

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/13/20



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
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Date: 10/5/20

To: Corrina Guardipee-Hall
 Superintendent

From: Rebecca Rappold
Title: KW Vina Assistant Principal

Subject: CSA: Virtual Writing Instruction Support 2020-2021

Description: CSA for Colleen Wilson to provide virtual, individual writing support for kindergarten and 1st grade teachers conducting written language lessons during first and second quarter (October-January).

Financial Impact: \$300.00 (\$25.00/hr x 12) plus 18% fringe)

Funding Source: MCLSDP Grant

Attachment(s): CSA

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 10/5/20

Board Approval: 10/13/20

Contractor: Colleen Wilson

Phone: _____

Address: _____
P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific): Contractor will provide virtual, individual writing support for kindergarten and 1st grade teachers conducting written language lessons during 1st and 2nd quarter (October - January).

Contracted Dates: October 2020 to January 2021

Rate per hour/per day: 25.00/hr x 12 Hours # of Days = \$300.00

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = NA

Other costs (explain): Not to exceed \$300.00 = NA

Total Project Cost = \$300.00

Contract to be paid from:

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Rebecca A. Rappold
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.