# BOARD AGENDA ITEM

Information/Discussion_____
Future Action_____
Action __X____

Item: IT Technician for Secondary Ed

Submitted by: Tim Lillis

Date: 6/4/2025

Recommended by: Glen Finkel

Board Meeting Date:  6/16/2025

**RECOMMENDATION:**
It is recommended that the board approve the addition of an IT technician to be housed at the KCTC building for the centralized support of Secondary Education technology and equipment.

**BACKGROUND:**
The complexity and quantity of secondary education technology has continued to grow within our programs and services. Our lead technician is needed more to mentor other technicians and manage sites. This role would be backfilling his day-to-day support role.

The scope of this role includes:
- Mobile device management of tablets
- Software license management
- Software/Firmware patching and updates
- Inventory management
- Vendor management
- Device repair/replacement
- Preventative maintenance
- Coordination of support with LEA technology departments