

Descriptor Term:	Descriptor:	Issued:
	DJG	Draft 5-11-10
VENDOR RELATIONS	Rescinds:	Issued:
	DJG	2/13/2001

I. RELATIONS ~~FAIR DEALINGS~~

The District will seek business and bids from all eligible vendors, regardless of race, color, religion, ethnicity, gender, national origin, disability or handicap. No favoritism will be extended to any vendor. Each order will be placed on the basis of quality, price and delivery; past services being a factor if all other considerations are equal.

~~II. CONFLICT OF INTEREST~~

No District employees **or Board members** shall use their positions to influence others for personal gain or for the personal gain of **relatives or businesses with which the employee is associated** others in supplying goods or services to any schools. Neither shall District employees **nor Board members** serve as agents for any manufacturer, merchant, dealer, publisher or author, for any merchandise or services to be used by any schools.

~~III. SALES CALLS AND DEMONSTRATIONS~~

No agents or persons shall be permitted to use school premises to exhibit or offer for sale articles or services to students, school employees or others, except those services previously approved by the superintendent or designee. **Sales calls must be related to the conducting of school business only.** When approval is granted by the superintendent or designee, a sales representative may contact the school principal to schedule an appointment. ~~for the purpose of conducting school business only.~~

School principals may give permission to sales representatives of educational products to see members of the school staff at times that will not interfere with the ~~educational program~~ **instructional day.**

EXHIBITS

None

REFERENCES

None

FORMS

None