

**POLICY AUTHORIZATION:**

CH (Legal) and CH (Local)

**CONTACT PERSON:**

Michael McSwain  
Jayshree Mehta  
Bill Pinson

**FUNDING SOURCE:**

199, future bond issues

**ENCLOSURES:**

Under separate covers previously